

STEGE SANITARY DISTRICT BOARD OF DIRECTORS  
 MEETING OF SEPTEMBER 23, 2021  
 TIME OF MEETING: 7:00 P.M.  
 DISTRICT BOARD ROOM, 7500 SCHMIDT LANE, EL CERRITO, CA

\*\*\*\*\* MINUTES \*\*\*\*\*

- I. Call To Order:** President O’Keefe called the meeting to order at 7:00 P.M.
- II. Roll Call:** Present: Christian-Smith\*, Gilbert-Snyder\*, Merrill, Miller\*, O’Keefe\*
- Absent: None
- Others Present: Rex Delizo, District Manager  
 Alex Mog\*, Office of District Counsel
- \*via video-conference*

**Agenda Items:** Directors and Officers of the Board did not announce any conflicts of interest posed by items on the meeting agenda.

- III. Public Comment:** There was no public comment.

- IV. Approval of September 9, 2021 Board Meeting Minutes**

MOTION: By Gilbert-Snyder, seconded by Christian-Smith, to approve the minutes of the September 9, 2021 Board Meeting

VOTE: AYES: Christian-Smith, Gilbert-Snyder, Merrill, Miller, O’Keefe

NOES: None

ABSTAIN: None

ABSENT: None

- V. Communications**

**A. Oral Communications**

1. Brief reports from Directors on matters related to the District, including attendance at city or community meetings
  - a. City & Community Meetings

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Miller gave a written report on his attendance at a recent El Cerrito City Council Meeting.

B. Written Communications

Director Christian-Smith provided a spreadsheet of civic organizations for the Board to review as possible Diversity, Equity, and Inclusion (DEI) outreach opportunities.

**VI. Reports of Staff and Officers**

A. Attorney's Report

Mog reported on Senate Bill (SB) 9 allowing certain housing development projects containing up to two dwelling units (i.e., duplexes) on a single-family zoned parcel.

B. Manager's Report

1. Monthly Maintenance Summary Report

The Manager reported no significant issues with last month's maintenance activities.

2. Monthly Report of Sewer Replacements and Repairs

The Manager reported on a revised June 2021 report to complete fiscal year 2020-21 and that no invoices were paid last month.

3. Consent Decree Quarterly Report

The Manager reported on the status of the Consent Decree annual requirements.

4. Connection Charge Report per Government Code 66013

The Manager reported on the annual compliance report detailing the amount of charges received by the District and the public improvement on which the charges were solely expended. The report will be posted on the District's website for public review.

5. CalPERS 2022 Health Care Premiums

The Manager reported on the upcoming 2022 health care premium increases.

6. EBMUD Memo – Regional Private Sewer Lateral (PSL) Program Update

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The Manager reported on the status of the EBMUD Regional PSL Program.

7. EBMUD Memo – Regional Fats, Oils, or Grease (FOG) Program Update

The Manager reported on the status of the EBMUD Regional FOG Program.

8. Certificate of Attendance AB 1661 Harassment Prevention Training

The Manager asked the Board to sign and return the certificate.

**VII. Business**

A. Resolution No. 2170-0921 Approving a Mandatory COVID-19 Vaccination or Test Policy

The Board approved the resolution.

MOTION: By Merrill, seconded by Christian-Smith, to approve Resolution No. 2170-0921 Approving a Mandatory COVID-19 Vaccination or Test Policy

VOTE: AYES: Christian-Smith, Gilbert-Snyder, Merrill, Miller,  
 O’Keefe  
 NOES: None  
 ABSTAIN: None  
 ABSENT: None

B. Cancellation of the October 7, 2021 Board Meeting

The Board agreed to cancel the upcoming Board meeting on October 7, 2021 since there are no timely agenda items to consider.

MOTION: By Christian-Smith, seconded by Gilbert-Snyder, to approve the cancellation of the October 7, 2021 regular Board Meeting and have staff post a Notice of Meeting Cancellation on the District website and bulletin board outside the District office

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VOTE: AYES: Christian-Smith, Gilbert-Snyder, Merrill, Miller,  
 O'Keefe  
 NOES: None  
 ABSTAIN: None  
 ABSENT: None

C. Resolution No. 2171-0921 Finding That There Is A Proclaimed State Of  
 Emergency; Finding That Meeting In Person Would Present Imminent Risks  
 To The Health Or Safety Of Attendees As A Result Of The State Of  
 Emergency; And Authorizing Remote Teleconferenced Meetings Of The  
 Stege Sanitary District For The 30 Day Period Beginning September 23  
 Pursuant To AB 361

The Board approved the resolution to make necessary findings to continue to meet remotely pursuant to Assembly Bill 361.

MOTION: By Gilbert-Snyder, seconded by Christian-Smith, to approve Resolution No. 2171-0921 Finding That There Is A Proclaimed State Of Emergency; Finding That Meeting In Person Would Present Imminent Risks To The Health Or Safety Of Attendees As A Result Of The State Of Emergency; And Authorizing Remote Teleconferenced Meetings Of The Stege Sanitary District For The 30 Day Period Beginning September 23 Pursuant To AB 361

VOTE: AYES: Christian-Smith, Gilbert-Snyder, Miller, O'Keefe  
 NOES: Merrill  
 ABSTAIN: None  
 ABSENT: None

**VIII. Monthly Financial Statements - August 2020**

- A. Monthly Investment, Cash, Receivables Report
- B. Monthly Operating Statement

The financial items were reviewed by the Board with no significant issues.

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**IX. Approval of Checks**

A. Checks for September 23, 2021 - Fund No. 3418 & 3423

MOTION: By Merrill, seconded by Gilbert-Snyder, to pay the bills, Check Nos. 27282 through 27300 in the amount of \$98,528.41

VOTE: AYES: Christian-Smith, Gilbert-Snyder, Merrill, Miller,  
 O’Keefe  
 NOES: None  
 ABSTAIN: None  
 ABSENT: None

**X. Future Agenda Items**

**October 7, 2021**

*\*\*\*Meeting Cancelled\*\*\**

**October 21, 2021**

CLOSED SESSION – Quarterly Claims Report

SPASPA Status Report

Quarterly Financial Statements

+*Resolution – AB 361 Remote Meetings Continuance*

+*Diversity, Equity, and Inclusion (DEI)*

**CLOSED SESSION**

**Conference with Legal Counsel—Anticipated Litigation**

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9 - Number of Potential Cases: 2

Freehling – Government Tort Claim filed: 5/26/2021

Eng – Government Tort Claim filed: 8/19/2021

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The Board entered into the closed session at 8:12 P.M. and returned to open session at 8:18 P.M. President O'Keefe announced the Board rejected the Eng claim and had taken no other reportable actions.

**XI. Adjournment**

The meeting was adjourned at 8:19 P.M. The meeting scheduled for Thursday, October 7, 2021 has been cancelled. The next meeting of the District Board of Directors will be held on Thursday, October 21, 2021 at 7:00 P.M. at the District Board Room, 7500 Schmidt Lane, El Cerrito, California.

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Rex Delizo  
STEGE SANITARY DISTRICT  
Secretary