

STEGE SANITARY DISTRICT BOARD OF DIRECTORS
 MEETING OF SEPTEMBER 17, 2020
 TIME OF MEETING: 7:00 P.M.
 DISTRICT BOARD ROOM, 7500 SCHMIDT LANE, EL CERRITO, CA

***** MINUTES *****

- I. Call To Order:** President Miller called the meeting to order at 7:00 P.M.
- II. Roll Call:** Present: Christian-Smith (video-conference), Gilbert-Snyder (video-conference), Merrill, O'Keefe (tele-conference), Miller
- Absent: None
- Others Present: Rex Delizo, District Manager
 Kristopher Kokotaylo, District Counsel

Agenda Items: Directors and Officers of the Board did not announce any conflicts of interest posed by items on the meeting agenda.

- III. Public Comment:** Merrill commented on a door hanger he received from EBMUD giving notice of smoke testing of sewers in the area. O'Keefe commented that staff should consider adding more instructions on the agenda for the ways the public can provide public comment. There was no other public comment.

- IV. Approval of September 3, 2020 Board Meeting Minutes**

MOTION: By Merrill, seconded by O'Keefe, to approve the minutes of the September 3, 2020 Board Meeting, as amended

VOTE: AYES: Christian-Smith, Gilbert-Snyder, Merrill, O'Keefe, Miller

NOES: None

ABSTAIN: None

ABSENT: None

- V. Communications**

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A. Oral Communications

1. Brief reports from Directors on matters related to the District, including attendance at city or community meetings

a. City & Community Meetings

Miller gave a report on his attendance at a recent El Cerrito City Council Meeting.

2. Written Communications

a. Coronavirus economy: Bay Area real estate bankruptcies begin to surface

The Board was provided the article for review.

VI. Reports of Staff and Officers

A. Attorney's Report

Kokotaylo reported on Assembly Bill 685 that, if signed by Governor Newsom, will require public agencies to notify employees if they've potentially been exposed to COVID-19 at the worksite but may create challenges for employers to implement when it goes into effect on January 1, 2021.

B. Manager's Report

1. Monthly Maintenance Summary Report

The Manager reported no significant issues with last month's maintenance activities.

2. Monthly Report of Sewer Replacements and Repairs

The Manager reported on a revised June 2020 report to complete fiscal year 2019-20 and that no invoices were paid last month.

3. Consent Decree Quarterly Report

The Manager reported the District continues to be on track to achieve Consent Decree annual requirements.

4. Pandemic Response (COVID-19) Status

The Manager reported on the District's operation under the County's current Shelter-in-Place Order.

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staff post a Notice of Meeting Cancellation on the District website and bulletin board outside the District office

VOTE: AYES: Christian-Smith, Gilbert-Snyder, Merrill, O'Keefe,
 Miller
 NOES: None
 ABSTAIN: None
 ABSENT: None

VIII. Monthly Financial Statements - August 2020

- A. Monthly Investment, Cash, Receivables Report
- B. Monthly Operating Statement

The financial items were reviewed by the Board with no significant issues.

IX. Approval of Checks

- A. Checks for September 17, 2020 - Fund No. 3418 & 3423

MOTION: By Merrill, seconded by Gilbert-Snyder, to pay the bills, Check Nos. 26774 through 26795 in the amount of \$71,194.89

VOTE: AYES: Christian-Smith, Gilbert-Snyder, Merrill, O'Keefe,
 Miller
 NOES: None
 ABSTAIN: None
 ABSENT: None

X. Future Agenda Items

October 1, 2020

~~Regional PSL Program Update~~

~~Regional FOG Program Update~~

Meeting Cancelled

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October 15, 2020

CLOSED SESSION – Quarterly Claims Report

SPASPA Status Report

Quarterly Financial Statements

+*Regional PSL Program Update*

+*Regional FOG Program Update*

XI. Adjournment

The meeting was adjourned at 8:55 P.M. The meeting scheduled for Thursday, October 1, 2020 has been cancelled. The next meeting of the District Board of Directors will be held on Thursday, October 15, 2020 at 7:00 P.M. at the District Board Room, 7500 Schmidt Lane, El Cerrito, California.

Rex Delizo
STEGE SANITARY DISTRICT
Secretary