

STEGE SANITARY DISTRICT BOARD OF DIRECTORS
MEETING OF AUGUST 13, 2015
TIME OF MEETING: 7:00 P.M.

*****MINUTES*****

I. Call To Order: President Gilbert-Snyder called the meeting to order at 7:02 P.M.

II. Roll Call: Present: James, Merrill, Miller, O'Keefe, Gilbert-Snyder
Absent: None
Others Present: Rex Delizo, District Manager
Kristopher Kokotaylo, Office of the District
Counsel

Agenda Items: Directors and Officers of the Board did not announce any conflicts of interest posed by items on the meeting agenda.

III. Public Comment: There was no public comment.

IV. Approval of Minutes

A. Approval of Minutes July 23, 2015 Board Meeting

MOTION: By James, seconded by Miller, to approve the minutes of the July 23, 2015 Board Meeting, as corrected

VOTE: AYES: James, Merrill, Miller, Gilbert-Snyder
NOES: None
ABSTAIN: O'Keefe
ABSENT: None

V. Communications

A. Oral Communications

1. Brief reports from Directors on matters related to the District, including attendance at city or community meetings
 - a. City & Community Meetings

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Miller reported that the El Cerrito City Council Meeting scheduled for August 4, 2015 was cancelled.

B. Written Communications

1. California Special Districts Association (CSDA) e-News - Help Determine Major CalPERS Pension Decision

The Board reviewed the article and reached a consensus decision that the CalPERS Board of Directors should select the *Blended Glide Path* risk mitigation strategy which is, according to CalPERS, almost 100 percent guaranteed to result in full funding in the long run.

MOTION: By James, seconded by O'Keefe, to request staff email CSDA legislative representative, Dillon Gibbons, that the CalPERS Board of Directors should select the *Blended Glide Path* risk mitigation strategy

VOTE: AYES: James, Merrill, Miller, O'Keefe, Gilbert-Snyder
 NOES: None
 ABSTAIN: None
 ABSENT: None

VI. **Reports of Staff and Officers**

A. Attorney's Report:

Kokotaylo reported on two Public Records Act (PRA) cases of *Ardon v. City of Los Angeles* and *Newark Unified School District v. Superior Court* regarding documents that had been mistakenly disclosed and whether this waives the privilege attached to the exempt records.

B. Manager's Report:

1. Monthly Maintenance Summary Report – July 2015

The Manager reported on last month's maintenance activities to the Board with no significant issues.

2. Monthly Report of Sewer Replacements and Repairs

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The Manager reported on the revised June 2015 to close out last fiscal year 2014-15 and that no replacement or repairs were invoiced for July 2015 to begin fiscal year 2015-16. The footage replaced for FY 2014-15 of 10,944LF is well ahead of the Consent Decree requirement of 8,627 LF.

3. Reimbursement Report per Government Code 53065.5

The Manager reported on reimbursements paid by the District within the preceding fiscal year of at least one hundred dollars (\$100) for each individual charge for services or product received as required by California Government Code Section 53065.5. The information will be made available on the District website for public inspection.

4. August 19-21, 2015 California Association of Sanitation Agencies (CASA) Conference

The Board approved two Directors' plans to attend the conference.

5. September 21-24, 2015 California Special Districts Association (CSDA) Annual Conference

The Board approved two Directors' attendance to the conference.

6. Board Tour of the District – Saturday, August 29, 2015 @ 9AM

The Manager reviewed the locations for the upcoming tour with the Board.

VII. Business

A. Proposal for Actuarial for Analysis of Retiree Health Benefits

The Board reviewed proposals from 3 Consulting Actuaries and directed the Manager to proceed with an actuarial valuation as of July 1, 2015 with Total Compensation Systems, Inc. for the fixed fee of \$2,300. An on-site meeting to attend a Board Meeting, if requested, would be an additional fee of \$1,600.

MOTION: By Merrill, seconded by James, to proceed with an actuarial valuation with Total Compensation Systems, Inc. for the fixed fee of \$2,300, with the expectation that there would be no need for an on-site meeting

VOTE: AYES: James, Merrill, Miller, O'Keefe, Gilbert-Snyder

NOES: None

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ABSTAIN: None

ABSENT: None

VIII. Financial Statements – July 2015

- A. Monthly Investment, Cash and Receivables Report, July 2015
- B. Monthly Operating Statement, July 2015
- C. California Employers' Retiree Benefit Trust (CERBT) Quarterly Statement
- D. Local Agency Investment Fund (LAIF) Quarterly Statement

The Board reviewed the financial statements except the CERBT Quarterly Statement which was not available in time for the meeting.

IX. Approval of Checks

- A. Checks for August 2015 - Fund No. 3418 & 3423

MOTION: By Merrill, seconded by James, to pay the bills, Check Nos. 23852 through 23893 in the amount of \$481,159.41

VOTE: AYES: James, Merrill, Miller, O'Keefe, Gilbert-Snyder

NOES: None

ABSTAIN: None

ABSENT: None

X. Future Agenda Items

August 29, 2015

Board Tour of the District

September 10, 2015

CASA Conference Director's Report

September 24, 2015

CSDA Conference Director's Report

Flexible Benefits Plan Contribution Rate Review

Deferred Compensation Matching Contribution Rate Review

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XI. Adjournment

The meeting was adjourned at 8:15 P.M. A special *Board Tour of the District* meeting will be held on Saturday, August 29, 2015 beginning at 9:00 A.M at the District office, 7500 Schmidt Lane, El Cerrito, California. The next regular meeting of the District Board of Directors will be held on Thursday, September 10, 2015 at 7:00 P.M. at the District office, 7500 Schmidt Lane, El Cerrito, California.

Rex Delizo
STEGE SANITARY DISTRICT
Secretary