

STEGE SANITARY DISTRICT BOARD OF DIRECTORS
 MEETING OF FEBRUARY 11, 2021
 TIME OF MEETING: 7:00 P.M.
 DISTRICT BOARD ROOM, 7500 SCHMIDT LANE, EL CERRITO, CA

***** **MINUTES** *****

- I. Call To Order:** President O’Keefe called the meeting to order at 7:00 P.M.
- II. Roll Call:** Present: Christian-Smith (@7:04P.M. by video-conference),
 Gilbert-Snyder (video-conference), Merrill, Miller
 (video-conference), O’Keefe (video-conference)
- Absent: None
- Others Present: Rex Delizo, District Manager
 Alex Mog, Office of District Counsel (video-
 conference)
 Kary Richardson, Administrative Supervisor (video-
 conference for Item VII.C)
 Will Kane, Actuary, Total Compensation Systems,
 Inc. (video-conference for Item VII.C)

Agenda Items: Directors and Officers of the Board did not announce any conflicts of interest posed by items on the meeting agenda.

- III. Public Comment:** Miller commented that he will be attending the Long Range Planning Workshop late due to a schedule conflict. There was no other public comment.

Item VII.C was taken out of order at this time in the meeting.

VII. Business

- C. RESOLUTION 2156-0221 AMENDING THE EMPLOYEE PERSONNEL POLICIES OF THE STEGE SANITARY DISTRICT, ARTICLE IV, SECTION 1. EMPLOYEE BENEFITS, 4.1.8. RETIREE HEALTH BENEFITS

STEGE SANITARY DISTRICT BOARD OF DIRECTORS
 MEETING OF FEBRUARY 11, 2021
 TIME OF MEETING: 7:00 P.M.
 DISTRICT BOARD ROOM, 7500 SCHMIDT LANE, EL CERRITO, CA

Actuary Will Kane of Total Compensation Systems, Inc. presented the results of the draft Actuarial Study of Retiree Health Liabilities Under GASB 74/75. He and Administrative Supervisor, Kary Richardson, then answered several questions from the Board. The Board then considered and approved the resolution to change the current \$280 per month retiree health benefit level to match the 2021 Kaiser Medicare Supplemental rate of \$324.48 per month for current and future retirees.

MOTION: By Merrill, seconded by Gilbert-Snyder, to approve Resolution 2156-0221 Amending the Employee Personnel Policies of the Stege Sanitary District, Article IV, Section 1. Employee Benefits, 4.1.8. Retiree Health Benefits

VOTE: AYES: Christian-Smith, Gilbert-Snyder, Merrill, Miller,
O'Keefe
 NOES: None
 ABSTAIN: None
 ABSENT: None

The Board resumed the order of the agenda at this time in the meeting.

IV. Approval of Minutes

A. Approval of Minutes of January 21, 2021 Board Meeting

MOTION: By Merrill, seconded by Christian-Smith, to approve the minutes of the January 30, 2020 Board Meeting

VOTE: AYES: Christian-Smith, Gilbert-Snyder, Merrill, Miller,
O'Keefe
 NOES: None
 ABSTAIN: None

STEGE SANITARY DISTRICT BOARD OF DIRECTORS
 MEETING OF FEBRUARY 11, 2021
 TIME OF MEETING: 7:00 P.M.
 DISTRICT BOARD ROOM, 7500 SCHMIDT LANE, EL CERRITO, CA

ABSENT: None

V. Communications

A. Oral Communications

1. Brief reports from Directors on matters related to the District, including attendance at city or community meetings

a. California Association of Sanitation Agencies (CASA) Winter Conference, January 27-28, 2021

In accordance with AB 1234, Directors Christian-Smith, Merrill, and Miller each reported on their attendance at the CASA Conference.

b. City & Community Meetings

Miller gave a report on a recent El Cerrito City Council Meeting.

B. Written Communications

1. TAKE ACTION: H.R. 535 and S.91 Special Districts Provide Essential Services Act

The Board considered the request for special districts to send letters of support for the Special Districts Provide Essential Services Act.

MOTION: By Merrill, seconded by Miller, to approve sending a letter of support for H.R. 535 and S.91, the Special Districts Provide Essential Services Act

VOTE: AYES: Christian-Smith, Merrill, Miller, O’Keefe

NOES: Gilbert-Snyder

ABSTAIN: None

ABSENT: None

2. TAKE ACTION: AB 361 – Brown Act: Remote Meetings During Emergencies

STEGE SANITARY DISTRICT BOARD OF DIRECTORS
 MEETING OF FEBRUARY 11, 2021
 TIME OF MEETING: 7:00 P.M.
 DISTRICT BOARD ROOM, 7500 SCHMIDT LANE, EL CERRITO, CA

The Board considered the request for special districts to send letters of support for Assembly Bill 361 (Rivas) which will allow public agencies to meet remotely during a declared emergency as they do now under the Governor's Executive Orders related to COVID-19.

