



## **Stege Sanitary District Board of Directors**

7:00 P.M., District Board Room, 7500 Schmidt Lane, El Cerrito, CA 94530

### **Meeting Agenda – June 4, 2026**

Items on the agenda may be taken out of order.

Public comment is limited to three minutes for each individual speaker.

In accordance with California Government Code Section 54957.5, any writing that is a public record and relates to an open session agenda item which is distributed less than 72 hours prior to the meeting shall be available for public inspection at the District Office, 7500 Schmidt Lane, El Cerrito, during regular business hours. Copies of the agenda are posted on the district website at [www.stegesan.org](http://www.stegesan.org). Those disabled persons requiring auxiliary aids or services in attending or participating in this meeting should notify the district at least 48 hours prior to the meeting at (510) 524-4668.

Members of the public can observe the live stream of the meeting by accessing <https://zoom.us/j/84090509848> or by calling (669) 900-9128 and entering the Meeting ID# 840 9050 9848 followed by the pound (#) key.

The ability to participate and observe remotely as identified above is predicated on the technology being available and functioning without technical difficulties. Should the remote platform not be available, or become non-functioning, or should the Board of Directors otherwise encounter technical difficulties that make that platform unavailable, the Board of Directors will proceed with business in person unless otherwise prohibited by law.

Public comment can be sent remotely by delivering a physical copy to **7500 Schmidt Lane, El Cerrito, CA 94530** or via email to [comments@stegesan.org](mailto:comments@stegesan.org) with "Public Comment" in the subject line. To provide written comments on an item on the agenda or to address the Board during Public Comment, please note the agenda item number that you want to address or whether you intend for the comment to be included in Public Comment. Comments received at least 15 minutes before the starting time of the meeting will be provided to the Board of Directors and will be added to the official record.

Verbal Public Comment during the meeting is limited to in-person participants. Members of the public will not have the ability to comment via Zoom unless the Board of Directors is required to provide that opportunity due to a director participating pursuant to AB 2449. In such circumstances, the Chair will make an announcement at the beginning of the meeting. Those interested in commenting (if required per AB 2449) should raise their virtual hands to notify the host during the relevant agenda item.

Pursuant to AB 2449, Board Members may be attending this meeting via remote conferencing. In the event that any Board Member elects to attend remotely, all votes conducted during the meeting will be conducted by roll call vote.

1. **Call to Order**
2. **Roll Call**
3. **Proclamation - Employee Recognition**
4. **Agenda Items:**

Directors and Officers of the Board will consider and announce if they have any conflicts of interest posed by items on the meeting agenda.

5. **Public Comments:**

Members of the public are invited to address the Board concerning topics that are **not** on the agenda. Comments on agenda items will be heard when the item is up for consideration.

6. **Board Member Comments:**

Board members may make brief announcements, report on activities, or request items for future agendas. No discussion or action will be taken on items not listed on the agenda.

Motion:

7. **Approval of Minutes:**

May 7, 2026 Meeting Minutes  
May 14, 2026 Special Meeting Minutes

Info:

8. **Staff and Officer Reports:**

- A. Oral Manager's Report
  - July 4th Event Schedule
    - 11:00 AM-12:30 PM – TBD
    - 12:30-2:00 PM – TBD
    - 2:00-5:00 PM - TBD
- B. Oral Attorney's Report

Info:

9. **Operations Reports:**

- A. Monthly Maintenance Summary Report
- B. Monthly Replacement and Repair Summary
- C. Monthly Service Call Report
- D. Sanitary Sewer Overflow Report – Last 12 Months
- E. Consent Decree Progress Reports
- F. SPASPA Report

Motion:

10. **Treasurer's Report**

- A. EFTs
- B. Ratification of Disbursements for the Period Ending May 21, 2026
- C. Approval of Disbursements for the Period Ending June 4, 2026

Motion: **11. Public Hearing: Report on Job Vacancies, Recruitment, and Retention Efforts, in Compliance with Government Code § 3502.3 (Assembly Bill 2561)**

Motion: **12. Resolution No. 2276-0626 - Even-Year Board of Directors Election; Consolidation of Elections; and Specifications of the Election Order**

Motion: **13. Adopt Resolution No. 2277-0626 for Amendment No.2 with Regional Government Services**

Motion: **14. Approve and Adopt Resolution No. 2278-0626 for the Annual Budget for FY 2026-27**

**15. CLOSED SESSION**

**CONFERENCE WITH LABOR NEGOTIATORS**

Gov. Code § 54957.6

**Agency Designated Representative:**

Board President Beach

**Unrepresented Employees:**

General Manager

District Counsel

**PUBLIC EMPLOYMENT PERFORMANCE EVALUATION**

Gov. Code § 54957

Title: Interim General Manager

**16. Future Agenda Items**

June 18, 2026

- A. Monthly Operations Reports
- B. Treasurer's Report

July 2, 2026

- A. Treasurer's Report
- B. Investment Policy Review
- C. Discussion of District Webpage Requirements
- D. Public Hearing- Connection Charge

**17. Adjournment**

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Bobby Magee

Interim General Manager

STEGE SANITARY DISTRICT



## Stege Sanitary District Board of Directors

Meeting of May 7, 2026 at 7:00 PM

District Board Room, 7500 Schmidt Lane, El Cerrito, CA 94530

### Meeting Minutes

**1. Call To Order:**

President Beach called the meeting to order at 7:01 PM

**2. Roll Call:**

Present: Beach, Merrill, Christian-Smith, Gilbert-Snyder, O’Keefe

Absent: None

Others Present: Bobby Magee, Interim General Manager, Joelle Noetzli Temporary Administrative Assistant

**Agenda Items:**

Directors and Officers of the Board posed no conflicts of interest with items of the agenda

**3. Closed Session:**

The meeting was closed at 7:04 P.M.

The meeting was reopened at 8:53 P.M.

**4. Public Comments:**

There were no public comments.

**5. Board Member’s Comments:**

Director O’Keefe commented on unavailability to attend board meeting scheduled on May 21<sup>st</sup>, 2026,

Director Dwight Merrill commented on the recent payment checks received by the Board.

**6. Approval of Minutes:**

Approval of April 16, 2026 Meeting Minutes

MOTION: By Merrill, seconded by O’Keefe, to approve the minutes of the April 16, 2026 Meeting Minutes

VOTE:	AYES:	O’Keefe, Gilbert-Snyder, Beach, Merrill, Christian-Smith
	NOES:	None
	ABSTAIN:	None
	ABSENT:	None

**7. Treasurer’s Report**

The Board received a summary report of the Approval of Disbursements

MOTION: By Merrill, seconded by O’Keefe, to approve disbursements

VOTE:           AYES:           O’Keefe, Gilbert-Snyder, Beach, Merrill, Christian-Smith  
                  NOES:           None  
                  ABSTAIN:       None  
                  ABSENT:       None

**8. Approve Resolution to Amend the Contract with Nerd Crossing**

MOTION: By Merrill, seconded by O’Keefe, to amend the Contract with Nerd Crossing

VOTE:           AYES:           O’Keefe, Gilbert-Snyder, Beach, Merrill, Christian-Smith  
                  NOES:           None  
                  ABSTAIN:       None  
                  ABSENT:       None

**9. Approve Resolution to Amend the Contract with Rashid Jones**

MOTION: By O’Keefe, seconded by Christian-Smith, to amend the Contract with Rashid Jones

VOTE:           AYES:           O’Keefe, Gilbert-Snyder, Beach, Merrill, Christian-Smith  
                  NOES:           None  
                  ABSTAIN:       None  
                  ABSENT:       None

**10. Verbal Presentation and Discussion on Social Media and Future Newsletters**

The Board received a presentation from Shawn Noetzli on Social Media and Future Newsletters

**11. Adjournment**

The meeting was adjourned at 10:00 P.M.

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Bobby Magee  
Interim General Manager  
STEGE SANITARY DISTRICT



## **Stege Sanitary District Board of Directors**

Special Meeting of May 14, 2026 at 7:00 PM

District Board Room, 7500 Schmidt Lane, El Cerrito, CA 94530

### **Special Meeting Minutes**

#### **1. Call To Order:**

President Beach called the meeting to order at 7:00 PM.

#### **2. Roll Call:**

Present: Beach, Merrill, Christian-Smith, O'Keefe

Absent: Gilbert-Snyder

Others Present: Bobby Magee, Interim General Manager

#### **3. Agenda Items:**

Directors and Officers of the Board posed no conflicts of interest with items on the agenda.

#### **4. Public Comments:**

There were no public comments.

#### **5. Board Member's Comments:**

Director O'Keefe commented on the use of social media in the form of public information that was seen from an abatement district.

#### **6. Approve Resolution NO.2276-0526 to Amend the Contract with MRG for Financial Support Services.**

MOTION: By Merrill, seconded by Christian-Smith, to amend the contract with MRG.

VOTE:	AYES:	O'Keefe, Beach, Merrill, Christian-Smith
	NOES:	None
	ABSTAIN:	None
	ABSENT:	Gilbert-Snyder

#### **7. Approve President Beach to Serve as Labor Negotiator for Negotiations Related to General Manager Employment**

MOTION: By Christian-Smith, seconded by Merrill, to approve President Beach as the Labor Negotiator.

VOTE:	AYES:	O'Keefe, Beach, Merrill, Christian-Smith
	NOES:	None

ABSTAIN: None  
ABSENT: Gilbert-Snyder

**8. Future Agenda Items**

The Board discussed items it would like to see on future Agendas.

**CLOSED SESSION**

**9. Conference with Legal Counsel – Anticipated Litigation**

Significant exposure to litigation pursuant to paragraph (2) of Section 54956.9

Number of Potential Cases: 1

Claim of Zoilita and Colm McKeon

No reportable action was taken.

**10. Public Employment/Public Employee Appointment**

Gov. Code § 54957

Title: General Manager

A motion was made to appoint Bobby Magee as General Manager, contingent upon final negotiations and approval of background checks.

VOTE:           AYES:           O’Keefe, Beach, Christian-Smith  
                  NOES:           None  
                  ABSTAIN:       Merrill  
                  ABSENT:       Gilbert-Snyder

**11. Adjournment**

The meeting was adjourned at 7:42 P.M.

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Bobby Magee  
Interim General Manager  
STEGE SANITARY DISTRICT



# STEGE SANITARY DISTRICT

## STAFF REPORT

Board of Directors Meeting Date: 6/4/2026

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**TO:** Honorable Board of Directors  
**FROM:** Bobby Magee, Interim General Manager  
**SUBJECT:** Monthly Operations Reports

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### RECOMMENDATION

It is recommended that the Board of Directors Receive and File the Monthly Operations Reports.

### BACKGROUND AND DISCUSSION

Staff provides several monthly reports related to the District's operations. For the month of March and April 2026, the following reports have been included:

- Maintenance Summary Report
- Replacement and Repair Summary
- Service Call Report
- Sanitary Sewer Overflow Report
- Consent Decree Progress Report
- SPASPA Report

### FISCAL IMPACT

There is no fiscal impact to receiving and filing the reports.

