

STEGE SANITARY DISTRICT BOARD OF DIRECTORS
 MEETING OF NOVEMBER 9, 2023
 TIME OF MEETING: 7:00 P.M.
 DISTRICT BOARD ROOM, 7500 SCHMIDT LANE, EL CERRITO, CA

*****MINUTES*****

I. Call to Order: President Christian-Smith called the meeting to order at 7:00 P.M.

II. Roll Call: Present: Beach*, Gilbert-Snyder, O’Keefe, Christian-Smith
 Absent: Merrill (gave prior notice)
 Others Present: Rex Delizo, District Manager
 Alex Mog, Office of the District Counsel
 Thomas Troy*, Resident

*via remote conference

Per AB 2449, Director Beach joined the meeting via remote conference due to a “just cause.” This is Director Beach’s first use of this exception for this calendar year.

Agenda Items: Directors and Officers of the Board did not announce any conflicts of interest posed by items on the meeting agenda.

III. Public Comment: Resident Thomas Troy gave public comment on a past closed session item regarding his Government Tort Claim filed on 5/2/2022. There was no other public comment.

IV. Approval of Minutes

A. Approval of October 19, 2023 Board Meeting Minutes

MOTION: By O’Keefe, seconded by Gilbert-Snyder, to approve the minutes of the October 19, 2023 Board Meeting, as amended

VOTE: AYES: Beach, Gilbert-Snyder, O’Keefe, Christian-Smith
 NOES: None
 ABSTAIN: None
 ABSENT: Merrill

V. Communications

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A. Oral/Written Communications

A. Brief reports from Directors on matters related to the District, including attendance at city or community meetings

Gilbert-Snyder reported on his attendance at EBMUD Director Andy Katz's lunch-time water briefing.

VI. Reports of Staff and Officers

A. Attorney's Report:

There were no items to report.

B. Committee Reports:

There were no items to report.

C. Manager's Report:

1. Monthly Maintenance Summary Report

The Manager reported no significant issues with last month's maintenance activities.

2. Monthly Report of Sewer Replacements and Repairs

The Manager reported no invoices were paid in October.

3. Proposed Meeting Calendar

The Manager reported on the proposed meeting calendar for 2024.

4. Board Officer Succession Plan

The Manager reported on the projected succession plan for the Board president and vice president positions.

5. 2024 California Association of Sanitation Agencies (CASA) Conferences

The Manager reported on the upcoming CASA conferences dates for 2024.

6. 2024 California Special Districts Association (CSDA) Conference

The Manager reported on the upcoming CSDA annual conference date for 2024.

VII. Business

There were no items to consider.

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VIII. Monthly Financial Statements

A. Monthly Investment, Cash, Receivables Report

B. Monthly Operating Statement

The financial items were reviewed by the Board with no significant issues.

IX. Approval of Checks

A. Checks for November 9, 2023 - Fund No. 3418 & 3423

MOTION: By Gilbert-Snyder, seconded by O’Keefe, to pay the bills,
 Check Nos. 28412 through 28450 in the amount of \$1,038,158.69

VOTE: AYES: Beach, Gilbert-Snyder, O’Keefe, Christian-Smith

NOES: None

ABSTAIN: None

ABSENT: Merrill

X. Future Agenda Items

December 7, 2023 – 2:00PM

Fiscal Year Financial Audit

~~Connection Charge Review~~

Emergency Contact Update

Meeting Calendar

Consent Decree Quarterly Report

CASA Conference

Pension + OPEB UAL Reports

Nomination & Election of Officers

+ *Remote Conferencing Public Comment Policy*

January 18, 2024

Board Governance Manual Review

Service Rate Discussion

Long Range Planning Workshop Agenda

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Director's Contact Info

Board Training Summary

CASA Conference

Quarterly Financial Statements

Form 700

CLOSED SESSION – Quarterly Claims Reports

CLOSED SESSION – Manager Performance Evaluation

+ *Connection Charge Review*

+ *Claims Process*

CLOSED SESSION

Public Employment Performance Evaluation

Gov. Code § 54957

Title: District Manager

The closed session was postponed until the January Board Meeting.

XI. Adjournment

The meeting was adjourned 7:42 P.M. The next meeting of the District Board of Directors will be held on Thursday, December 7, 2023 at **2:00 P.M.** at the District Board Room, 7500 Schmidt Lane, El Cerrito, California

Rex Delizo
STEGE SANITARY DISTRICT
Secretary