

STEGE SANITARY DISTRICT BOARD OF DIRECTORS
 MEETING OF MAY 7, 2020
 TIME OF MEETING: 7:00 P.M.
 DISTRICT BOARD ROOM, 7500 SCHMIDT LANE, EL CERRITO, CA

***** **MINUTES** *****

- I. Call To Order:** President Miller called the meeting to order at 7:00 P.M.
- II. Roll Call:** Present: Christian-Smith (video-conference), Gilbert-Snyder (video-conference), Merrill, O’Keefe (tele-conference), Miller
 Absent: None
 Others Present: Rex Delizo, District Manager

Agenda Items: Directors and Officers of the Board did not announce any conflicts of interest posed by items on the meeting agenda.

- III. Public Comment:** There was no public comment.

IV. Approval of Minutes

A. Approval of April 23, 2020 Board Meeting Minutes

MOTION: By Merrill, seconded by Gilbert-Snyder, to approve the minutes of the April 23, 2020 Board Meeting

VOTE: AYES: Christian-Smith, Gilbert-Snyder, Merrill, O’Keefe, Miller
 NOES: None
 ABSTAIN: None
 ABSENT: None

V. Communications

A. Oral Communications

1. Brief reports from Directors on matters related to the District, including attendance at city or community meetings
 - a. City & Community Meetings

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Miller gave a report on his attendance at a recent El Cerrito City Council Meeting.

B. Written Communications

There were no written communication items to consider.

VI. Reports of Staff and Officers

A. Manager's Report

1. Draft Budget FY 2020 - 2021

The Manager reported on the latest draft of the budget.

2. Pandemic Response (COVID-19) Status

The Manager reported on the District's continued operation under the County's Regional Shelter-in-Place Order that was extended through May 31 and allows construction to resume with certain safety protocols.

VII. Business

A. Self-Assessment of Governance Review

The Board discussed the group of statements regarding "roles" from the self-evaluation that was completed at the Long Range Planning Workshop held on March 7, 2020. The Board tabled the rest of the discussion for the next Long Range Planning Workshop but allowed Board members to submit any specific statements to staff for consideration by the Board at an upcoming Board meeting.

B. Public Outreach

The Board discussed public outreach strategies to help compensate for the cancellation of the 4th of July/worldOne Festival. Staff will consider increasing the District's social media presence, engaging the assistance of a public outreach/social media consultant, and adding an online forum to our webpage.

VIII. Approval of Checks

A. Checks for May 7, 2020 - Fund No. 3418 & 3423

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MOTION: Merrill, seconded by Gilbert-Snyder, to approve the payment of the bills, Check Nos. 26573 through 26582 in the amount of \$9,409.54

VOTE: AYES: Christian-Smith, Gilbert-Snyder, Merrill, O’Keefe,
Miller
NOES: None
ABSTAIN: None
ABSENT: None

IX. Future Agenda Items

May 21, 2020

CLOSED SESSION – District Counsel Performance Evaluation

Resolution Ordering Board Election

Connection Charge

Draft Budget

Approve Salary Ranges for District Positions

June 4, 2020

Draft Budget

Review Directors Meeting Compensation

+ *Review of Comparable Agencies*

X. Adjournment

The meeting was adjourned at 8:46 P.M. The next regular meeting of the District Board of Directors will be held on Thursday, May 21, 2020 at 7:00 P.M. at the District Board Room, 7500 Schmidt Lane, El Cerrito, California

Rex Delizo
STEGE SANITARY DISTRICT
Secretary