# STEGE SANITARY DISTRICT MONTHLY MAINTENANCE SUMMARY REPORT

## March 2026

### QUARTER 1

VEHICLE	DAYS	FOOTAGE (LF)
<i>UNIT 10 COMBO</i>	14	21,155
<i>UNIT 11 RODDER</i>	0	
<i>UNIT 15 CCTV</i>	13	27,857
<i>UNIT 16 COMBO</i>	13	71,621
<b>TOTAL MONTH CLEANED</b>		<b>92,776</b>
<b>TOTAL MONTH CCTV'D</b>		<b>27,857</b>

### QUARTERLY SUB-TOTALS

YEAR	QTR	PLANNED TO CLEAN (LF)	TOTAL CLEANED (LF)	Q END NOT COMPLT'D (LF)	PLANNED TO CCTV (LF)	TOTAL CCTV'D (Plan)	TOTAL CCTV'D (Unplan)	Q END NOT COMPLT'D (LF)
<b>2026</b>	<b>1</b>	305,065	275,623	33,306	38,784	38,656	15,342	128
<b>2025</b>	<b>4</b>	252,627	199,444	41,777	28,724	27,299	12,171	1,425
<b>2025</b>	<b>3</b>	264,479	216,621	47,205	34,083	33,349	14,810	734
<b>2025</b>	<b>2</b>	225,530	226,508	0	14,607	14,607	21,619	0
<b>2025</b>	<b>1</b>	253,405	260,805	0	43,453	41,192	30,164	2,261

# STEGE SANITARY DISTRICT MONTHLY MAINTENANCE SUMMARY REPORT

## April 2026

QUARTER 2

VEHICLE	DAYS	FOOTAGE (LF)
<i>UNIT 10 COMBO</i>	<i>13</i>	<i>29,047</i>
<i>UNIT 11 RODDER</i>	<i>0</i>	
<i>UNIT 15 CCTV</i>	<i>11</i>	<i>16,265</i>
<i>UNIT 16 COMBO</i>	<i>12</i>	<i>55,172</i>
<b>TOTAL MONTH CLEANED</b>		<b>84,219</b>
<b>TOTAL MONTH CCTV'D</b>		<b>16,265</b>

### QUARTERLY SUB-TOTALS

YEAR	QTR	PLANNED TO CLEAN (LF)	TOTAL CLEANED (LF)	Q END NOT COMPLT'D (LF)	PLANNED TO CCTV (LF)	TOTAL CCTV'D (Plan)	Q END NOT COMPLT'D (LF)	TOTAL CCTV'D (Unplan)	TOTAL CCTV'D (LF)
<b>2026</b>	<b>2</b>	248,778	84,219	162,053	38,545	13,631	24,914	2,634	16,265
<b>2026</b>	<b>1</b>	305,065	275,623	33,306	38,784	38,656	128	15,342	53,998
<b>2025</b>	<b>4</b>	252,627	199,444	41,777	28,724	27,299	1,425	12,171	39,470
<b>2025</b>	<b>3</b>	264,479	216,621	47,205	34,083	33,349	734	14,810	48,159
<b>2025</b>	<b>2</b>	225,530	226,508	0	14,607	14,607	0	21,619	36,226
<b>2025</b>	<b>1</b>	253,405	260,805	0	43,453	41,192	2,261	30,164	71,356

**STEGE SANITARY DISTRICT**  
**MONTHLY REPLACEMENT AND REPAIR SUMMARY**  
**March 2026**

<b>I SEWER REPLACEMENT - FY 2025-2026</b>			
A. BUDGET ALLOCATION			\$6,500,000
B. PRIOR BUDGET EXPENDED (WITH RETENTION)			\$0
C. SEWER REPLACEMENTS PAID THIS MONTH (NO RETENTION)		<u>COST</u>	
1. APB Engineering Rehabilitation/Replacement (Tulare, Alva & Scott St.)		\$561,285	
	SUBTOTAL FOR THIS MONTH		\$561,285
D. TOTAL BUDGET EXPENDED (NO RETENTION)	8.64%		\$561,285
E. TOTAL 5% RETENTION HELD			\$29,541
F. BUDGET REMAINING	90.91%		\$5,909,174
G. PERCENTAGE OF FISCAL YEAR REMAINING	25.00%		
H. TOTAL REPLACEMENT FOOTAGE PAID TO DATE	2,873	( \$ 205.65 /LF)	
<b>II SEWER REPAIRS - FY 2025-2026</b>			
A. BUDGET ALLOCATION			\$74,000
B. PRIOR BUDGET EXPENDED			\$27,200
C. SEWER REPAIRS PAID THIS MONTH		<u>REPAIR COST</u>	
1. 5725 Fresno Ave.		\$6,500	
2. 8501 Mailden Ln.		\$4,500	
	SUBTOTAL FOR THIS MONTH		\$11,000
	SUBTOTAL FOR LAST MONTH		\$27,200
D. TOTAL BUDGET EXPENDED	51.62%		\$38,200
E. TOTAL RETENTION HELD	0.00%		\$0
F. BUDGET REMAINING	48.38%		\$35,800
G. PERCENTAGE OF FISCAL YEAR REMAINING	25.00%		
H. TOTAL NUMBER OF REPAIRS PAID TO DATE	8	( \$4,775 /REPAIR)	



**STEGE SANITARY DISTRICT**  
**MONTHLY REPLACEMENT AND REPAIR SUMMARY**  
**April 2026**

I SEWER REPLACEMENT - FY 2025-2026			
A. BUDGET ALLOCATION			\$6,500,000
B. PRIOR BUDGET EXPENDED (WITH RETENTION)			\$590,826
C. SEWER REPLACEMENTS PAID THIS MONTH (NO RETENTION)		<u>COST</u>	
1. APB Engineering Rehabilitation/Replacement (Behrens, Edwards & Manila)		\$2,144,055	
SUBTOTAL FOR THIS MONTH			\$2,144,055
D. TOTAL BUDGET EXPENDED (NO RETENTION)	41.62%		\$2,705,340
E. TOTAL 5% RETENTION HELD			\$142,386
F. BUDGET REMAINING	56.19%		\$3,652,274
G. PERCENTAGE OF FISCAL YEAR REMAINING	16.67%		
H. TOTAL REPLACEMENT FOOTAGE PAID TO DATE	15,401	( \$ 184.91 /LF)	
II SEWER REPAIRS - FY 2025-2026			
A. BUDGET ALLOCATION			\$74,000
B. PRIOR BUDGET EXPENDED			\$38,200
C. SEWER REPAIRS PAID THIS MONTH		<u>REPAIR COST</u>	
NONE			
SUBTOTAL FOR THIS MONTH			\$0
SUBTOTAL FOR LAST MONTH			\$38,200
D. TOTAL BUDGET EXPENDED	51.62%		\$38,200
E. TOTAL RETENTION HELD	0.00%		\$0
F. BUDGET REMAINING	48.38%		\$35,800
G. PERCENTAGE OF FISCAL YEAR REMAINING	16.67%		
H. TOTAL NUMBER OF REPAIRS PAID TO DATE	8	( \$4,775 /REPAIR)	

**STEGE SANITARY DISTRICT**  
**MONTHLY REPLACEMENT AND REPAIR SUMMARY**  
**April 2026**

<b>III CANON PUMP STATION UPGRADE - FY 2025-2026</b>			
A. BUDGET ALLOCATION			\$500,000
B. PRIOR BUDGET EXPENDED (WITH RETENTION)			\$443,751
C. CANON PUMPSTATION UPGRADES PAID THIS MONTH (NO RETENTION)			
GSW Construction		\$9,317.60	
SUBTOTAL FOR THIS MONTH			\$9,318
D. TOTAL BUDGET EXPENDED (NO RETENTION)	86.18%		\$430,881
E. TOTAL 5% RETENTION HELD	5.00%		\$22,678
F. BUDGET REMAINING	9.29%		\$46,441
G. PERCENTAGE OF FISCAL YEAR REMAINING	16.67%		
H. TOTAL CANON FOOTAGE PAID TO DATE (NOT APPLICABLE)		( \$ -	

# MONTHLY SERVICE CALLS

# March-2026

DATE	MH UP/DN	ADDRESS	PRBLM IN	TYPE	LOC	CAUSE	END	COMMENTS
<b>3/3/2026</b> Tuesday 9:05 AM	142412 142409	7302 MANILA AVE. EL CERRITO, CA 94530 <i>Last Call: 2/4/2002</i>	Main <input type="checkbox"/> Lateral <input type="checkbox"/> Other <input checked="" type="checkbox"/>	A				GROUND WATER
<b>3/5/2026</b> Thursday 4:10 PM	261105 261104	619 ALBEMARLE ST. EL CERRITO, CA 94530	Main <input type="checkbox"/> Lateral <input checked="" type="checkbox"/> Other <input type="checkbox"/>	C				CUSTOMER PROBLEM
<b>3/6/2026</b> Friday 9:22 AM	292201 292007	1216 CABRILLO ST. EL CERRITO, CA 94530 <i>Last Call: 7/23/2015</i>	Main <input type="checkbox"/> Lateral <input checked="" type="checkbox"/> Other <input type="checkbox"/>	C				CUSTOMER PROBLEM
<b>3/17/2026</b> Tuesday 4:30 PM	172434 172028	2216 ARLINGTON BLVD. EL CERRITO, CA 94530 <i>Last Call: 10/1/2019</i>	Main <input type="checkbox"/> Lateral <input checked="" type="checkbox"/> Other <input type="checkbox"/>	T				CUSTOMER PROBLEM
<b>3/22/2026</b> Sunday 2:09 PM	231324 231322	29 EDGE CROFT RD. KENSINGTON, CA 94707	Main <input type="checkbox"/> Lateral <input checked="" type="checkbox"/> Other <input type="checkbox"/>	LC				CUSTOMER PROBLEM
<b>3/25/2026</b> Wednesday 11:05 AM	300022 300021	2501 RYDIN RD. RICHMOND, CA 94804	Main <input type="checkbox"/> Lateral <input checked="" type="checkbox"/> Other <input type="checkbox"/>	C				CUSTOMER PROBLEM
<b>3/25/2026</b> Wednesday 12:00 PM	265302 265301	834 SEA VIEW DR. EL CERRITO, CA 94530 <i>Last Call: 11/27/2016</i>	Main <input type="checkbox"/> Lateral <input checked="" type="checkbox"/> Other <input type="checkbox"/>	C				CUSTOMER PROBLEM

**PROBLEM TYPE:**

- Water (A)
- Broken Main (B)
- S/S Congestion (C)
- Debris in Main (D)
- EBMUD (E)
- Soft Stoppage (F)
- Grease (G)
- Lateral Cause (LC)
- Misc (M)
- MH Cover (MC)
- Odor (O)
- Overflow (OF)
- PG+E (P)
- Roots (R)
- Surcharge (S)
- Storm Drain (SD)
- Unknown (U)
- Other (T)
- Wipes/Rags (W)

**SPILL**

- LOCATION:**
- Lamp/Manhole (MH)
  - Mainline (ML)
  - Lateral (L)
  - Cleanout (CO)
  - Building (BLDG)
  - Other (O)

**SPILL**

- CAUSE:**
- Blockage (B)
  - Surcharge (S)
  - Line Break (ML)
  - Other (O)

**SPILL END**

- LOCATION:**
- Building (BLDG)
  - Creek (C)
  - Strt/Pvmnt (ST)
  - Storm Dm (SD)
  - Yard (Y)
  - Other (O)

<b>MAINLINE:</b>	<b>0</b>
<b>LATERAL:</b>	<b>6</b>
<b>OTHER:</b>	<b>1</b>
<b>TOTAL SERVICE CALLS:</b>	<b>7</b>
<b>MAINLINE OVERFLOW:</b>	<b>0</b>
<b>MAINLINE SURCHARGE:</b>	<b>0</b>

