

STEGE SANITARY DISTRICT BOARD OF DIRECTORS
MEETING OF MARCH 12, 2015
TIME OF MEETING: 7:00 P.M.

*****MINUTES*****

I. Call To Order: President Gilbert-Snyder called the meeting to order at 7:00 P.M.

II. Roll Call: Present: James, Merrill, Miller, O’Keefe, Gilbert-Snyder
Absent: None
Others Present: Rex Delizo, District Manager

Agenda Items: Directors and Officers of the Board did not announce any conflicts of interest posed by items on the meeting agenda.

III. Public Comment: There was no public comment.

IV. Approval of Minutes

A. Approval of Minutes February 12, 2015 Board Meeting

MOTION: By Merrill, seconded by Miller, to approve the minutes of the February 12, 2015 Board Meeting, as amended

VOTE: AYES: James, Merrill, Miller, O’Keefe, Gilbert-Snyder
NOES: None
ABSTAIN: None
ABSENT: None

V. Communications

A. Oral Communications

1. Brief reports from Directors on matters related to the District, including attendance at city or community meetings
 - a. City & Community Meetings
Miller gave a report on his attendance at the El Cerrito City Council Meeting held on February 17, 2015.
 - b. California Association of Sanitation Agencies (CASA)

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In accordance with AB 1234, a report was given by Director Dwight Merrill on his attendance at the CASA Conference at Washington D.C.

B. Written Communications

There were no items to consider.

VI. Reports of Staff and Officers

A. Manager's Report:

1. Form 700 – Statement of Economic Interest/Conflict of Interest

The Manager informed the Board of the upcoming April 1st deadline to turn in their forms.

2. California Association of Sanitation Agencies (CASA)

The Manager informed the Board of the upcoming CASA conferences for 2015.

VII. Business

A. Ordinance No. 2040-0315 Amending Section 4.6.1.3 of the Stege Sanitary District Ordinance Code Relating to Sewer Laterals

The Board approved the ordinance which enacts amendments extending the application of the Regional Private Sewer Lateral (PSL) Ordinance to Lower Laterals no later than 120 Days after East Bay Municipal Utility District (EBMUD) amended its Regional PSL Ordinance, as required by the United States Environmental Protection Agency (USEPA) Consent Decree.

MOTION: By James, seconded by Miller, to approve Ordinance No. 2040-0315 Amending Section 4.6.1.3 of the Stege Sanitary District Ordinance Code Relating to Sewer Laterals.

VOTE: AYES: James, Merrill, Miller, O'Keefe, Gilbert-Snyder
NOES: None
ABSTAIN: None
ABSENT: None

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B. Space for City of El Cerrito Public Art Project

The Board discussed designating a space on District office property to allow public art through the City of El Cerrito “1% for Public Art” Program. The Board asked staff to invite Suzanne Iarla, Community Outreach Specialist for the City of El Cerrito, to a future Board meeting to discuss the process before making a decision.

C. Plaques for Oak Trees from Huber Park

The Board approved the donation by Director Al Miller of a plaque for the 2 “Huber Oak” trees located on the hillside next to the District office that were grown from sprouted acorns collected from a hillside grove in Huber Park in 2007 by Ryan and Roy Miller, grandsons of Director Al Miller.

MOTION: By James, seconded by O’Keefe, to allow the donation by Director Al Miller of a plaque for 2 “Huber Oak” trees pending approval of the final language and design

VOTE: AYES: James, Merrill, Miller, O’Keefe, Gilbert-Snyder
 NOES: None
 ABSTAIN: None
 ABSENT: None

D. Stege Sanitary District - Calendar Year 2014 Performance Report

The Board reviewed the report and discussed inclusion of items as Long Range Planning Workshops topics. The Board asked staff to post the report on the District website for public access.

E. Long-Range Planning (LRP) Workshop – May 16, 2015

The Board discussed the proposed topics for the upcoming workshop. The Board asked staff to provide copies of strategic plans of comparable agencies to review in advance of the workshop.

VIII. Financial Statements – February 2015

A. Monthly Investment, Cash, Receivables Report, February 2015

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B. Monthly Operating Statement, February 2015

The February 2015 Financial Statements were not available and will be reviewed at the next Board meeting.

IX. Approval of Checks

A. Checks for March 2015 - Fund No. 3418 & 3423

MOTION: By Miller, seconded by O'Keefe, to pay the bills, Check Nos. 23581 through 23619 in the amount of \$521,694.76

VOTE: AYES: James, Merrill, Miller, O'Keefe, Gilbert-Snyder
NOES: None
ABSTAIN: None
ABSENT: None

X. Future Agenda Items

March 26, 2015

Long Range Planning Workshop Discussion
California Employer's Retiree Benefit Trust (CERBT) Contributions
FORM 700

April 9, 2015

Long Range Planning Workshop Discussion
+*EBMUD Regional Private Sewer Lateral Ordinance*
+*Suzanne Iarla, City of El Cerrito "1% for Public Art" program*

XI. Adjournment

The meeting was adjourned at 8:39 P.M. The next meeting of the Stege Sanitary District Board of Directors will be held on Thursday March 26, 2015 at 7:00 P.M. at the District office, 7500 Schmidt Lane, El Cerrito, California

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Rex Delizo
STEGE SANITARY DISTRICT
Secretary