

STEGE SANITARY DISTRICT BOARD OF DIRECTORS
 MEETING OF JUNE 13, 2019
 TIME OF MEETING: 7:00 P.M.
 DISTRICT BOARD ROOM, 7500 SCHMIDT LANE, EL CERRITO, CA

*****MINUTES*****

- I. Call To Order:** President Gilbert-Snyder called the meeting to order at 7:00 P.M.
- II. Roll Call:** Present: Christian-Smith, Merrill, Miller, O’Keefe, Gilbert-Snyder
 Absent: None
 Others Present: Rex Delizo, District Manager

Agenda Items: Directors and Officers of the Board did not announce any conflicts of interest posed by items on the meeting agenda.

- III. Public Comment:** There was no public comment.

IV. Approval of Minutes

A. Approval of May 23, 2019 Special Board Meeting Minutes

MOTION: By O’Keefe, seconded by Merrill, to approve the minutes of the May 23, 2019 Special Board Meeting, as corrected

VOTE: AYES: Christian-Smith, Merrill, Miller, O’Keefe, Gilbert-Snyder
 NOES: None
 ABSTAIN: None
 ABSENT: None

B. Approval of May 23, 2019 Regular Board Meeting Minutes

MOTION: By Merrill, seconded by Christian-Smith, to approve the minutes of the May 23, 2019 Regular Board Meeting

VOTE: AYES: Christian-Smith, Merrill, Miller, O’Keefe, Gilbert-Snyder

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NOES: None

ABSTAIN: None

ABSENT: None

V. Communications

A. Oral Communications

1. Brief reports from Directors on matters related to the District, including attendance at city or community meetings

- a. City & Community Meetings

Miller gave a report on his attendance at an El Cerrito City Council Meeting held on June 4, 2019.

B. Written Communications

There were no written communication items to consider.

VI. Reports of Staff and Officers

A. Manager's Report

1. 4th of July Fair

The Manager reported on the plans for the upcoming fair.

2. Draft Endeavor

The Manager reported on the draft newsletter and received suggestions for the final edition.

3. 2012 Sub Basin Flow Monitoring/I&I Assessment Plan

The Manager reviewed the plan with the Board.

4. Consent Decree: Regional Technical Support Program (RTSP) Private Lateral Incentive Program (PLIP)

The Manager reviewed the results of the pilot program with the Board.

VII. Business

- A. Resolution No. 2120-0619 Approving and Authorizing Consulting Services Agreement between the Stege Sanitary District on Behalf of the Collection System Technical Advisory Committee and Humphrey Consulting

The Board approved the resolution.

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MOTION: By Merrill, seconded by Miller, to approve Resolution No. 2120-0619 Approving and Authorizing Consulting Services Agreement between the Stege Sanitary District on Behalf of the Collection System Technical Advisory Committee and Humphrey Consulting

VOTE: AYES: Christian-Smith, Merrill, Miller, O’Keefe, Gilbert-Snyder
 NOES: None
 ABSTAIN: None
 ABSENT: None

B. Review of Director’s Meeting Compensation

The Board briefly discussed whether to change the compensation that Directors receive for their attendance at District related meetings and asked to bring this item back at a future Board meeting for further consideration.

C. Kids for the Bay – Watershed Action Program (WAP)

The Board discussed and approved the proposal for 2019-20 school year.

MOTION: By O’Keefe, seconded by Christian-Smith, to approve \$12,000 to fund the KIDS for the BAY Watershed Action Program (WAP) for the 2019-2020 School Year

VOTE: AYES: Christian-Smith, Merrill, Miller, O’Keefe, Gilbert-Snyder
 NOES: None
 ABSTAIN: None
 ABSENT: None

VIII. Approval of Checks

A. Checks for June 13, 2019- Fund No. 3418 & 3423

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MOTION: By Merrill, seconded by Christian-Smith, to pay the bills,
Check Nos. 26103 through 26121 in the amount of \$69,042.45

VOTE: AYES: Christian-Smith, Merrill, Miller, O’Keefe, Gilbert-
Snyder
NOES: None
ABSTAIN: None
ABSENT: None

IX. Future Agenda Items

June 27, 2019

CLOSED SESSION – Manager Performance Evaluation
Approve and Adopt Final Budget
Review and Approve Incentive Award
Adopt Employee Incentive Award Goals & Objectives
District Reserve Policy
July 4th Fair Discussion
Consent Decree Quarterly Report
Public Hearing – Service Rate Increase, Connection Fee, and SPASPA Impact Fee

July 18, 2019

CLOSED SESSION – Quarterly Claims Report
Public Hearing/Resolution – Establish and Collect Sewer Service Charges
July 4th Fair Debrief
District Investment Policy
Form 470
CASA Conference
Reimbursement Report per Gov. Code 53065.5
Quarterly Financial Statements
Resolution – District Manager Salary

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San Pablo Avenue Specific Plan Area Impact Fee Status Report

X. Adjournment

The meeting was adjourned at 8:23 P.M. The next meeting of the District Board of Directors will be held on Thursday, June 27, 2019 at 7:00 P.M. at the District Board Room, 7500 Schmidt Lane, El Cerrito, California

Rex Delizo
STEGE SANITARY DISTRICT
Secretary