# MONTHLY SERVICE CALLS

# April-2026

DATE	MH UP/DN	ADDRESS	PRBLM IN	TYPE	LOC	CAUSE	END	COMMENTS
4/1/2026 Wednesday 1:02 PM	281015 281014	6927 WALDO AVE. EL CERRITO, CA 94530	Main <input type="checkbox"/> Lateral <input type="checkbox"/> Other <input checked="" type="checkbox"/>	A				EAST BAY MUD BROKEN MAIN
4/3/2026 Friday 11:35 AM	251014 251013	533 BALRA DR. EL CERRITO, CA 94530	Main <input type="checkbox"/> Lateral <input checked="" type="checkbox"/> Other <input type="checkbox"/>	C, LC, OF				CUSTOMER PROBLEM
4/7/2026 Tuesday 3:35 PM	161918 161915	1524 NORVELL ST. EL CERRITO, CA 94530	Main <input type="checkbox"/> Lateral <input type="checkbox"/> Other <input checked="" type="checkbox"/>	MC				CAMP HOLE COVER CAME OFF. I PUT IT BACK ON.
4/7/2026 Tuesday 4:10 PM	187414 187413	2347 ALVA AVE. EL CERRITO, CA 94530	Main <input type="checkbox"/> Lateral <input checked="" type="checkbox"/> Other <input type="checkbox"/>	LC				CUSTOMER PROBLEM
4/13/2026 Monday 8:56 AM	103303 103302	2323 COLUMBIA AVE. RICHMOND, CA 94804	Main <input checked="" type="checkbox"/> Lateral <input type="checkbox"/> Other <input type="checkbox"/>	D, OF	MH	B	ST	CONCRETE AND STEEL WOOL IN LINE CAUSED SSO
4/21/2026 Tuesday 4:45 PM	273016 273015	59 KENYON AVE. KENSINGTON, CA 94707 <i>Last Call: 1/23/1997</i>	Main <input type="checkbox"/> Lateral <input type="checkbox"/> Other <input checked="" type="checkbox"/>	A				GROUND WATER

**PROBLEM TYPE:**

- Water (A)
- Broken Main (B)
- S/S Congestion (C)
- Debris in Main (D)
- EBMUD (E)
- Soft Stoppage (F)
- Grease (G)
- Lateral Cause (LC)
- Misc (M)
- MH Cover (MC)
- Odor (O)
- Overflow (OF)
- PG+E (P)
- Roots (R)
- Surcharge (S)
- Storm Drain (SD)
- Unknown (U)
- Other (T)
- Wipes/Rags (W)

**SPILL LOCATION:**

- Lamp/Manhole (MH)
- Mainline (ML)
- Lateral (L)
- Cleanout (CO)
- Building (BLDG)
- Other (O)

**SPILL CAUSE:**

- Blockage (B)
- Surcharge (S)
- Line Break (ML)
- Other (O)

**SPILL END LOCATION:**

- Building (BLDG)
- Creek (C)
- Strt/Pvmnt (ST)
- Storm Dm (SD)
- Yard (Y)
- Other (O)

<b>MAINLINE:</b>	<b>1</b>
<b>LATERAL:</b>	<b>2</b>
<b>OTHER:</b>	<b>3</b>
<b>TOTAL SERVICE CALLS:</b>	<b>6</b>
<b>MAINLINE OVERFLOW:</b>	<b>1</b>
<b>MAINLINE SURCHARGE:</b>	<b>0</b>

# SANITARY SEWER OVERFLOWS (SSOs) LAST 12 MONTHS April-2026

DATE	MH UP/DN	ADDRESS	PRBLM IN	TYPE	LOC	CAUSE	END	COMMENTS	CAT*	VOL	RCVR'D	NET
7/7/2025	186230	7075 CUTTING BLVD.	<input checked="" type="checkbox"/> Main <input type="checkbox"/> Lateral <input type="checkbox"/> Other	B,OF,T	CO	ML,B	ST	UTILITY DAMAGED SEWER LINE CAUSING SSO. ATT DIRECTIONALLY DRILLED THROUGH LINE.	CAT 4	2 gallons	0 gallons	2 gallons
11:22 AM	186212	EL CERRITO, CA 94530										
10/21/2025	151005	1440 NAVELLIER ST.	<input checked="" type="checkbox"/> Main <input type="checkbox"/> Lateral <input type="checkbox"/> Other	D,OF,R	MH	B	O	ROOTS AND STICKS CAUSED SSO ON NAVELLIER TRAIL	CAT 3	835 gallons	835 gallons	0 gallons
Tuesday	151004	EL CERRITO, CA 94530										
9:43 AM												

<b>PROBLEM TYPE:</b>	<b>SPILL LOCATION:</b>	<b>SPILL CAUSE:</b>	<b>SPILL END LOCATION:</b>
Water (A)	Odor (O)	Blockage (B)	Building (BLDG)
Broken Main (B)	Overflow (OF)	Surcharge (S)	Creek (C)
S/S Congestion (C)	PG+E (P)	Line Break (ML)	Str/Pvmt (ST)
Debris in Main (D)	Roots (R)	Other (O)	Storm Dm (SD)
EBMUD (E)	Surcharge (S)		Yard (Y)
Soft Stoppage (F)	Storm Drain (SD)		Other (O)
Grease (G)	Unknown (U)		
Lateral Cause (LC)	Other (T)		
Misc (M)	Wipes/Rags (W)		
MH Cover (MC)			

\*CATEGORY 1 SSO: Spill of any volume of sewage from or caused by a sanitary sewer system that results in a discharge to: A surface water, including a surface water body that contains no flow or volume of water; or A drainage conveyance system that discharges to surface waters when the sewage is not fully captured and returned to the sanitary sewer system or disposed of properly. Any spill volume not recovered from a drainage conveyance system is considered a discharge to surface water, unless the drainage conveyance system discharges to a dedicated stormwater infiltration basin or facility.

CATEGORY 2 SSO: Spill of 1,000 gallons or greater, from or caused by a sanitary sewer system that does not discharge to a surface water.

CATEGORY 3 SSO: Spill of equal to or greater than 50 gallons and less than 1,000 gallons, from or caused by a sanitary sewer system that does not discharge to a surface water.

CATEGORY 4 SSO: Spill of less than 50 gallons, from or caused by a sanitary sewer system that does not discharge to a surface water.

TOTAL MAINLINE SSOs: 2  
 MAINLINE BREAK SSOs: 1  
 MAINLINE SURCHARGE SSOs: 0  
 CATEGORY 1 SSOs: 0  
 SSOs INTO BUILDINGS: 0

TOTAL SSO VOLUME (GALS): 837  
 TOTAL VOLUME RECOVERED (GALS): 835  
 TOTAL VOLUME UNRECOVERED (GALS): 2

# SANITARY SEWER OVERFLOWS (SSOs) LAST 12 MONTHS

## May-2026

DATE	MH UP/DN	ADDRESS	PRBLM IN	TYPE	LOC	CAUSE	END	COMMENTS	CAT*	VOL	RCVR'D	NET
7/7/2025	186230	7075 CUTTING BLVD.	<input checked="" type="checkbox"/> Main <input type="checkbox"/> Lateral <input type="checkbox"/> Other	B,OF,T	CO	ML,B	ST	UTILITY DAMAGED SEWER LINE CAUSING SSO. ATT DIRECTIONALLY DRILLED THROUGH LINE.	CAT 4	2 gallons	0 gallons	2 gallons
11:22 AM	186212	EL CERRITO, CA 94530										
10/21/2025	151005	1440 NAVELLIER ST.	<input checked="" type="checkbox"/> Main <input type="checkbox"/> Lateral <input type="checkbox"/> Other	D,OF,R	MH	B	O	ROOTS AND STICKS CAUSED SSO ON NAVELLIER TRAIL	CAT 3	835 gallons	835 gallons	0 gallons
Tuesday	151004	EL CERRITO, CA 94530										
9:43 AM												
4/13/2026	103303	2323 COLUMBIA AVE.	<input checked="" type="checkbox"/> Main <input type="checkbox"/> Lateral <input type="checkbox"/> Other	D, OF	MH	B	ST	CONCRETE AND STEEL WOOL IN LINE CAUSED SSO	CAT 3	355 gallons	106 gallons	249 gallons
Monday	103302	RICHMOND, CA 94804										
8:56 AM												

- PROBLEM TYPE:**
- Water (A)
  - Broken Main (B)
  - S/S Congestion (C)
  - Debris in Main (D)
  - EBMUD (E)
  - Soft Stoppage (F)
  - Grease (G)
  - Lateral Cause (LC)
  - Misc (M)
  - MH Cover (MC)
  - Odor (O)
  - Overflow (OF)
  - PG+E (P)
  - Roots (R)
  - Surcharge (S)
  - Storm Drain (SD)
  - Unknown (U)
  - Other (T)
  - Wipes/Rags (W)

- SPILL CAUSE:**
- Blockage (B)
  - Surcharge (S)
  - Line Break (ML)
  - Other (O)

- SPILL LOCATION:**
- Lamp/Manhole (MH)
  - Mainline (ML)
  - Lateral (L)
  - Cleanout (CO)
  - Building (BLDG)
  - Other (O)

- SPILL END LOCATION:**
- Building (BLDG)
  - Creek (C)
  - Str/Pvmt (ST)
  - Storm Dm (SD)
  - Yard (Y)
  - Other (O)

TOTAL MAINLINE SSOs: 3  
 MAINLINE BREAK SSOs: 1  
 MAINLINE SURCHARGE SSOs: 0  
 CATEGORY 1 SSOs: 0  
 SSOs INTO BUILDINGS: 0

TOTAL SSO VOLUME (GALS): 1,192  
 TOTAL VOLUME RECOVERED (GALS): 941  
 TOTAL VOLUME UNRECOVERED (GALS): 251

\*CATEGORY 1 SSO: Spill of any volume of sewage from or caused by a sanitary sewer system that results in a discharge to: A surface water, including a surface water body that contains no flow or volume of water, or A drainage conveyance system that discharges to surface waters when the sewage is not fully captured and returned to the sanitary sewer system or disposed of properly. Any spill volume not recovered from a drainage conveyance system is considered a discharge to surface water, unless the drainage conveyance system discharges to a dedicated stormwater infiltration basin or facility.

CATEGORY 2 SSO: Spill of 1,000 gallons or greater, from or caused by a sanitary sewer system that does not discharge to a surface water.

CATEGORY 3 SSO: Spill of equal to or greater than 50 gallons and less than 1,000 gallons, from or caused by a sanitary sewer system that does not discharge to a surface water.

CATEGORY 4 SSO: Spill of less than 50 gallons, from or caused by a sanitary sewer system that does not discharge to a surface water.



