

STEGE SANITARY DISTRICT BOARD OF DIRECTORS
 MEETING OF APRIL 1, 2021
 TIME OF MEETING: 7:00 P.M.
 DISTRICT BOARD ROOM, 7500 SCHMIDT LANE, EL CERRITO, CA

*****MINUTES*****

- I. Call To Order:** President O’Keefe called the meeting to order at 7:00 P.M.
- II. Roll Call:** Present: Christian-Smith*, Gilbert-Snyder*, Merrill, Miller*,
O’Keefe*
- Absent: None
- Others Present: Rex Delizo, District Manager
Nine (9) Stege Sanitary District Employees*
**via video-conference*

Agenda Items: Directors and Officers of the Board did not announce any conflicts of interest posed by items on the meeting agenda.

III. Public Comment: There was no public comment.

IV. Approval of Minutes

A. Approval of March 18, 2020 Board Meeting Minutes

MOTION: By Merrill, seconded by Miller, to approve the minutes of the March 18, 2021 Board Meeting, as amended

VOTE: AYES: Christian-Smith, Gilbert-Snyder, Merrill, Miller,
O’Keefe

NOES: None

ABSTAIN: None

ABSENT: None

V. Communications

A. Oral Communications

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1. Brief reports from Directors on matters related to the District, including attendance at city or community meetings

a. City & Community Meetings

Christian-Smith reported that West Contra Costa Unified School District voted to re-open schools on April 19th. O’Keefe reported that the State is providing training to school districts to perform rapid COVID-19 antigen testing for students and educators. Miller gave a report on a recent El Cerrito City meeting regarding upcoming plans for development along the San Pablo Avenue corridor.

B. Written Communications

There were no items to consider.

VI. Reports of Staff and Officers

A. Manager’s Report:

The Manager reported that the deadline to submit FORM 700s is today and to submit the results of the Board Member’s individual self-evaluation of governance from the long-range planning workshop.

VII. Business

A. Salary Survey

The Board reviewed and considered the survey of comparable agencies’ salaries and the California Special District Association (CSDA) Salary & Benefits Survey Report. The Board asked staff to prepare a resolution establishing salary ranges based on the 85th percentile of the salary survey and then adjusted by the upcoming April CPI-W cost of living figures, when available, for consideration at a future Board meeting.

B. Diversity, Equity, and Inclusion

The Board discussed their individual experiences with Diversity, Equity, and Inclusion (DEI) and would like to continue these conversations and discussions on a regular basis moving forward on how they, as individuals and as a District, could contribute to the furthering of DEI initiatives, including

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recruiting “DEI” candidates for the next 2022 District Board election and taking advantage of Federal funding for senior and low-income resident subsidies.

VIII. Approval of Checks

A. Checks for April 1, 2021- Fund No. 3418 & 3423

MOTION: By Merrill, seconded by Gilbert-Snyder, to pay the bills, Check Nos. 27033 through 27041 in the amount of \$4,219.94

VOTE: AYES: Christian-Smith, Gilbert-Snyder, Merrill, Miller,
 O’Keefe

NOES: None

ABSTAIN: None

ABSENT: None

IX. Future Agenda Items

April 15, 2021

CLOSED SESSION – Quarterly Claims Report

Employee Benefits Package

Quarterly Financial Statements

Draft Budget

July 4th Fair Discussion

San Pablo Avenue Specific Plan Area Status Report

+*CalPERS Retiree Health Resolution*

May 6, 2021

Draft Budget

July 4th Fair Discussion

Review of Comparable Agencies

Diversity, Equity, and Inclusion

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+Self-Assessment of Governance Summary

+Future In-person Board Meeting Planning

X. Adjournment

The meeting was adjourned at 8:28 P.M. The next meeting of the District Board of Directors will be held on Thursday, April 15, 2021 at 7:00 P.M. at the District Board Room, 7500 Schmidt Lane, El Cerrito, California

Rex Delizo
STEGE SANITARY DISTRICT
Secretary