

STEGE SANITARY DISTRICT BOARD OF DIRECTORS
 MEETING OF FEBRUARY 13, 2020
 TIME OF MEETING: 7:00 P.M.
 DISTRICT BOARD ROOM, 7500 SCHMIDT LANE, EL CERRITO, CA

***** **MINUTES** *****

- I. Call To Order:** President Miller called the meeting to order at 7:00 P.M.
- II. Roll Call**
- | | |
|-----------------|--|
| Present: | Christian-Smith, Gilbert-Snyder, Merrill, O’Keefe, Miller |
| Absent: | None |
| Others Present: | Rex Delizo, District Manager
Alex Mog, Office of District Counsel |

Agenda Items: Directors and Officers of the Board did not announce any conflicts of interest posed by items on the meeting agenda.

- III. Public Comment:** There was no public comment.

IV. Approval of Minutes

A. Approval of Minutes of January 30, 2020 Board Meeting

MOTION: By Gilbert-Snyder, seconded by Christian-Smith, to approve the minutes of the January 30, 2020 Board Meeting

VOTE: AYES:	Christian-Smith, Gilbert-Snyder, O’Keefe, Miller
NOES:	None
ABSTAIN:	Merrill
ABSENT:	None

V. Communications

A. Oral Communications

1. Brief reports from Directors on matters related to the District, including attendance at city or community meetings

Miller gave a report on his attendance at a recent El Cerrito City Council Meeting.

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B. Written Communications

There were no written communications to consider.

VI. Reports of Staff and Officers

A. Attorney's Report:

Mog reported on recent news regarding the Brown Act and that a record of any litigation threat to be discussed in closed session must be included in the agenda packet made available to the public before a meeting.

B. Manager's Report:

1. Monthly Maintenance Summary Report

The Manager reported no significant issues with last month's maintenance activities.

2. Monthly Report of Sewer Replacements and Repairs

The Manager reported on payments made in January.

3. Form 700 Statement of Economic Interest/Conflict of Interest

The Manager reminded the Board to file their Form 700s.

4. California Association of Sanitation Agencies (CASA)

The Manager reported on the upcoming CASA conference dates.

5. California Special Districts Association (CSDA)

The Manager reported on the upcoming CSDA conference dates.

VII. Business

A. Actuarial Analysis of Retiree Health Benefits Report

The Manager reported on the Actuarial Study of Retiree Health Liabilities as of July 1, 2018 prepared by Total Compensation Systems, Inc. The Board asked staff to come back with more information on retiree benefits at a future board meeting.

B. Long Range Planning Draft Agenda

The Board reviewed the agenda for the long range planning workshop scheduled for Saturday, March 7, 2020.

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VIII. Monthly Financial Statements – January 2020

- A. Monthly Investment, Cash, Receivables Report
- B. Monthly Operating, Statement

The financial statements were reviewed by the Board.

IX. Approval of Checks

- A. Checks for February 13, 2020 – Fund No. 3418 & 3423.

MOTION: By Merrill, seconded by O’Keefe, to approve the payment of the bills, Check Nos. 26465 through 26487 in the amount of \$69,364.31

VOTE: AYES: Christian-Smith, Gilbert-Snyder Merrill, O’Keefe,
Miller
 NOES: None
 ABSTAIN: None
 ABSENT: None

X. Future Agenda Items

March 7, 2020 @9:00 AM

Long Range Planning Workshop

March 19, 2020

California Employer’s Retiree Benefit Trust (CERBT) Contributions

Consent Decree Quarterly Report

Board Training Summary

Form 700

XI. Adjournment

The meeting was adjourned at 8:22 P.M. The next meeting of the Stege Sanitary District Board of Directors will be the Long Range Planning Workshop held on

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Saturday, March 7, 2020 at 9:00 A.M. at the District Board Room, 7500 Schmidt Lane, El Cerrito, CA.

Rex Delizo
STEGE SANITARY DISTRICT
Secretary