# STEGER SANITARY DISTRICT

Report Date: 4/1/2026

% FY Remain: 25.00%

## BOARD OF DIRECTORS CONSENT DECREE PROGRESS REPORT

FY Start Date 7/1/2025 FY End Date 6/30/2026

CD Start Date 9/22/2014 FY "Effective" Date 7/1/2013

CIP PROJECT	25201	COMPLETED	GOAL	PERCENTAGE
REPLACED since FY start		2,756 /	12,738	LF Yearly Objective Rate 22%
REPLACED since FY "Effective" Date		161,584 /	141,282	LF Cumulative Requirement 114%
CLEANED since FY start		700,984 /	211,200	LF Minimum Requirement 332%
HOTSPOTS since FY start		188,469 /	100,000	LF Minimum Requirement 188%
CCTV since FY start		141,654 /	77,616	LF Yearly Objective Rate 183%
CCTV since CD start		2,440,430 /	970,200	LF Cumulative Requirement 252%
ROOT FOAMING this FY		0 /	0	LF Minimum Requirement

### IMPORTANT CONSENT DECREE DATES:

July 15, annually	Provide any available Flow and Rainfall data to EBMUD
Nov 15, annually	Comments on Regional Technical Support Plan (RTSP) update by EBMUD
Sept 30, annually	Annual Report for prior Fiscal Year
May 1, 2022	Provide data to EBMUD for Flow Monitoring Calibration Plan
September 30, 2022	First Mid-course Check-in Output Test
June 30, 2026	Review of Regional Standards Report
December 15, 2028	Compliance WWF Output Test for San Antonio Creek
May 1, 2030	Provide data to EBMUD for Flow Monitoring Calibration Plan
September 30, 2030	Second Mid-course Check-in Output Test
June 30, 2031	Review of Regional Standards Report
December 15, 2034	Compliance WWF Output Test for Pt. Isabel
June 30, 2036	Review of Regional Standards Report
December 15, 2036	Compliance WWF Output Test for Oakport



# STEGER SANITARY DISTRICT

Report Date: 5/5/2026

% FY Remain: 16.67%

## BOARD OF DIRECTORS CONSENT DECREE PROGRESS REPORT

FY Start Date 7/1/2025 FY End Date 6/30/2026

CD Start Date 9/22/2014 FY "Effective" Date 7/1/2013

CIP PROJECT	25201	COMPLETED	GOAL	PERCENTAGE
REPLACED since FY start		15,134 /	12,738	LF Yearly Objective Rate 119%
REPLACED since FY "Effective" Date		173,961 /	141,282	LF Cumulative Requirement 123%
CLEANED since FY start		790,752 /	211,200	LF Minimum Requirement 374%
HOTSPOTS since FY start		216,448 /	100,000	LF Minimum Requirement 216%
CCTV since FY start		157,919 /	77,616	LF Yearly Objective Rate 203%
CCTV since CD start		2,456,041 /	970,200	LF Cumulative Requirement 253%
ROOT FOAMING this FY		0 /	0	LF Minimum Requirement

### IMPORTANT CONSENT DECREE DATES:

July 15, annually	Provide any available Flow and Rainfall data to EBMUD
Nov 15, annually	Comments on Regional Technical Support Plan (RTSP) update by EBMUD
Sept 30, annually	Annual Report for prior Fiscal Year
May 1, 2022	Provide data to EBMUD for Flow Monitoring Calibration Plan
September 30, 2022	First Mid-course Check-in Output Test
June 30, 2026	Review of Regional Standards Report
December 15, 2028	Compliance WWF Output Test for San Antonio Creek
May 1, 2030	Provide data to EBMUD for Flow Monitoring Calibration Plan
September 30, 2030	Second Mid-course Check-in Output Test
June 30, 2031	Review of Regional Standards Report
December 15, 2034	Compliance WWF Output Test for Pt. Isabel
June 30, 2036	Review of Regional Standards Report
December 15, 2036	Compliance WWF Output Test for Oakport

# STEGE SANITARY DISTRICT

Last Revised: 1/2/2026

## BOARD OF DIRECTORS SAN PABLO AVENUE SPECIFIC PLAN STATUS REPORT

### PAID PROPERTIES

Date	Property Owner	#	Street	SPASP Fee (-Credits)	Units
11/15/2017	Mr. Pickles	10810	SAN PABLO AVE.	\$ 653.67	Comm.
1/2/2018	24 Hour Fitness	10794	SAN PABLO AVE.	\$ 16,668.58	Comm.
1/29/2018	Na Na Dessert	10172	SAN PABLO AVE.	\$ 3,922.02	Comm.
2/1/2018	Burgerim	170	EL CERRITO PLAZA	\$ 11,983.95	Comm.
2/8/2018	Budget Inn (Joseph)	10621	SAN PABLO AVE.	\$ 1,089.45	Toilet addn.
2/14/2018	Safeway Shop (Tom)	11450	SAN PABLO AVE.	\$ 1,089.45	Toilet addn.
4/24/2018	Temp Senior Center	10940	SAN PABLO AVE.	\$ 2,840.58	Comm.
7/17/2018	Wang Brothers Invstmt. (Playland Cerrito Vista)	10963	SAN PABLO AVE.	\$ 129,644.55	51
8/20/2018	El Cerrito Apt.	10300	SAN PABLO AVE.	\$ 142,717.95	32
1/22/2019	Li's America Investments	10281	SAN PABLO AVE.	\$ 1,089.45	Comm.
2/6/2019	CINQUE TERRE (KEN & RONG MOU)	10530	SAN PABLO AVE.	\$ 18,738.54	5
3/22/2019	KYOTO RAMEN	3050	EL CERRITO PLAZA	\$ 7,489.17	
12/18/2019	MAYFAIR APTS.	11600	SAN PABLO AVE.	\$ 644,503.60	156
11/20/2020	PETCO - EL CERRITO	420	EL CERRITO PLAZA	\$ 2,902.08	Comm.
3/11/2021	FOOT LOCKER	430	EL CERRITO PLAZA	\$ 2,055.64	Comm.
10/12/2021	SUPER SLICE PIZZA	10180	SAN PABLO AVE.	\$ 774.80	Comm.
3/1/2022	BANTER WINES	10368	SAN PABLO AVE.	\$ 273.04	Comm.
4/19/2022	PRE-SCHOOL	729	KEARNEY ST.	\$ 14,644.26	Comm.
8/9/2022	CERRITO VISTA	10963	SAN PABLO AVE.	\$ 16,301.40	4
2/24/2023	VILLAGE TOWN CTR	6530	SCHMIDT LN.	\$ 8,135.70	2
2/24/2023	VILLAGE TOWN CTR	6530	SCHMIDT LN.	\$ 4,067.85	1
2/24/2023	VILLAGE TOWN CTR	6420	SCHMIDT LN.	\$ 8,135.70	2
2/24/2023	VILLAGE TOWN CTR	6415	SCHMIDT LN.	\$ 28,474.95	7
2/24/2023	VILLAGE TOWN CTR	10810	SAN PABLO AVE.	\$ 16,271.40	4
6/7/2023	IKE'S SANDWICHES	350	EL CERRITO PLAZA	\$ 2,440.71	Comm.
9/15/2023	MARSHALLS	6000	EL CERRITO PLAZA	\$ 271.19	Comm.
2/28/2024	MAYFAIR MARKET	11600	SAN PABLO AVE.	\$ 8,673.28	Comm.
6/6/2024	MAYFAIR AFFORDABLE	11600	SAN PABLO AVE.	\$ 260,342.40	Comm.
7/17/2024	Margaret Kanchong	11670	SAN PABLO AVE.	\$ 13,318.31	Comm.
9/17/2024	AUTOZONE (prev. CVS)	10650	SAN PABLO AVE.	\$ 419.72	Comm.
1/9/2025	PRE-SCHOOL	729	KEARNEY ST.	\$ 8,406.89	Comm.
2/20/2025	New India Supermarket	10289	SAN PABLO AVE.	\$ 813.57	Comm.
6/26/2025	PEET'S COFFEE	9895	SAN PABLO AVE.	\$ 1,627.14	Comm.
11/24/2025	ECP PARCEL A SOUTH HOUSING PARTNERS	515	RICHMOND ST.	\$ 250,443.97	70
12/8/2025	FRED DORTORT	444	KEARNEY ST.	\$ 2,199.25	1
12/9/2025	TACO BELL	11575	SAN PABLO AVE.	\$ 6,902.41	Comm.

**\$ 1,640,326.62**

**SPASPA CONSTRUCTION SPENT \$ 842,889.00**  
**BUDGET REMAINING \$ 797,437.62**

**PLAN CHECK PROPERTIES (WAITING PAYMENT)**

Date	Property Owner	#	Street	Balance Due	Units
7/26/2023	THE CIVIC (BRIAN BANIQUED)	10290	SAN PABLO AVE.	\$ 229,155.55	54
5/30/2022	PLAYLAND 2 (ABBY WHITMAN)	10919	SAN PABLO AVE.	\$ 360,140.32	90
	Charlie Oewell	921	Kearney St.	no plans yet	78
	Charlie Oewell (Near Burger King)	10167	San Pablo Ave.	no plans yet	83
	Charlie Oewell (Near Home Depot)	11950	San Pablo Ave.	no plans yet	146
				\$ 589,295.87	

**SAN PABLO AVENUE SPECIFIC PLAN REVIEW PROCEDURE**

1. City of El Cerrito Community Development Department Planning Division sends preliminary plans to Stege, for Request for Comment.
2. Stege reviews preliminary plans, determines if the project is located within the SPASP area.
3. The SPASP study allocates a set number of units/commercial space per parcel.  
 Stege determines if the parcel has enough "allocation" for the proposed project.  
 Stege keeps a running total of proposed projects and "encumbers/reserves" units for a parcel.  
 Pre-encumbering prevents two competing projects from "double counting" on allocations.
4. Developer submits plans to Stege for Plan Check. Stege reviews plans and provides fee estimate. Separate fee estimates are provided for Standard connection (based on units connected or fixture), and SPASP Fee (based on fixture units).
5. Stege stamps plans only upon payment of all fees.



# STEGE SANITARY DISTRICT

## STAFF REPORT

Board of Directors Meeting Date: 6/4/2026

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**TO:** Honorable Board of Directors  
**FROM:** Bobby Magee, Interim General Manager / District Treasurer  
**SUBJECT:** Treasurer's Report

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### RECOMMENDATION

It is recommended that the Board of Directors:

1. Ratify the Disbursements for the Period Ending 5/21/26; and,
2. Approve the Disbursements for the Period Ending 6/4/26; and,
3. Receive and File the Verbal Report on Electronic Fund Transfers (EFT) for the Period Ending 6/4/26.

### BACKGROUND AND DISCUSSION

Historically the Board of Directors has been asked to approve the District's checks each month to pay vendors. The attached group of warrants represents the District's outgoing payments for the period of May 7, 2026 – June 4, 2026.

Current Estimated Bank Balances:

Account	Balance
Five Star Checking	\$361,778.72
Five Star Savings	\$6,376,313.21
LAIF	\$6,620,813.06
Time Value Investments	\$2,135,829.58
<b>Total</b>	<b>\$15,494,734.57</b>

### FISCAL IMPACT

The checks identified in the attached report constitute the current financial liabilities to the District in the form of warrants, which is currently within budgeted and appropriated amounts. There is no fiscal impact to receiving and filing the EFT and Budget reports.

