

STEGE SANITARY DISTRICT BOARD OF DIRECTORS  
MEETING OF OCTOBER 27, 2016  
TIME OF MEETING: 7:00 P.M.

\*\*\*\*\*MINUTES\*\*\*\*\*

**I. Call To Order:** President Alan Miller called the meeting to order at 7:00 P.M.

**II. Roll Call:** Present: Gilbert-Snyder, James, Merrill, O’Keefe, Miller  
Absent: None  
Others Present: Rex Delizo, District Manager  
Ben Reyes, District Counsel

**Agenda Items:** Directors and Officers of the Board did not announce any conflicts of interest posed by items on the meeting agenda.

**III. Public Comment:** There was no public comment.

**CLOSED SESSION**

**Conference with Legal Counsel - Anticipated Litigation**

Gov. Code § 54956.9(d)(2) or (d)(3)

Number of Potential Cases: 2

**Conference with Legal Counsel - Existing Litigation**

Gov. Code § 54956.95

Claimant: Dorje

Agency Claimed Against: Stege Sanitary District

**Conference with Legal Counsel - Anticipated Litigation**

Gov. Code § 54956.9(d)(2) or (d)(3)

Number of Potential Cases: 5

The Board entered into the closed session at 7:01 P.M. and returned to open session at 7:19 P.M. President Miller announced the Board had taken no reportable actions.

**IV. Approval of Minutes**

A. Approval of Minutes October 13, 2016 Board Meeting

## STEGE SANITARY DISTRICT BOARD OF DIRECTORS

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MOTION: By O'Keefe, seconded by James, to approve the minutes of the October 13, 2016 Board Meeting

VOTE: AYES: Gilbert-Snyder, James, Merrill, O'Keefe, Miller

NOES: None

ABSTAIN: None

ABSENT: None

**V. Communications****A. Oral Communications****1. Brief reports from Directors on matters related to the District, including attendance at city or community meetings****a. City & Community Meetings**

Miller gave a report on his attendance at the El Cerrito City Council Meeting held on October 18, 2016. James gave a report on the agenda of the upcoming Kensington Police Protection & Community Services District (KPPCSD) meeting to be held on October 31, 2016.

**B. Written Communications****1. EBMUD Memo - Regional Private Sewer Lateral Program Update - Stege Sanitary District**

The Board reviewed the regional PSL program activities highlighted by EBMUD.

**VI. Reports of Staff and Officers****A. Attorney's Report:**

Reyes gave a report on SB 1069 that eases restrictions on building accessory dwelling units (ADUs) and AB 626 that establishes a claim resolution process for public works contracts. Reyes also reported that he is being considered by the Governor's Office to be appointed as a Superior Court Judge for either Contra Costa County or Alameda County which would preclude him from continuing as counsel for the District.

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**B. Manager's Report:**

1. Monthly Maintenance Summary Report – September 2016

The Manager reported on last month's maintenance activities to the Board with no significant issues.

2. Monthly Report of Sewer Replacements and Repairs

The Manager reported there were no replacement or repair invoices paid in September.

3. 2017 California Association of Sanitation Agencies (CASA) Conference

The Manager reported on the upcoming CASA conference dates.

**VII. Business**

A. Flexible Benefit Plan Contribution Review

The Board continued discussing proposed changes to the flexible benefits plan and asked for information on how converting any part of the flex plan amount into an increase in salary ranges would compare with other agencies. The Board also asked staff to gather information on current healthcare and cash-in-lieu benefits of comparable agencies before continuing the discussion.

B. Deferred Compensation Matching Contribution Review

The Board decided to table this discussion until the proposed changes to the flexible benefits plan are resolved.

**VIII. Financial Statements – September 2016**

A. Monthly Investment, Cash, Receivables Report, September 2016

B. Monthly Operating Statement, September 2016

C. Local Agency Investment Fund (LAIF) Quarterly Statement

D. California Employer's Retiree Benefit Trust (CERBT) Quarterly Statement

The financial items were reviewed by the Board with no significant issues.

**IX. Approval of Checks**

A. Checks for October 27, 2016 - Fund No. 3418 & 3423

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MOTION: By Merrill, seconded by James, to pay the bills, Check Nos. 24623 through 24637 in the amount of \$764,882.80.

VOTE: AYES: Gilbert-Snyder, James, Merrill, O'Keefe, Miller

NOES: None

ABSTAIN: None

ABSENT: None

**X. Future Agenda Items**

**November 10, 2016**

Proposed Meeting Calendar

Board Officer Succession Plan

CASA Conference

San Pablo Ave. Future Capacity Update

Strategic Planning

**December 8, 2016**

Nomination & Election of Officers

Fiscal Year Financial Audit

Connection Charge Calculation Report

CASA Conference

Meeting Calendar

Consent Decree Min. Req. Quarterly Report

Kids for the Bay

Expenditure Notification Threshold

**XI. Adjournment**

The meeting was adjourned at 8:52 P.M. The next meeting of the District Board of Directors will be held on Thursday, November 10, 2016 at 7:00 P.M. at the District office, 7500 Schmidt Lane, El Cerrito, California

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Rex Delizo  
STEGE SANITARY DISTRICT  
Secretary