

STEGE SANITARY DISTRICT BOARD OF DIRECTORS
 MEETING OF SEPTEMBER 13, 2018
 TIME OF MEETING: 7:00 P.M.
 DISTRICT BOARD ROOM, 7500 SCHMIDT LANE, EL CERRITO, CA

*****MINUTES*****

I. Call To Order: President Dwight Merrill called the meeting to order at 7:01 P.M.

II. Roll Call: Present: Gilbert-Snyder, James (arrived 7:04 P.M.), Miller,
O'Keefe, Merrill
Absent: None
Others Present: Rex Delizo, District Manager

Agenda Items: Directors and Officers of the Board did not announce any conflicts of interest posed by items on the meeting agenda.

III. Public Comment: There was no public comment.

IV. Approval of Minutes

A. Approval of August 16, 2018 Board Meeting Minutes

MOTION: By O'Keefe, seconded by Gilbert-Snyder, to approve the minutes of the August 16, 2018 Board Meeting, as amended

VOTE: AYES: Gilbert-Snyder, Miller, O'Keefe, Merrill
NOES: None
ABSTAIN: None
ABSENT: James

V. Communications

A. Oral Communications

1. Brief reports from Directors on matters related to the District, including attendance at city or community meetings
 - a. CASA Conference Director's Report

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In accordance with AB 1234, Directors James and O’Keefe each gave a report on their attendance at the CASA Conference.

b. City & Community Meetings

Miller gave a report on his attendance at a City of El Cerrito City Council Meeting on September 4, 2018.

B. Written Communications

There were no written communications to consider.

VI. Reports of Staff and Officers

A. Manager’s Report

1. Preview of upcoming agreements

The Manager reported on three draft agreements that will be on the next meeting’s agenda for consideration.

VII. Business

A. Consideration to Award a Change Order for Professional Geotechnical Services for the Redundant Sanitary Sewer Force Mains Design Project

The Board discussed their concerns with staff and decided to reject the change order for professional geotechnical services. The Board instead asked staff to consider design alternatives with the consultant that would use an alignment similar to the existing force main.

MOTION: By James, seconded by Miller, to reject the change order to Stantec for professional geotechnical services from Ninyo & Moore and instead consider design alternatives that would use an alignment similar to the existing force main

VOTE: AYES: Gilbert-Snyder, James, Miller, O’Keefe, Merrill
 NOES: None
 ABSTAIN: None
 ABSENT: None

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B. Self-Assessment of Governance Questions Review

The Board completed a discussion regarding not getting stalemated over the process or procedures. This was question #18 from the self-assessment of governance questionnaire completed at the Long Range Planning Workshop. The Board will consider the last remaining item (#53) from the questionnaire at a future board meeting.

VIII. Approval of Checks

A. Checks for September 13, 2018 - Fund No. 3418 & 3423

MOTION: By James, seconded by O'Keefe, to pay the bills, Check Nos. 25687 through 25717 in the amount of \$14,690.80

VOTE: AYES: Gilbert-Snyder, James, Miller, O'Keefe, Merrill
 NOES: None
 ABSTAIN: None
 ABSENT: None

IX. Future Agenda Items

September 27, 2018

Flexible Benefits Plan Review

Deferred Compensation Matching Review

Consent Decree Quarterly Report

Joint Exercise of Powers Agreement

Side Agreement to Facilitate Consent Decree Compliance

Regional Private Sewer Lateral Program Roles and Responsibilities

Purchase of a Combination Water Jetting And Vacuum Truck

October 11, 2018

Regional PSL Program Update

Regional FOG Program Update

Self-Assessment of Governance Questions Review

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Reimbursement Report per Government Code 53065.5

X. Adjournment

The meeting was adjourned at 8:29 P.M. The next meeting of the District Board of Directors will be held on Thursday, September 27, 2018 at 7:00 P.M. at the District Board Room, 7500 Schmidt Lane, El Cerrito, California

Rex Delizo
STEGE SANITARY DISTRICT
Secretary