STEGE SANITARY DISTRICT						05/21/2026
Check Report						
May 8, 2026 Through May 21, 2026						
Prepared By: Jessie Catacutan (5/21/26)				Invoice	Check	Five Star
Date	Name	Memo	Amount	Amount	Bank Check #	
CHECKS:						
05/21/2026	Aries Industries	Sleeve, Inner, Kevlar Clamp	399.55	399.55	2075	
05/21/2026	Bay Alarm Company	Security Alarm Monitoring 6-1-26 to 8-31-26	279.24			
05/21/2026	Bay Alarm Company	Monitoring Fee 6-1-26 to 8-31-26	341.28	620.52	2076	
05/21/2026	City of El Cerrito	4th of July Sponsorship	5,000.00	5,000.00	2077	
05/21/2026	Direct Line	Monthly Service Fee - March 2026	126.16			
05/21/2026	Direct Line	Monthly Service Fee - April 2026	140.00	266.16	2078	
05/21/2026	East Bay Sanitary Co	Green Waste - May 1, 2026 - June 30, 2026	1,040.44	1,040.44	2079	
05/21/2026	EBMUD - 16792342421	Wastewater Charges 4-16-26 to 5-15-26	570.70	570.70	2080	
05/21/2026	EBMUD - 39830388387	Water Charges 3-3-26 to 4-30-26	1,034.16	1,034.16	2081	
05/21/2026	EBMUD - 92526846174	Water Charges 3-3-26 to 4-30-26	1,339.24	1,339.24	2082	
05/21/2026	Joelle Noetzli	Admin Specialist Services - 5-4-26 to 5-20-26	4,160.00	4,160.00	2083	
05/21/2026	Nakano Pena Macias Landscape	Burlingame Pump Station - April 2026	290.00	290.00	2084	
05/21/2026	Nerd Crossing	March 2026 Monthly IT Support	5,000.00	5,000.00	2085	
05/21/2026	Pastime Ace Hardware	PO # 7158	26.98			
05/21/2026	Pastime Ace Hardware	Power Strip and copies of keys	23.11	50.09	2086	
05/21/2026	PG&E 0607499583-5	Electricity Charges	241.65	241.65	2087	
05/21/2026	Rashid Jones	Admin Temp, Rashid Jones - 5/05/26 to 5/19/26	4,680.00	4,680.00	2088	
05/21/2026	Redwood Public Law, LLP	Conferences, correspondences and agreements	6,858.00			
05/21/2026	Redwood Public Law, LLP	Confidential Matter - Labor and Expenses	2,078.50	8,936.50	2089	
05/21/2026	Steven's Printing	Print 13,200 and Mail 12,700 Newsletters	8,556.28	8,556.28	2090	
05/21/2026	Universal Building Services	April 2026 Monthly Janitorial Services	484.00	484.00	2091	
05/21/2026	VPI Strategies	HR Services 5/1/26 to 5/15/26	1,750.00	1,750.00	2092	
05/21/2026	Xerox	Copier Services - 04/30/26 to 5/29/26	332.94	332.94	2093	
05/21/2026	Zolita and Colm McKeon	Incorrect Charges for ADU rather than accessory studio	1,183.00	1,183.00	2094	
TOTAL CHECK RUN			45,935.23	45,935.23		





# STEGE SANITARY DISTRICT

## STAFF REPORT

Board of Directors Meeting Date: 6/4/2026

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**TO:** Honorable Board of Directors  
**FROM:** Bobby Magee, Interim General Manager  
**SUBJECT:** Public Hearing: Report on Job Vacancies, Recruitment, and Retention Efforts

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### RECOMMENDATION

It is recommended that the Board of Directors Conduct a Public Hearing on Compliance with Legal Obligations Regarding Assembly Bill 2561 / Government Code Section 3502.03 on Stege Sanitary District Vacancies and Recruitment and Retention Efforts.

### BACKGROUND

In September 2024 AB 2561 was signed into law to amend the Meyers-Milias-Brown Act, and create a new obligation for public agencies to publicly address the status of their vacancies. As a basis for the new requirements, the California Legislature determined that vacancies are widespread and can be a significant problem in the public sector. Among other requirements, the bill mandates that public agencies present the status of vacancies and recruitment and retention efforts during a public hearing before the agency's governing body at least once per fiscal year, in advance of adoption of the final budget. Below is a status of vacancies.

#### Overview:

- For FY 2025/26, there are 10 budgeted positions
- Currently there are three vacancies:
  - General Manager (Unrepresented)
  - Administrative Supervisor (Supervisory Unit)
  - Administrative Specialist (Collections System Unit)
- 30% vacancy rate
- The District is able to meet service standards through an Interim General Manager and professional consulting services.

#### Vacancies and Recruitment Efforts:

- The Administrative Specialist job description was recently updated, and a recruitment is currently in process.
- The District is in process of completing the hiring process for a permanent General Manager which is expected to within the next 30 days.
- The Administrative Supervisor vacancy is currently under review and being evaluated to update the job duties and potential new position title.
- By early next fiscal year the District anticipates beginning recruitment efforts for the Administrative Supervisor vacancy which will include:
  - An improved job description that highlights meaningful work and job stability
  - A benefits summary (work-life balance, pension, inclusive environment, etc.)
  - Use of a professional recruiting firm in an effort to find the best candidates.
  - The advertisement of the position opening

- Targeted outreach on specialized job boards

**FISCAL IMPACT**

There is no fiscal impact to receiving and filing the reports.



# STEGE SANITARY DISTRICT

## STAFF REPORT

Board of Directors Meeting Date: 6/4/2026

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**TO:** Honorable Board of Directors  
**FROM:** Bobby Magee, Interim General Manager / District Treasurer  
**SUBJECT:** Even-Year Board of Directors Election; Consolidation of Elections; and Specifications of the Election Order

---

### RECOMMENDATION

It is recommended that the Board of Directors:

Adopt Resolution No. 2276-0626 for Even-Year Board of Directors Election; Consolidation of Elections; and Specifications of the Election Order

### BACKGROUND AND DISCUSSION

The District has three Director positions (Beach, Christian-Smith, and Merrill) that are subject to selection by election in November. Historically the District has chosen to consolidate its election with the general election, which will be held on November 3, 2026.

The candidate filing period for the General Election begins on July 13, 2026 and ends on August 7, 2026. The Contra Costa County Elections Department sent the District a collection of documents, some of which will be handled administratively. However, their office requested an executed "Resolution Containing Election Order" in order to properly document the Board's direction to both staff and the Elections Office.

### FISCAL IMPACT

According to the County Registrar of Voters, the number of registered voters in the District is 26,098 as of April 2026. The high end of the estimated cost is \$4 per registered voter, which has been placed into the FY 2026/27 recommended budget.

RESOLUTION NO. 2276-0626

RESOLUTION ORDERING EVEN-YEAR BOARD OF DIRECTORS ELECTION; CONSOLIDATION OF ELECTIONS; AND SPECIFICATIONS OF THE ELECTION ORDER – STEGE SANITARY DISTRICT

The Directors of the Stege Sanitary District find and determine as follows:

- A. The California Elections Code requires a general district election be held in each district to choose a successor for each elective officer whose term will expire on the first Friday in December following the election to be held on the first Tuesday after the first Monday in November in each even-numbered year; and,
- B. Other elections may be held in whole or in part of the territory of the District, and it is to the advantage of the District to consolidate pursuant to Elections Code Section 10400; and,
- C. Elections Code Section 10520 requires each district involved in a general election to reimburse the county for the actual costs incurred by the county elections official in conducting the election for that district; and,
- D. Elections Code Section 13307 requires that before the nominating period opens the District Board must determine whether a charge shall be levied against each candidate submitting a candidate's statement to be sent to the voters; determine the number of words; estimate the cost; and determine whether the estimate must be paid in advance; and,
- E. Elections Code Section 12112 requires the election official of the principal county to publish a notice of the election once in a newspaper of general circulation in the District.

NOW, THEREFORE, IT IS ORDERED that an election be held within the territory included in this district on the **3<sup>rd</sup> day of November, 2026**, for the purpose of electing members to the board of directors of said district in accordance with the following specifications:

SPECIFICATIONS OF THE ELECTION ORDER

1. The election shall be held on Tuesday, the 8th day of November 2022. The purpose of the election is to choose members of the Board of Directors for the following seats:

Three members of the District Board of Directors, full term (four years)

2. The District has determined that the Candidate will pay for the Candidate's Statement. The Candidate's Statement will be limited to 250 words. As a condition of having the Candidate's Statement published, the candidate shall pay the estimated cost at the time of filing. The District hereby establishes the cost for a candidate statement as \$674.
3. The District directs that the Contra Costa County Registrar of Voters publish the Notice of Election in a newspaper of general circulation that is regularly circulated in the territory.
4. This District hereby requests and consents to the consolidation of this election with other elections which may be held in whole or in part of the territory of the District, pursuant to Elections Code 10400.
5. The District will reimburse the County for the actual cost incurred by the county elections official in conducting the general district election upon receipt of a bill stating the amount due as determined by the elections official.
6. The Secretary of this Board is ordered to deliver copies of this Resolution to the Registrar of Voters and the Board of Supervisors of Contra Costa County.

\* \* \* \* \*

STATE OF CALIFORNIA  
COUNTY OF CONTRA COSTA

I HEREBY CERTIFY that the foregoing Resolution No. 2276-0626 was duly and regularly adopted by the Directors of the Stege Sanitary District, at a regular meeting held on the 4th day of June 2026, by a X-X vote as follows:

**AYES:**            **BOARD MEMBERS:**  
**NOES:**           **BOARD MEMBERS:**  
**ABSENT:**       **BOARD MEMBERS:**  
**ABSTAIN:**      **BOARD MEMBERS:**

---

**TESSA BEACH, President**  
**Stege Sanitary District**  
**Contra Costa County, California**

**ATTEST:**

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**BOBBY MAGEE, Interim Secretary**  
**Stege Sanitary District**



# STEGE SANITARY DISTRICT

## STAFF REPORT

Board of Directors Meeting Date: 6/4/2026

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**TO:** Honorable Board of Directors  
**FROM:** Bobby Magee, Interim General Manager / District Treasurer  
**SUBJECT:** Contract Amendment with Regional Government Systems (RGS)

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### RECOMMENDATION

It is recommended that the Board of Directors:

Adopt Resolution No. 2277-0626 for Amendment #2 to the Contract with RGS.

### BACKGROUND AND DISCUSSION

On February 17, 2026 the District entered into a contract with Regional Government Services (RGS) for a high-level assessment of both IT and Finance operations. On March 20, Amendment No. 1 was executed for additional assistance with Payroll Process Evaluation and also Public Records Requests services, bringing the total value of the contract to a not-to-exceed amount of \$25,000.

With the assessments completed, a large number of recommendations were made for both IT and Finance. After considering multiple options, staff ultimately recommended a contract with Nerd Crossing for ongoing IT services, which was approved by the Board on May 7, 2026. The remaining recommendations in the RGS report relate primarily to Finance operations. The majority of the items are of a one-time fiscal nature, including assistance migrating the District's finances to an ERP system designed to handle accounting pursuant to the Governmental Accounting Standards Board (GASB) requirements, assisting with the General Ledger reconciliation from both 2025 and 2026 audit cycles, updating the accounting chart of accounts, correcting, refining, and updating the Payroll system from both a systems and operations perspective, creating a network file system in accordance with best practices for cataloging historical District business, reviewing and revising all Finance policies and procedures to ensure compliance with the law and best practices, and several other minor operational items needed to get the District caught up on finance processes and back into a normal, everyday processing mode.

RGS has continued to provide additional technical support above and beyond the initial assessments, with all charges being paid against the original contract. With RGS having already been imbedded in the organization, it is recommended that the additional work to complete these projects be awarded to their firm in order to avoid duplication of effort in bringing another firm up to speed.

### FISCAL IMPACT

Adopting the resolution will increase the not-to-exceed amount with RGS to \$200,000, funding for which has been included in the recommended 2026/27 Budget.

RESOLUTION NO. 2277-0626

RESOLUTION APPROVING AN AMENDMENT TO THE CONSULTING SERVICES AGREEMENT WITH REGIONAL GOVERNMENT SERVICES (RGS) AND AUTHORIZING THE INTERIM GENERAL MANAGER TO EXECUTE THE AMENDMENT

The Directors of the Stege Sanitary District find and determine as follows:

- A. The Stege Sanitary District (District) and RGS entered into a Consulting Services Agreement on February 17, 2026 (Agreement).
- B. The District executed Amendment No. 1 on March 20, 2026.
- C. The District desires to amend the Agreement with RGS to increase the total compensation provided under the Agreement, extend the term, and amend the scope of services provided.
- D. The District has sufficiently budgeted funds for the proposed amendment to the Agreement.

