

STEGE SANITARY DISTRICT BOARD OF DIRECTORS
 MEETING OF MAY 5, 2022
 TIME OF MEETING: 7:00 P.M.
 DISTRICT BOARD ROOM, 7500 SCHMIDT LANE, EL CERRITO, CA

***** MINUTES *****

- I. Call To Order:** President Merrill called the meeting to order at 7:00 P.M.
- II. Roll Call:** Present: Gilbert-Snyder*, Miller*, O’Keefe*, Merrill
 Absent: Christian-Smith (gave prior notice)
 Others Present: Rex Delizo, District Manager
**via video-conference*

Agenda Items: Directors and Officers of the Board did not announce any conflicts of interest posed by items on the meeting agenda.

- III. Public Comment:** There was no public comment.

IV. Approval of Minutes

A. Approval of April 21, 2022 Board Meeting Minutes

MOTION: By Miller, seconded by Gilbert-Snyder, to approve the minutes of the April 21, 2022 Board Meeting, as amended

VOTE: AYES: Gilbert-Snyder, Miller, O’Keefe, Merrill
 NOES: None
 ABSTAIN: None
 ABSENT: Christian-Smith

V. Communications

A. Oral Communications

1. Brief reports from Directors on matters related to the District, including attendance at city or community meetings

a. City & Community Meetings

Miller gave a report on his attendance at a recent El Cerrito City Council Meeting.

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B. Written Communications

1. KIDS for the BAY Watershed Action Program 2021 – 2022 School Year Interim Report

The Board received the interim report.

VI. Reports of Staff and Officers

A. Manager's Report

1. Draft Budget FY 2022 - 2023

The Manager reported on the latest draft of the budget.

2. 4th of July Fair

The Manager reported on the updated plans for the upcoming fair.

VII. Business

A. Appointment of Labor Negotiator – Board President

The Board appointed the Board President as labor negotiator for the purpose of negotiations with the District Manager.

MOTION: By O'Keefe, seconded by Miller, to appoint the Board President as labor negotiator for the purpose of negotiations with the District Manager

VOTE: AYES: Gilbert-Snyder, Miller, O'Keefe

NOES: None

ABSTAIN: Merrill

ABSENT: Christian-Smith

B. Review of Comparable Agencies

The Board reviewed the list of agencies considered comparable to the District for salary and benefit comparison purposes. The Board asked staff to provide the salaries of comparable positions from the City of Berkeley and City of Albany when considering the District Manager salary.

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VIII. Approval of Checks

A. Checks for May 5, 2022 - Fund No. 3418 & 3423

MOTION: Gilbert-Snyder, seconded by Miller, to approve the payment of the bills, Check Nos. 27589 through 27614 in the amount of \$46,618.60

VOTE: AYES: Gilbert-Snyder, Miller, O’Keefe, Merrill
 NOES: None
 ABSTAIN: None
 ABSENT: Christian-Smith

IX. Future Agenda Items

May 19, 2022

CLOSED SESSION – Manager Performance Evaluation

CLOSED SESSION – Conference with Labor Negotiator

Draft Budget

July 4th Fair Discussion

+*AB 361 – 30 Day Virtual Meeting Extension*

+*RESOLUTION – Procurement Policy*

+*ORDINANCE – Juneteenth Holiday*

June 2, 2022

Draft Budget

Review Directors Meeting Compensation

District Working Capital and Reserve Policy

July 4th Fair Discussion

CASA Conference

Diversity, Equity, and Inclusion

Director Gilbert-Snyder gave notice that he will not attend the June 2nd meeting due to a scheduling conflict.

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CLOSED SESSION

Conference with Labor Negotiator

Gov. Code § 54957.6

Agency Designated Representative: Board President

Unrepresented Employee: District Manager

The Board entered into closed session at 8:01 P.M. and returned to open session at 8:43 P.M. President Merrill announced the Board had taken no reportable actions.

X. Adjournment

The meeting was adjourned at 8:44 P.M. The next regular meeting of the District Board of Directors will be held on Thursday, May 19, 2022 at 7:00 P.M. at the District Board Room, 7500 Schmidt Lane, El Cerrito, California

Rex Delizo
STEGE SANITARY DISTRICT
Secretary