

STEGE SANITARY DISTRICT BOARD OF DIRECTORS
 MEETING OF SEPTEMBER 19, 2019
 TIME OF MEETING: 7:00 P.M.
 DISTRICT BOARD ROOM, 7500 SCHMIDT LANE, EL CERRITO, CA

***** MINUTES *****

I. Call To Order: President Gilbert-Snyder called the meeting to order at 7:00 P.M.

II. Roll Call: Present: Merrill, Miller, O'Keefe, Gilbert-Snyder
 Absent: Christian-Smith (gave prior notice)
 Others Present: Rex Delizo, District Manager
 Kristopher Kokotaylo, District Counsel

Agenda Items: Directors and Officers of the Board did not announce any conflicts of interest posed by items on the meeting agenda.

III. Public Comment: Merrill distributed a copy of his suggested policy for legislative advocacy to each of the Directors.

Item VII.D was taken out of order at this time in the meeting.

VII. Business

D. Resolution No. 2130-0919 Authorizing the Release and Reconveyance of an Easement Located in the City of Richmond

The Board reviewed and approved the resolution pending staff confirmation that the 42"Ø sewer line to the north of the property is in a recorded easement.

MOTION: By O'Keefe, seconded by Merrill, to approve Resolution No. 2130-0919 Authorizing the Release and Reconveyance of an Easement Located in the City Of Richmond in exchange for funds to perform the tasks necessary and relating to the Release and Reconveyance, pending staff confirmation that the 42"Ø sewer line to the north of the property is in a recorded easement

VOTE: AYES: Merrill, Miller, O'Keefe, Gilbert-Snyder
 NOES: None

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ABSTAIN: None
 ABSENT: Christian-Smith

The Board resumed the order of the agenda at this time in the meeting.

CLOSED SESSION

Liability Claims

Gov. Code § 54956.95

Claimant: Ogata

Agency Claimed Against: Stege Sanitary District

Conference with Labor Negotiator

Gov. Code § 54957.6

Agency designated representative: Board President Gilbert-Snyder

Unrepresented employee: District Manager

The Board entered into closed session at 7:31 P.M. and returned to open session at 8:01 P.M. President Gilbert-Snyder announced the Board had taken no reportable actions.

IV. Approval of September 5, 2019 Board Meeting Minutes

MOTION: By O'Keefe, seconded by Merrill, to approve the minutes of
 the September 5, 2019 Board Meeting

VOTE: AYES: Merrill, Miller, O'Keefe, Gilbert-Snyder
 NOES: None
 ABSTAIN: None
 ABSENT: Christian-Smith

V. Communications

A. Oral Communications

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1. Brief reports from Directors on matters related to the District, including attendance at city or community meetings
 - a. City & Community Meetings

Miller gave a report on his attendance at a recent El Cerrito City Council Meeting.
2. Written Communications
 - a. CalPERS Local Elected Officials Forum October 28th Invitation

The Board received the invitation.

VI. Reports of Staff and Officers

A. Attorney's Report

Kokotaylo reported on AB 1483 that will mandate the posting of numerous fee-related documents and reports for local agencies.

B. Manager's Report

1. Monthly Maintenance Summary Report

The Manager reported no significant issues with last month's maintenance activities.

2. Monthly Report of Sewer Replacements and Repairs

The Manager reported on the one repair invoice paid in August.

3. Consent Decree Quarterly Report

The Manager reported the District continues to be on track to achieve all the Consent Decree annual requirements.

4. Support Letter of H.R. 1764 Extending NPDES Permit Terms

The Manager reported on the support letter previously sent in April.

VII. Business

A. Resolution No. 2129-0919 Approving and Authorizing Disposal of Surplus Property of the Stege Sanitary District

The Board reviewed and approved the resolution.

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MOTION: By O'Keefe, seconded by Merrill, to approve Resolution No. 2129-0919 Approving and Authorizing Disposal of Surplus Property of the Stege Sanitary District

VOTE: AYES: Merrill, Miller, O'Keefe, Gilbert-Snyder
 NOES: None
 ABSTAIN: None
 ABSENT: Christian-Smith

B. Flexible Benefit Plan Contribution Review

The Board reviewed and discussed the upcoming health care premiums rates for 2020 and decided to keep both the flexible benefits plan amount of \$1866 and the flexible benefits plan cash out amount of \$1000 unchanged.

MOTION: By Merrill, seconded by Miller, to keep both the flexible benefits plan amount of \$1866 and the flexible benefits plan cash out amount of \$1000 unchanged

VOTE: AYES: Merrill, Miller, O'Keefe, Gilbert-Snyder
 NOES: None
 ABSTAIN: None
 ABSENT: Christian-Smith

C. Deferred Compensation Matching Contribution Review

The Board reviewed and discussed the deferred compensation matching contribution benefit and decided to take no action.

D. Resolution No. 2130-0919 Authorizing the Release and Reconveyance of an Easement Located in the City of Richmond

This item was taken out of order earlier in the meeting (see above).

E. Cancellation of the October 10, 2019 Regular Board Meeting

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The Board agreed to cancel the upcoming regular Board meeting on October 10, 2019 since there are no timely agenda items to consider.

MOTION: By Miller, seconded by O'Keefe, to approve the cancellation of the October 10, 2019 regular Board Meeting and have staff post a Notice of Meeting Cancellation on the District website and bulletin board outside the District office

VOTE: AYES: Merrill, Miller, O'Keefe, Gilbert-Snyder
 NOES: None
 ABSTAIN: None
 ABSENT: Christian-Smith

VIII. Monthly Financial Statements - August 2018

- A. Monthly Investment, Cash, Receivables Report
- B. Monthly Operating Statement

The financial items were reviewed by the Board with no significant issues.

IX. Approval of Checks

- A. Checks for September 19, 2019 - Fund No. 3418 & 3423

MOTION: By O'Keefe, seconded by Miller, to pay the bills, Check Nos. 26259 through 26284 in the amount of \$520,853.03

VOTE: AYES: Merrill, Miller, O'Keefe, Gilbert-Snyder
 NOES: None
 ABSTAIN: None
 ABSENT: Christian-Smith

X. Future Agenda Items

October 10, 2019

(Meeting cancelled)

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October 24, 2019

CLOSED SESSION – Quarterly Claims Report

SPASPA Status Report

Quarterly Financial Statements

+*Regional PSL Program Update*

+*Regional FOG Program Update*

+*Thomas Mumley, Regional Water Board*

+*RESOLUTION – District Manager Contract*

XI. Adjournment

The meeting was adjourned at 8:49 P.M. The meeting scheduled for Thursday, October 10, 2019 has been cancelled. The next meeting of the District Board of Directors will be held on Thursday, October 24, 2019 at 7:00 P.M. at the District Board Room, 7500 Schmidt Lane, El Cerrito, California.

Rex Delizo
STEGE SANITARY DISTRICT
Secretary