In consideration of these findings and determinations, it is resolved as follows:

- 1. The foregoing recitals are true and correct and are hereby incorporated by reference.
- 2. The Board of Directors declare that the Interim General Manager is authorized to execute an amendment to the Agreement in a form approved by the District Counsel.
- 3. The Interim General Manager is hereby authorized and directed, on behalf of the District, to make all approvals and take all actions necessary and appropriate to carry out and implement the terms of this Resolution.

\*\*\*\*\*

STATE OF CALIFORNIA  
COUNTY OF CONTRA COSTA

I HEREBY CERTIFY that the foregoing Resolution No. 2277-0626 was duly and regularly adopted by the Directors of the Stege Sanitary District, at a regular meeting held on the \_\_\_\_ day of \_\_\_\_\_ 2026, by a \_\_ vote as follows:

AYES: BOARD MEMBERS:  
NOES: BOARD MEMBERS:  
ABSENT: BOARD MEMBERS:  
ABSTAIN: BOARD MEMBERS:

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TESSA BEACH, President  
Stege Sanitary District  
Contra Costa County, California

ATTEST:

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BOBBY MAGEE, Interim Secretary  
Stege Sanitary District

**SECOND AMENDMENT TO  
CONSULTING SERVICES AGREEMENT BETWEEN  
THE STEGE SANITARY DISTRICT AND  
REGIONAL GOVERNMENT SERVICES AUTHORITY**

THIS Second Amendment to the Agreement for consulting services ("Second Amendment") is made by and between the Stege Sanitary District ("Stege") and Regional Government Services Authority ("Contractor") (together sometimes referred to as the "Parties") as of May 20, 2026 (the "Effective Date").

WHEREAS, the Parties entered into an agreement for consulting services on February 17, 2026 (the "Agreement"); and

WHEREAS, Section 8.3 of the Agreement provides that the Agreement may be amended only by a writing signed by all Parties; and

WHEREAS, in March of 2026, the Parties entered into a First Amendment to increase compensation and amend the scope of services; and

WHEREAS, the Parties now desire to further amend the Agreement to reflect changes in the scope of work and total compensation.

Now, therefore, the Parties hereto mutually agree as follows:

**Section 1. RECITALS.** The recitals above are true and correct and hereby made a part of this Second Amendment.

**Section 2. SCOPE OF SERVICES.** The scope of work and rate sheets attached hereto shall be added to Exhibit A of the Agreement and is hereby incorporated and made a part of this Second Amendment by this reference.

**Section 3. COMPENSATION.** The first sentence of Section 2, "Compensation", shall be deleted and replaced with the following:

Stege hereby agrees to pay Consultant a sum estimated to be \$200,000, plus expenses as set forth herein, notwithstanding any contrary indications that may be contained in Consultant's proposal, for services to be performed and reimbursable costs incurred under this Agreement.

**Section 4. REMAINING SECTIONS UNCHANGED.** Except as modified and amended by this Second Amendment, all other sections of the Agreement together with the First Amendment shall remain unchanged and in full force and effect.

The Parties have executed this Second Amendment as of the Effective Date.

**STEGE SANITARY DISTRICT**

**REGIONAL GOVERNMENT  
SERVICES AUTHORITY**

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**Bobby Magee,**  
**Interim General Manager**

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**Sophia Selivanoff**

**Approved as to form:**

**Kristopher Kokotaylo**

## **Exhibit A**

**Scope of Services:** Subject to the terms and conditions of this Agreement, Regional Government Services Authority (RGS) shall assign RGS employees to serve as Advisors to Stege Sanitary District, hereafter "Agency." RGS Advisors will provide finance services at the request of the Agency, following best management practices appropriate for a public agency. These services may include, but are not limited to:

### **Finance Services:**

Implement MIP Software as requested by the Agency:

- Train and coach staff and consultants as required.
- Provide accounting services as requested.
- Institute revised Chart of Accounts.

Reconciliations:

- Assure bank reconciliations.
- Reconcile year end close.
- Reconcile special funds.

Treasury:

- Banking.
- Cash flow and operational investment.

Reporting:

- Financial reporting for management and Board of Directors State Controller reports.

Policy:

- Recommend fiscal policy and procedures manual or revisions, as necessary.
- Procurement policies and procedures.
- Finance operations.
- High level fiscal reviews and control implementation.

### **Payroll**

- Review of current payroll practices.
- Facilitate non-estimate based payroll.

### **Administrative**

- Organize network and other files in accordance with public agency best practices.
- Properly catalogue resolutions and ordinances, identify validity.

### **Collaborate as needed with IT Consulting on IT Policies**

- Alignment with strategic plan.

### **Strategic Planning**

- Facilitate development of comprehensive Agency Strategic Plan including administration, finance, operations and Capital Improvement Plan.
- Administrative and finance services as requested in writing by the agency and within the not to exceed amount.

## Exhibit B

RGS services are provided on an hourly rate basis. The current fiscal year rates are noted in the table below for each RGS employee which may provide services to the Agency. RGS Staff Bill Rates are based in part on RGS' full cost of compensation and support for RGS employee(s) providing the services as described herein.

### RGS STAFF BILL RATES — EFFECTIVE FY 2026/27

TITLE	HOURLY RATE*
Strategic Services Consultant	\$197
Senior Advisor	\$166
Advisor	\$141
Technical Specialist	\$125
Administrative Specialist	\$111

*\*NOTE: The Hourly Rate excludes external costs, which are invoiced separately without markup. Advisor travel time to and from the service location is billed at the regular hourly rate, and mileage reimbursement is charged separately at the IRS rate. All external costs, including advisor travel time, will fall outside of the not-to-exceed (if established) for services provided*

Parties further acknowledge and agree that the RGS Staff Rates will be adjusted annually on July 1<sup>st</sup> of each year. The effective fiscal year RGS Staff Rates are published on the RGS Website and may be accessed at <https://rgsjpa.org/about-us/agreement-rates/>. Rate Adjustments will be evaluated in February of each year, and available for the new fiscal year no later than April 1<sup>st</sup>. RGS will send email correspondence to the main Agency contact each year advising of the rate adjustment and include a new RGS Staff Bill Rate table for the fiscal year. Invoices for services provided on/after July 1<sup>st</sup> of each year will include the adjusted rate for the new fiscal year.

The annual RGS Staff Bill Rate adjustment will be based in part on the percentage change in the Consumer Price Index CPI (Bureau of Labor Statistics, CPI for urban wage earners and clerical workers in the San Francisco-Oakland-San Jose area) ("CPI"), for the twelve months ending in December of the prior year.

The RGS team will be led by an RGS advisor, who will perform both work and direct projects or tasks to other RGS staff with equal or lower bill rates at the RGS advisor's discretion. RGS advisors/staff will be reasonably available to perform the services during the normal workweek, this work may be done onsite or remotely. RGS advisors/staff may occasionally work at Agency worksites with the pre-approval of the Lead Advisor.

RGS team members will maintain open communication lines with each other and Agency staff through written documentation, video conference calls, phone, and e-mail as needed to accomplish agreed-upon projects.

This is a time and materials project. The Agency will only be invoiced for the actual hours worked. External costs, such as postage, courier services, or other tracked, delivery confirmation fees for shipped materials, and RGS advisor travel will be invoiced at cost to the Agency with no markup. All such costs will fall outside the NTE amount for services provided.

RGS will prioritize the Scope of Work with Agency Management and communicate throughout the project on risks to the not to exceed amount, should priorities change. RGS cost estimates are based on the agency's understanding and our experience with similar projects. The availability of information and data from the agency can impact the effort required and our success in meeting deadlines. Completion of the scope of work is dependent on funds available in the NTE. RGS will stay in communication with the Agency on any issues that pose a risk this estimate, which will include reporting expenditures against the NTE with each monthly invoice.

RGS employees/advisors will be supervised by RGS administrators, not by any Agency employee, and will not report to any Agency employee. No Agency employee shall have any reporting obligation to the RGS employee/advisor. RGS employees/advisors shall have no authority to execute any document on behalf of the Agency. To the extent that any RGS employee/advisor is identified in any Agency publication, agendas or minutes, the name of the RGS employee/advisor shall be noted therein as "RGS employee/advisor." RGS services are not duplicated by Agency employees and are not intended to be performed by Agency employees but are outsourced to RGS.



## RGS 2025-2026 RATE SHEET

Title	Hourly Rate
Agency Executive	\$222
Strategic Services Consultant	\$191
Senior Advisor	\$161
Advisor	\$137
Technical Specialist	\$121
Admin Specialist	\$108

Effective July 1, 2025. Regional Government Services may charge travel expenses at the current Federal rate for agreed-upon advisor travel.



## **RGS 2026-2027 RATE SHEET**

<b>Title</b>	<b>26-27 Hourly Rate</b>
<b>Agency Executive</b>	<b>\$229</b>
<b>Strategic Services Consultant</b>	<b>\$197</b>
<b>Senior Advisor</b>	<b>\$166</b>
<b>Advisor</b>	<b>\$141</b>
<b>Technical Specialist</b>	<b>\$125</b>
<b>Admin Specialist</b>	<b>\$111</b>



# STEGE SANITARY DISTRICT

## STAFF REPORT

Board of Directors Meeting Date: 6/4/2026

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**TO:** Honorable Board of Directors  
**FROM:** Bobby Magee, Interim General Manager / District Treasurer  
**SUBJECT:** Adoption of Final Budget

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### RECOMMENDATION

It is recommended that the Board of Directors:

Adopt Resolution No. 2278-0626 Approving and Adopting the Annual Budget for Fiscal Year 2026/27, and Appropriating Funds in the Same Amount

### BACKGROUND AND DISCUSSION

The recommended budget has been developed by staff, and is ready for review and consideration by the Board. Any adjustments that are directed to staff will be incorporated into the final budget document, and reflected on the attached resolution.

### FISCAL IMPACT

Approval of the Annual Budget, and related appropriations, will provide staff with the delegated authority to spend the District's funds for operations and capital needs in the final amount set by the Board. The budget, as recommended by staff, will provide total appropriation authority of \$10,361,125. This is broken down into \$5,791,100 for operating needs and \$4,570,025 for capital needs. The appropriations are supported by \$9,629,000 in estimated revenue, and \$732,125 in a strategic drawdown of fund reserves.

RESOLUTION NO. 2278-0626

RESOLUTION APPROVING AND ADOPTING ANNUAL BUDGET FOR FISCAL YEAR 2026-27

The Directors of the Stege Sanitary District find and determine as follows:

- A. The Directors of the Stege Sanitary District desire to establish the annual budget for fiscal year 2026-27.
- B. Public sessions have been held to review and consider various District financial requirements for fiscal year 2026-27.
- C. A recommended budget has been prepared by the General Manager and presented to the Directors for their review and consideration.
- D. Upon their review, the Directors determine the proposed budget appropriate and necessary.

In consideration of these findings and determinations, it is resolved as follows:

The District's fiscal year 2026-27 budget in the form attached to this resolution is approved and adopted, and funds are appropriated in the amount of \$XXX,XXX,XXX.

