

STEGE SANITARY DISTRICT BOARD OF DIRECTORS
 LONG RANGE PLANNING WORKSHOP
 SATURDAY, MARCH 9, 2019, 9:00AM - 4:00PM
 DISTRICT BOARD ROOM, 7500 SCHMIDT LANE, EL CERRITO, CA

*****MINUTES*****

- I. Call To Order:** President Gilbert-Snyder called the meeting to order at 9:00 A.M.
- II. Roll Call:** Present: Christian-Smith, Merrill, Miller, O’Keefe, Gilbert-Snyder
 Absent: None
 Others Present: Rex Delizo, District Manager
 Kristopher Kokotaylo, District Counsel (for the
 Election Procedures item only)

Agenda Items: Directors and Officers of the Board did not announce any conflicts of interest posed by items on the meeting agenda.

III. Public Comment: There was no public comment.

IV. Long Range Planning Workshop – 2019

- **Past 5 Years Expenditures Review**
 The Board reviewed and discussed trends from the District’s finances of the past 5 years and a trend line report for salary, benefits, construction, and other expenses. There were no significant issues. The Board requested the next review in March 2020, no longer have the past expenditures normalized to today’s dollars.
- **Strategic Plan**
 The Board reviewed and discussed the strategic plan that included newly added deadlines and report frequencies to the work plan. The Board asked staff to update the strategic plan with several suggested revisions and to bring the item back for review at a future Board meeting. Staff will look into having a public relations expert come talk at a future Board meeting about social media and other outreach strategies to consider.
- **San Pablo Avenue Specific Plan Progress Report**

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The Board reviewed and discussed the progress report and proposed sewer improvement strategies going forward as presented by staff. Staff will continue to update the Board on the plans and progress of sewer improvements within the San Pablo Avenue Specific Plan area on at least a quarterly basis.

- **Self-Assessment of Governance**

Each Board Member completed an individual board member self-evaluation questionnaire and discussed each of their conclusions. Staff will provide information on additional financial training and education for board members for consideration at a future board meeting.

- **USEPA Consent Decree Progress and Planning**

The Board reviewed and discussed the Consent Decree Work Requirements, Annual Reporting Requirements, and latest Annual Report. The Board then reviewed and discussed the Wet Weather Facilities (WWF) Output Tests and the latest Flow Model Calibration, WWF Output Ratios and Output Test Results. Staff will continue to update the Board on the results of WWF Output Ratios and Output Test Results each year, as they become available.

- **Election Procedures**

District Counsel reported on the District's election procedures. Staff will forward details of an upcoming Meyers Nave webinar to the Board for consideration.

V. **Adjournment**

The meeting was adjourned at 3:54 P.M. The next meeting of the District Board of Directors will be held on Thursday, March 21, 2019 at 7:00 P.M. at the District Board Room, 7500 Schmidt Lane, El Cerrito, California

Rex Delizo
STEGE SANITARY DISTRICT
Secretary