

STEGE SANITARY DISTRICT BOARD OF DIRECTORS
 MEETING OF MARCH 21, 2019
 TIME OF MEETING: 7:00 P.M.
 DISTRICT BOARD ROOM, 7500 SCHMIDT LANE, EL CERRITO, CA

*****MINUTES*****

I. Call To Order: President Gilbert-Snyder called the meeting to order at 7:00 P.M.

II. Roll Call: Present: Christian-Smith, Merrill, Miller, O’Keefe, Gilbert-Snyder
 Absent: None
 Others Present: Rex Delizo, District Manager
 Kristopher Kokotaylo, District Counsel

Agenda Items: Directors and Officers of the Board did not announce any conflicts of interest posed by items on the meeting agenda.

III. Public Comment: Miller commented on the recently approved West Contra Costa Unified School District “by-trustee” system boundary map. O’Keefe commented on the current District construction sign and reiterated the need for a larger updated design.

IV. Approval of Minutes

A. Approval of February 28, 2019 Regular Board Meeting Minutes

MOTION: By Christian-Smith, seconded by O’Keefe, to approve the minutes of the February 28, 2019 Regular Board Meeting, as amended

VOTE: AYES: Christian-Smith, Miller, O’Keefe, Gilbert-Snyder
 NOES: None
 ABSTAIN: Merrill
 ABSENT: None

B. Approval of March 9, 2019 Long Range Planning Workshop Meeting Minutes

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MOTION: By O'Keefe, seconded by Merrill, to approve the minutes of the March 9, 2019 Long Range Planning Workshop

VOTE: AYES: Christian-Smith, Merrill, Miller, O'Keefe, Gilbert-Snyder

NOES: None

ABSTAIN: None

ABSENT: None

V. Communications

A. Oral Communications

1. Brief reports from Directors on matters related to the District, including attendance at city or community meetings

a. California Association of Sanitation Agencies (CASA) February 25-27, 2019 – Washington D.C. Policy Forum

In accordance with AB 1234, Director Merrill gave a report on his attendance at the CASA Conference.

b. City & Community Meetings

Miller gave a report on his attendance at the El Cerrito City Council Meeting held in March.

B. Written Communications

1. CASA Alert - SB 332: Ocean Discharge Ban

The Board reviewed and discussed the request for letters of opposition for SB 332 (Hertzberg & Wiener), which mandates all wastewater agencies that discharge treated effluent to oceans, bays and estuaries to reduce their discharges by 50% by 2030, and by 95% by 2040.

MOTION: By Miller, seconded by Merrill, to approve sending a letter of opposition for SB 332 (Hertzberg & Wiener) to the Senate Environmental Quality Committee

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VOTE: AYES: Christian-Smith, Merrill, Miller, O’Keefe, Gilbert-Snyder
 NOES: None
 ABSTAIN: None
 ABSENT: None

VI. Reports of Staff and Officers

A. Attorney’s Report:

Kokotaylo reported on recent events at the City of Union City regarding the California Voting Rights Act.

B. Manager’s Report

1. Monthly Maintenance Summary Report – February 2019

The Manager reported no significant issues with last month’s maintenance activities.

2. Monthly Report of Sewer Replacements and Repairs

The Manager reported on the replacement invoices paid in February.

3. Consent Decree Status Report

The Manager reported no issues with meeting the District’s Consent Decree minimum requirements for the fiscal year.

4. Draft Action Plan for 2019

The Manager reported on the Action Plan from the Long Range Planning Workshop held on March 9, 2019.

5. Board Training Summary

The Manager reported on the Board training deadlines.

6. Collection System Worker Certification

The Manager reported on the certification standards and incentives for maintenance staff.

7. California Special Districts Association (CSDA) Workshop – 8/8/2019
 Financial Management for Special Districts, El Dorado Hills, CA

The Manager reported on the upcoming financial workshop and the Board authorized attendance for Directors that choose to attend.

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MOTION: By Merrill, seconded by O'Keefe, to authorized attendance at the CSDA Financial Management for Special Districts Workshop on August 8, 2019 in El Dorado Hills, CA, for Directors that choose to attend

VOTE: AYES: Christian-Smith, Merrill, Miller, O'Keefe, Gilbert-Snyder
 NOES: None
 ABSTAIN: None
 ABSENT: None

VII. Business

A. California Employer's Retiree Benefit Trust (CERBT) Fund Disbursement

The Board discussed whether to take the opportunity to receive a disbursement from the California Employers' Retiree Benefit Trust (CERBT) to make retiree medical payments for Fiscal Year 2018-19.

MOTION: By O'Keefe, seconded by Christian-Smith, to pay the retiree medical payments directly in full without receiving a disbursement from the CERBT fund

VOTE: AYES: Christian-Smith, Merrill, Miller, O'Keefe, Gilbert-Snyder
 NOES: None
 ABSTAIN: None
 ABSENT: None

B. Resolution No. 2117-0319 Appointing Eric Casher as Assistant District Counsel

The Board considered the resolution appointing Eric Casher as Assistant District Counsel.

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MOTION: By Merrill, seconded by Christian-Smith, to approve Resolution No. 2117-0319 Appointing Eric Casher as Assistant District Counsel

VOTE: AYES: Christian-Smith, Merrill, Miller, O'Keefe, Gilbert-Snyder
 NOES: None
 ABSTAIN: None
 ABSENT: None

VIII. Financial Statements – February 2019

- A. Monthly Investment, Cash, Receivables Report
- B. Monthly Operating Statement

The financial items were reviewed by the Board.

IX. Approval of Checks

- A. Checks for March 21, 2019 - Fund No. 3418 & 3423

MOTION: By Merrill, seconded by O'Keefe, to pay the bills, Check Nos. 25970 through 26003 in the amount of \$59,377.84

VOTE: AYES: Christian-Smith, Merrill, Miller, O'Keefe, Gilbert-Snyder
 NOES: None
 ABSTAIN: None
 ABSENT: None

X. Future Agenda Items

April 11, 2019

Board Training Summary

Sewer Rate and Connection Charge Study

HR 1764 extending NPDES permit terms

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April 25, 2019

CLOSED SESSION – Quarterly Claims Report

Employee Benefits

Quarterly Financial Statements

Draft Budget

July 4th Fair Discussion

San Pablo Avenue Specific Plan Impact Fee Status Report

XI. Adjournment

The meeting was adjourned at 8:50 P.M. The next meeting of the District Board of Directors will be held on Thursday, April 11, 2018 at 7:00 P.M. at the District Board Room, 7500 Schmidt Lane, El Cerrito, California

Rex Delizo
STEGE SANITARY DISTRICT
Secretary