\*\*\*\*\*

STATE OF CALIFORNIA)  
COUNTY OF CONTRA COSTA)

I HEREBY CERTIFY that the foregoing Resolution was duly and regularly adopted by the Directors of the Stege Sanitary District, at a regular meeting held on the 4th day of June 2026, by a X-X vote as follows:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

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Tessa Beach, President  
Stege Sanitary District  
Contra Costa County, California

ATTEST:

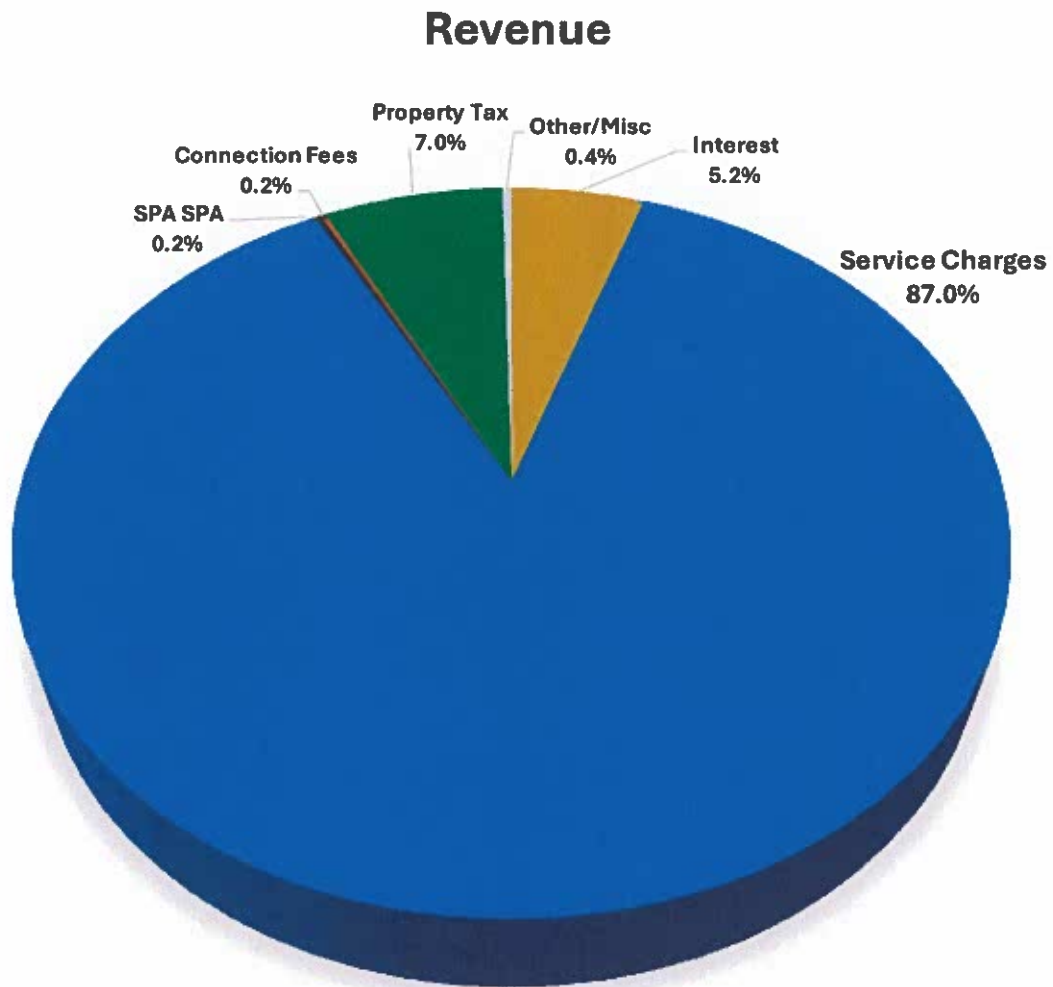
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Bobby Magee, Interim Secretary  
Stege Sanitary District

# BUDGET OVERVIEW

## Revenue

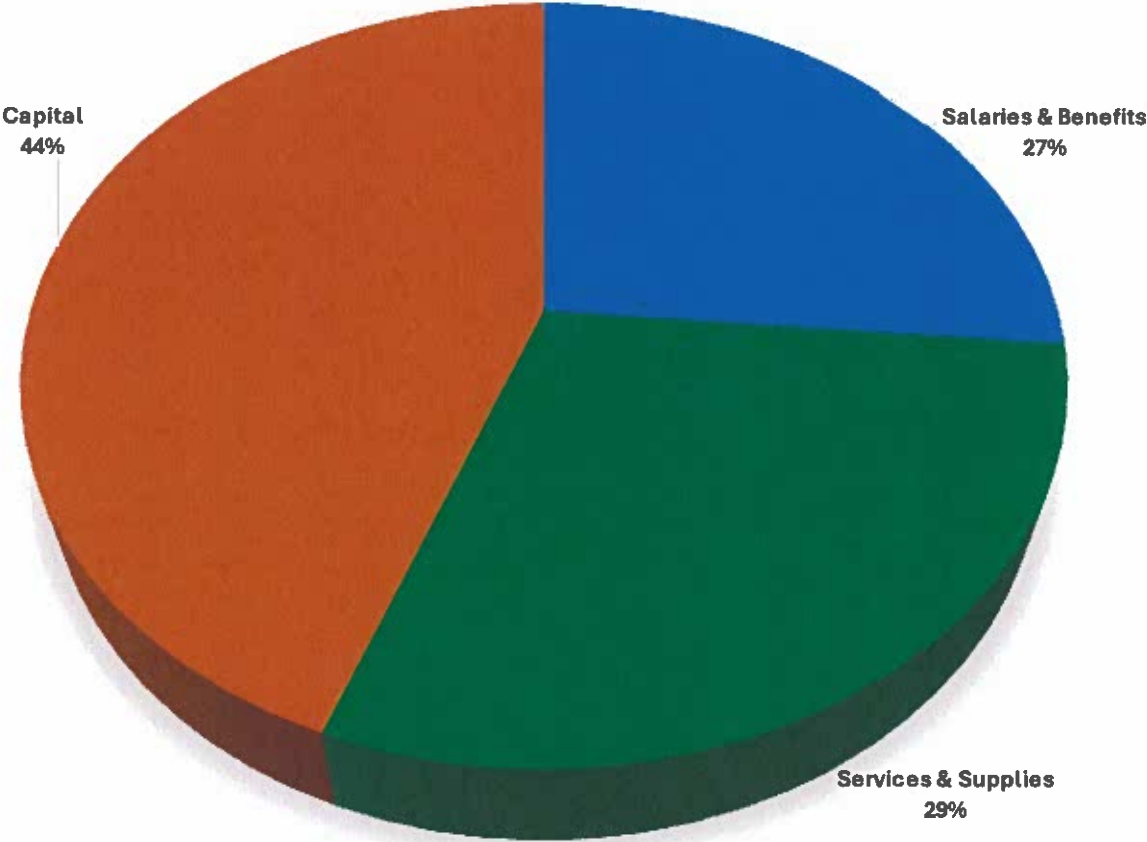
The FY 2026-27 budget includes **\$9,629,000** in revenue, excluding any interfund transfers. The budget estimates service charge revenue at **\$8,375,000** (87% of total revenue), property tax revenue at **\$675,000** (7%), interest income at **\$503,000** (5%), connection fees at **\$20,000** (0.2%), San Pablo Avenue Specific Plan Area Impact Fees at **\$20,000** (0.2%), and contracted services, permit and inspection fees, and other miscellaneous income at **\$36,000** (0.4%).



**Expenses**

Total operating and capital expenses for FY 2026-27 amount to **\$10,361,125**. Salary and benefit expenses are budgeted at **\$2,768,000** (27% of the total budget), services and supplies at **\$3,023,100** (29%), and capital expenses, excluding debt service, at **\$4,526,125** (44%).

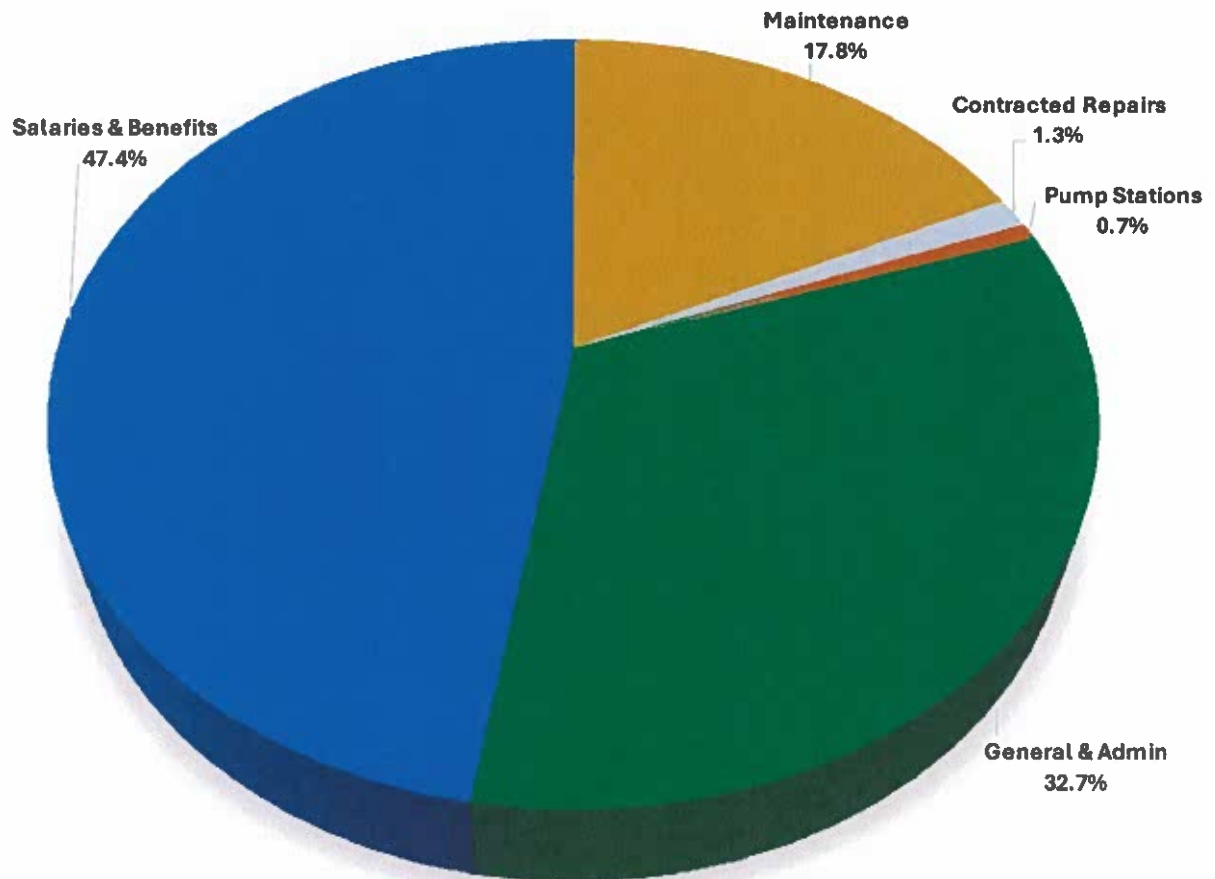
**Total Expenses**



## Operating Expenses

Operating expenses for FY 2026-27 total **\$5,791,100**. The budget includes all operational, maintenance, and administrative expenditures, as well as funding for the annual required contribution associated with Other Post-Employment Benefits (OPEB), including retiree health care obligations. Staffing changes are also included as part of the recommended budget. Salary and benefit expenses are budgeted at **\$2,768,000** (47.4% of the operating budget). General and administrative expenses are budgeted at **\$1,881,750** (32.7%), maintenance expenses at **\$1,025,950** (17.8%), pump station expenses at **\$41,400** (0.7%), and contracted repairs at **\$74,000** (1.3%).