MOTION: By Gilbert-Snyder, seconded by Merrill, to approve sending letters of support for Assembly Bill 361 (Rivas)

VOTE: AYES: Christian-Smith, Gilbert-Snyder, Merrill, Miller,
O'Keefe
 NOES: None
 ABSTAIN: None
 ABSENT: None

VI. Reports of Staff and Officers

A. Attorney's Report:

Mog reported on the legality of tiered pricing of sewer service charges under Proposition 218's cost of service requirement.

B. Manager's Report:

1. Monthly Maintenance Summary Report

The Manager reported no significant issues with last month's maintenance activities.

2. Monthly Report of Sewer Replacements and Repairs

The Manager reported no payments were made in January.

3. Draft Long Range Planning Agenda

The Manager reported on the draft agenda.

4. 2020 Performance Report

The Manager presented the report.

5. Form 700 Statement of Economic Interest/Conflict of Interest

The Manager reminded the Board to file their Form 700s.

6. SDLF Certificate in Special District Governance

STEGE SANITARY DISTRICT BOARD OF DIRECTORS
 MEETING OF FEBRUARY 11, 2021
 TIME OF MEETING: 7:00 P.M.
 DISTRICT BOARD ROOM, 7500 SCHMIDT LANE, EL CERRITO, CA

The Manager reported on the requirements to receive the certificate.

7. Fiscal Year (FY) 2020 Community Power Resiliency Allocation to Special Districts - Notification of Award Denial

The Manager reported that the District's proposal for 2 emergency generators was not selected for funding.

VII. Business

A. RESOLUTION 2154-0221 REVISING THE MISSION STATEMENT OF THE STEGE SANITARY DISTRICT

The Board approved the resolution revising the District's mission statement to better represent the District's mission.

MOTION: By Miller, seconded by Gilbert-Snyder, to approve Resolution 2154-0221 Revising the Mission Statement of the Stege Sanitary District

VOTE: AYES: Christian-Smith, Gilbert-Snyder, Merrill, Miller,
O'Keefe

NOES: None

ABSTAIN: None

ABSENT: None

B. RESOLUTION 2155-0221 AMENDING THE BOARD GOVERNANCE MANUAL OF THE STEGE SANITARY DISTRICT

The Board considered the resolution to amend the Board Governance Policy Manual but tabled the discussion to give Directors time to consider suggested changes to the manual regarding "serial" meetings.

C. RESOLUTION 2156-0221 AMENDING THE EMPLOYEE PERSONNEL POLICIES OF THE STEGE SANITARY DISTRICT, ARTICLE IV, SECTION 1. EMPLOYEE BENEFITS, 4.1.8. RETIREE HEALTH BENEFITS

STEGE SANITARY DISTRICT BOARD OF DIRECTORS
 MEETING OF FEBRUARY 11, 2021
 TIME OF MEETING: 7:00 P.M.
 DISTRICT BOARD ROOM, 7500 SCHMIDT LANE, EL CERRITO, CA

This item was taken out of order earlier in the meeting (see above).

D. RESOLUTION 2157-0221 EXTENDING EMERGENCY PAID SICK LEAVE AND EMERGENCY FAMILY AND MEDICAL LEAVE FOR STEGE SANITARY DISTRICT EMPLOYEES

The Board approved the resolution to voluntarily extend protections and relief offered by the Families First Coronavirus Response Act (FFCRA).

MOTION: By Christian-Smith, seconded by Merrill, to approve Resolution 2157-0221 Extending Emergency Paid Sick Leave and Emergency Family and Medical Leave for Stege Sanitary District Employees

VOTE: AYES: Christian-Smith, Gilbert-Snyder, Merrill, Miller, O'Keefe

NOES: None

ABSTAIN: None

ABSENT: None

VIII. Monthly Financial Statements

- A. Monthly Investment, Cash, Receivables Report
- B. Monthly Operating, Statement

The financial statements were reviewed by the Board.

IX. Approval of Checks

- A. Checks for February 11, 2021 – Fund No. 3418 & 3423.

MOTION: By Merrill, seconded by Christian-Smith, to approve the payment of the bills, Check Nos. 26958 through 26986 in the amount of \$79,097.59

STEGE SANITARY DISTRICT BOARD OF DIRECTORS
 MEETING OF FEBRUARY 11, 2021
 TIME OF MEETING: 7:00 P.M.
 DISTRICT BOARD ROOM, 7500 SCHMIDT LANE, EL CERRITO, CA

VOTE: AYES: Christian-Smith, Gilbert-Snyder, Merrill, Miller,
 O'Keefe
 NOES: None
 ABSTAIN: None
 ABSENT: None

X. Future Agenda Items

March 7, 2020 @9:00 AM

Long Range Planning Workshop

March 19, 2020

California Employer's Retiree Benefit Trust (CERBT) Contributions

Consent Decree Quarterly Report

Board Training Summary

Form 700

+RESOULTION – Board Governance Manual Approval

XI. Adjournment

The meeting was adjourned at 9:08 P.M. The next meeting of the Stege Sanitary District Board of Directors will be the Long Range Planning Workshop held on Saturday, March 6, 2021 at 9:00 A.M. at the District Board Room, 7500 Schmidt Lane, El Cerrito, CA.

Rex Delizo
 STEGE SANITARY DISTRICT
 Secretary