

STEGE SANITARY DISTRICT BOARD OF DIRECTORS  
MEETING OF SEPTEMBER 24, 2015  
TIME OF MEETING: 7:00 P.M.

\*\*\*\*\*MINUTES\*\*\*\*\*

**I. Call To Order:** President Gilbert-Snyder called the meeting to order at 7:00 P.M.

**II. Roll Call:** Present: James, Merrill, Miller, O’Keefe, Gilbert-Snyder  
Absent: None  
Others Present: Rex Delizo, District Manager  
Ben Reyes, District Counsel

**Agenda Items:** Directors and Officers of the Board did not announce any conflicts of interest posed by items on the meeting agenda.

**III. Public Comment:** There was no public comment.

**IV. Approval of Minutes**

A. Approval of Minutes September 10, 2015 Board Meeting

MOTION: By O’Keefe, seconded by James, to approve the minutes of the September 10, 2015 Board Meeting, as amended

VOTE: AYES: James, Merrill, Miller, O’Keefe, Gilbert-Snyder  
NOES: None  
ABSTAIN: None  
ABSENT: None

**V. Communications**

A. Oral Communications

1. Brief reports from Directors on matters related to the District including attendance at city or community meetings
  - a. City & Community Meetings  
No reports were given.
  - b. CSDA Conference Directors’ Report

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In accordance with AB 1234, Director James and Gilbert-Snyder each gave a report on their attendance at the California Special Districts Association (CSDA) Annual Conference held in Monterey, CA on September 21-24, 2015.

**B. Written Communications**

1. Director James' Email – MCE Rates vs. PG&E Rates

Director James reviewed with the Board his findings after calculating the difference between Marin Clean Energy (MCE) and PG&E projected costs using past PG&E bills. The August 2015 electric bill would have been \$17.86 higher with PG&E generation than it was with MCE generation, out of a total bill of \$638.02. James is ideologically against supporting MCE because he sees it as a politicization of technical decisions and a dishonest attack on California's nuclear and hydroelectric infrastructure but can't personally justify spending any extra District money for ideological purity.

**VI. Reports of Staff and Officers**

A. Attorney's Report:

District Counsel, Ben Reyes, reported about a class action lawsuit currently under appeal claiming Uber drivers have been misclassified as independent contractors rather than employees.

B. Manager's Report:

1. Monthly Maintenance Summary Report – August 2015

The Manager reported on last month's maintenance activities to the Board with no significant issues.

2. Monthly Report of Sewer Replacements and Repairs

The Manager reported that there were 4 replacements in August invoiced for \$392,930. There were no repairs completed in August.

**VII. Business**

A. Flexible Benefit Plan Contribution Rate Review

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The Board discussed changes to the flex plan contribution for 2016. The Board approved having the contribution rate equal to \$1,625 per month which is the combined total of the maximum “cash out” compensation (\$1,000 per month), the maximum medical expense reimbursement allowed (\$208.33 per month), and the maximum dependent care assistance reimbursement allowed (\$416.67 per month). This contribution rate provides every employee the opportunity to realize the entire flex plan amount regardless of their medical coverage option and if they have dependents. The cash out limit will remain at \$1,000 per month.

MOTION: By O’Keefe, seconded by Miller, to approve a Flexible Benefit Plan Contribution Rate increase to \$1,625 per month effective January 1, 2016 and have the cash out limit remain at \$1,000 per month.

VOTE: AYES: James, Miller, O’Keefe, Gilbert-Snyder  
 NOES: Merrill  
 ABSTAIN: None  
 ABSENT: None

B. Deferred Compensation Matching Contribution Rate Review

The Board discussed the current deferred compensation contribution rate and decided the amount shall remain at \$240 per month.

MOTION: By O’Keefe, seconded by Miller, to maintain the Deferred Compensation Matching Plan Contribution Rate of \$240.00 per month

[An amendment motion was made to raise the contribution rate to \$300 per month but the amendment was not accepted by the author of the main motion and died due to lack of a second.]

VOTE: AYES: Merrill, O’Keefe, Gilbert-Snyder  
 NOES: James, Miller

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ABSTAIN: None

ABSENT: None

C. Cancellation of the October 8, 2015 Regular Board Meeting

The Board approved the cancellation of the October 8, 2015 regular Board Meeting. Staff will post a Notice of Meeting Cancellation on the District website and bulletin board outside the District office. The next meeting of the District Board of Directors will be held on Thursday, October 22, 2015

MOTION: By James, seconded by Miller, to approve the cancellation the October 8, 2015 Regular Board Meeting

VOTE: AYES: James, Merrill, Miller, O'Keefe, Gilbert-Snyder

NOES: None

ABSTAIN: None

ABSENT: None

**VIII. Financial Statements – August 2015**

A. Monthly Investment, Cash, Receivables Report, August 2015

B. Monthly Operating Statement, August 2015

C. California Employers' Retiree Benefit Trust (CERBT) Quarterly Statement

The financial statements were reviewed by the Board.

**IX. Approval of Checks**

A. Checks for September 2015 - Fund No. 3418 & 3423

MOTION: By Merrill, seconded by James, to pay the bills, Check Nos. 23960 through 23989 in the amount of \$69,930.03

VOTE: AYES: James, Merrill, Miller, O'Keefe, Gilbert-Snyder

NOES: None

ABSTAIN: None

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ABSENT: None

**X. Future Agenda Items**

**October 8, 2015**

(Meeting Cancelled)

**October 22, 2015**

CLOSED SESSION – Existing Litigation

Quarterly Financial Statements

**XI. Adjournment**

The meeting was adjourned at 9:07 P.M. The meeting scheduled to be held on October 8, 2015 has been cancelled. The next meeting of the District Board of Directors will be held on Thursday, October 22, 2015 at 7:00 A.M. at the District office, 7500 Schmidt Lane, El Cerrito, California

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Rex Delizo  
STEGE SANITARY DISTRICT  
Secretary