

STEGE SANITARY DISTRICT BOARD OF DIRECTORS
 MEETING OF JANUARY 16, 2020
 TIME OF MEETING: 7:00 P.M.
 DISTRICT BOARD ROOM, 7500 SCHMIDT LANE, EL CERRITO, CA

*****MINUTES*****

- I. Call To Order:** President Miller called the meeting to order at 7:00 P.M.
- II. Roll Call:** Present: Christian-Smith, Gilbert-Snyder, Merrill, O’Keefe, Miller
 Absent: None
 Others Present: Rex Delizo, District Manager

Agenda Items: Directors and Officers of the Board did not announce any conflicts of interest posed by items on the meeting agenda.

- III. Public Comment:** Gilbert-Snyder commented that East Bay Municipal Utility District put out a press release on readying their storm response. There was no other public comment.

IV. Approval of Minutes

A. Approval of December 12, 2019 Board Meeting Minutes

MOTION: By O’Keefe, seconded by Gilbert-Snyder, to approve the minutes of the December 12, 2019 Board Meeting, as amended

VOTE: AYES: Christian-Smith, Gilbert-Snyder, Merrill, O’Keefe,
 Miller
 NOES: None
 ABSTAIN: None
 ABSENT: None

V. Communications

A. Oral Communications

1. Brief reports from Directors on matters related to the District, including attendance at city or community meetings
 - a. City & Community Meetings

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Miller reported the most recent El Cerrito City Council Meeting was cancelled.

B. Written Communications

1. CalPERS OPEB and Pension Contribution Prefunding Workshops

The Board reviewed the information on the upcoming workshops.

2. LAFCo Letter – Call for Nominations Announcement

The Board reviewed the announcement.

VI. Reports of Staff and Officers

A. Manager's Report

1. Director's Contact Info

The Directors confirmed their contact information.

2. Board of Directors' Training

The Manager reported on the Directors' training deadlines.

3. California Association of Sanitation Agencies (CASA)

The Manager reported on the upcoming CASA conferences.

MOTION: By Gilbert-Snyder, seconded by Christian-Smith, to approve the District's payment of the registration fee for the CASA Washington D.C. Conference in February 24-26, 2020, if attendee pays for transportation and accommodations

VOTE: AYES: Christian-Smith, Gilbert-Snyder, Merrill, O'Keefe,
Miller

NOES: None

ABSTAIN: None

ABSENT: None

VII. Business

A. Board Governance Policy Manual Review

The Board conducted their annual review of the Board Governance Policy Manual, approved the addition of a Legislative Advocacy Policy, had several

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clarifications for District Counsel's review, and made some other minor amendments. The Board asked staff to discuss the clarifications with District Counsel, make the amendments, and bring the revised manual back for consideration at a future Board meeting.

B. Long Range Planning Draft Agenda

The Board reviewed and discussed the draft agenda for the long range planning workshop scheduled for Saturday, March 7, 2020.

VIII. Approval of Checks

A. Checks for January 16, 2020 - Fund No. 3418 & 3423

MOTION: By Merrill, seconded by O'Keefe, to pay the bills, Check Nos. 26407 through 26442 in the amount of \$1,057,086.57

VOTE: AYES: Christian-Smith, Gilbert-Snyder, Merrill, O'Keefe,
 Miller
 NOES: None
 ABSTAIN: None
 ABSENT: None

X. Future Agenda Items

January 30, 2020

CLOSED SESSION – Quarterly Claims Reports
 CLOSED SESSION – Manager Performance Evaluation
 Board Governance Manual Approval
 Quarterly Financial Statements
 Long Range Planning Workshop Agenda
 CASA Conference – Attendee Reports
 SPASPA Status Report

Merrill gave notice that he will not be able to attend the January 30th Board Meeting.

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February 13, 2020

Actuarial Analysis of Retiree Health Benefits Report (even years)

Long Range Planning Workshop Agenda

Board Training Summary

CASA Conference

Form 700

XI. Adjournment

The meeting was adjourned at 9:23 P.M. The next meeting of the District Board of Directors is a scheduled to be held on January 30, 2020 at 7:00 P.M. at the District Board Room, 7500 Schmidt Lane, El Cerrito, CA.

Rex Delizo
STEGE SANITARY DISTRICT
Secretary