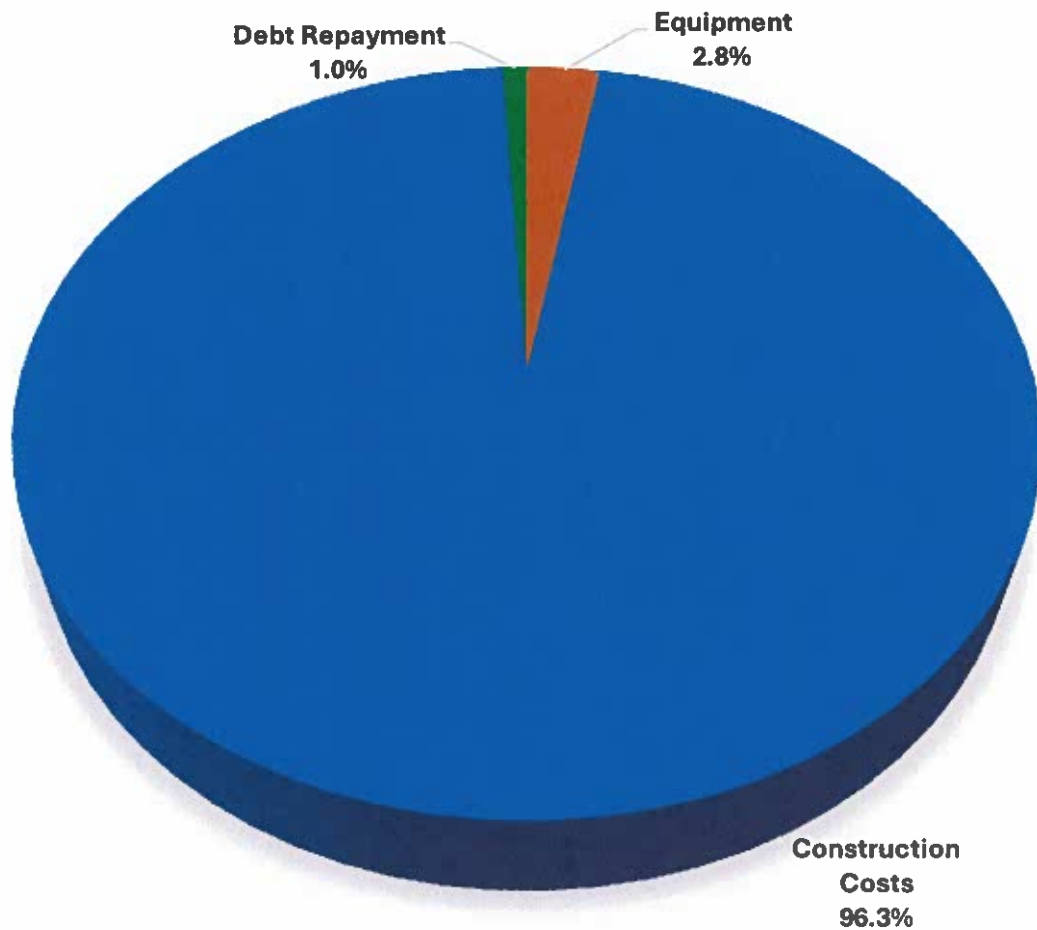
## Operating Expenses



### Capital Expenses

Capital expenses for FY 2026-27 total **\$4,570,025**. Construction costs total **\$4,400,000** (96.3%). This amount includes **\$200,000** for the Private Sewer Lateral Replacement Loan Program (funding of which is supported 100% by property tax revenue), **\$100,000** for interceptor cleaning, **\$50,000** for manhole adjustments, and **\$50,000** for capital work on the Administration Building funded by the Building Reserve Fund. The annual debt service payment for the outstanding State Revolving Fund (SRF) loan is budgeted at **\$43,900** (1.0%), while capital equipment expenses total **\$126,125** (2.8%).

### Capital Expenses



## **BUDGET CONTENTS**

The budget detail sheets are consistent with those used in previous fiscal years and present the budgeted amounts for both the current and upcoming fiscal year. A brief description of the exhibits attached to the budget detail sheets is as follows:

1. **Revenue and Expense Summary (Exhibits A & B).** These exhibits summarize current revenue sources and expenditures and compare them with the proposed revenue and expenditure forecasts for the upcoming fiscal year.
2. **Budget Composite (Exhibit C).** This exhibit presents the allocation of expenses between the District's two primary departments: Operations and Administration.

## **FISCAL YEAR BUDGET (Ref: Exhibits A-C & Detail Sheets)**

### **Revenue**

The District's principal revenue source continues to be the annual sewer service charge, totaling \$8,375,000 and allocated evenly between the Operation Fund and Capital Fund. Sewer service charge revenue continues to provide the primary source of stable funding necessary to support ongoing operations, regulatory compliance, capital rehabilitation, and long-term infrastructure investment.

Interest revenue is projected at approximately \$503,000 due to continued favorable investment earnings associated with current reserve balances and market conditions. Miscellaneous income is estimated at \$2,000, permit and inspection fees at \$4,000, and contracted services revenue at \$30,000 based on recent operating trends and anticipated activity levels.

Property tax revenue is projected at \$675,000 based on recent allocation trends. District-wide connection fee revenue is estimated at \$20,000 and San Pablo Avenue Specific Plan Area Impact Fee revenue is also projected at \$20,000 in anticipation of moderate development activity within the service area.

### **Operating Expenses**

The recommended operating budget for FY 2026-27 of \$5,791,100 represents an increase of approximately 30% over the prior year budget of \$4,448,100, due primarily to an increase in one-time expenditures. Salary (\$1,880,800) and benefits (\$887,200) combined account for approximately 48% of the total operating budget and continue to represent the District's largest operational expenditure category.

Salary projections include an estimated 2.5% cost-of-living adjustment consistent with current inflationary assumptions and labor cost trends.

Major operating budget changes for FY 26-27 include:

- Adding approximately \$350,000 for flow monitoring implementation and related regulatory support activities.
- Adding approximately \$200,000 for the RGS ADP conversion and financial system modernization efforts.
- Adding approximately \$175,000 for Nerd Crossing technology and cybersecurity related projects.
  - Also adding approximately \$90,000 for computer equipment and technology-related supplies.
- Adding approximately \$145,000 for MRG organizational and operational consulting support services.

- Adding approximately \$100,000 for anticipated election expenses.

### **Staffing Plan**

The recommended staffing plan includes the elimination of one Administrative Supervisor position, the addition of one Assistant General Manager / Finance Director / Treasurer position, and the addition of one part-time Finance Analyst position (Estimated at 30 hours per week). These staffing changes are intended to ensure a number of financial best practices are followed, including putting into place proper internal controls and fiscal separation of duties among staff so that all financial transactions have at least two independent sets of review. This plan will strengthen financial oversight, improve organizational capacity, support compliance with accounting standards and best practices, and enhance long-term financial planning capabilities.

Historically the District has had a Deputy District Manager position, which was eliminated several years ago. The restoration of this position, retitled as the Assistant General Manager / Finance Director / Treasurer, will strengthen fiscal and operational oversight, improve general governance and Board support activities, and also serve as the District's primary fiscal officer.

The part-time Finance Analyst position will support the Finance Director and focus on budget development, ongoing budget performance and analytics, special projects, and serve as a needed second review for recommended separation of duties functions.

As part of the budget development process, staff began to develop a new 5-year and 10-year projected revenue-versus-expenses analysis. Currently, preliminary 5-year and 10-year financial projections support the recommended staffing actions and indicate that the proposed positions are fiscally sustainable over the long term. In 2026-27, the newly-designed Finance team will develop and refine the 5-year and 10-year projections, developing a fiscal model that will be presented to the Board at a later date.

### **Capital Expenses**

The proposed capital budget for FY 2026-27 totals \$4,570,025 and includes approximately \$126,125 for equipment purchases, \$4,400,000 for construction-related costs, and \$43,900 for debt repayment obligations.

Although the capital budget is lower than the prior fiscal year budget, the District continues to maintain capital funding levels above the requirements established under the USEPA Consent Decree.

The reduction in capital expenditures also reflects the completion of major projects budgeted in prior years, including the Pump Station Rehabilitation Project which previously included approximately \$500,000 in allocated funding. The Standard Sewer Rehabilitation Program continues to remain the District's primary long-term infrastructure investment strategy to maintain collection system reliability and regulatory compliance.

## **One-Time Expenditures**

The recommended FY 2026-27 budget includes approximately \$1,135,000 in one-time expenditures intended to strengthen operational effectiveness, modernize technology systems, improve financial and organizational processes, and support regulatory and strategic initiatives.

Major one-time expenditures include:

- \$350,000 for flow monitoring.
- \$200,000 for Regional Government Systems Finance modernization support, ERP replacement project, and other misc. projects.
- \$265,000 for the Nerd Crossing technology roadmap and other related technology efforts.
- \$145,000 for Municipal Resources Group financial operations support related to the current Administrative Supervisor vacancy.
- \$50,000 for Rashid Jones professional financial consulting services, also related to the current Administrative Supervisor vacancy.
- \$100,000 for election expenses.

These expenditures are primarily non-recurring in nature and are intended to address deferred operational needs, strengthen internal controls, improve organizational systems, and support implementation of operational best practices across multiple functional areas.

## **Fund Balances**

The District continues to maintain reserve levels intended to support operational stability, infrastructure investment, emergency response capability, and long-term fiscal sustainability. The Operating Fund reserve structure continues to provide sufficient liquidity to address timing differences associated with revenue collection cycles and operational expenditures.

Similarly, the Capital Fund reserve structure is intended to ensure that adequate resources remain available to continue collection system rehabilitation efforts, respond to emergency infrastructure failures, and maintain compliance with regulatory obligations associated with the USEPA Consent Decree.

Based on current projections, the District is expected to remain in a stable financial position while continuing to support both operational and capital investment priorities. During the budget development process, staff discovered an error in calculation from a previous fiscal year in developing the Fund Balance estimate. While a full reconciliation has not yet been completed, it is currently estimated that the June 30, 2026 Fund Balance will be approximately \$11.0 million.

Staff will continue to refine this estimate and inform the Board with an updated figure at a future agendaized Board meeting.

### **FY 2025-26 Ongoing Budget Activities**

Several one-time operational and technology-related initiatives originally planned during FY 2025-26 are expected to continue into FY 2026-27 as implementation schedules and organizational priorities evolve. Staff will continue monitoring expenditures and project timelines to ensure appropriate alignment with budget assumptions and District priorities.

### **Future Costs**

The operating expenses included in the recommended budget are generally representative of anticipated near-term operational requirements; however, inflationary pressures, regulatory compliance obligations, technology modernization needs, labor costs, and infrastructure rehabilitation requirements are expected to continue impacting future District budgets.

Capital rehabilitation costs associated with the USEPA Consent Decree are expected to continue over the long term, although the District remains committed to maintaining funding levels sufficient to meet or exceed required rehabilitation targets.

The District will also continue evaluating organizational structure, technology systems, financial controls, and operational processes to support efficient service delivery, compliance with accounting standards and best practices, and long-term fiscal sustainability.

**STEGE SANITARY DISTRICT  
REVENUE SUMMARY**

**EXHIBIT A  
FY 2026-2027**

ITEM		Fiscal Year 2025-2026 Budget	Fiscal Year 2026-2027 Budget	% Change
<b>REVENUE</b>				
I.	<b>SEWER OPERATION FUND (3418)</b>			
	Non Operating Income:			
	Interest	\$452,000	\$450,000	-0.4%
	Miscellaneous	\$4,000	\$2,000	-50.0%
	Operating Income:			
	Permit & Inspection Fees	\$12,000	\$4,000	-66.7%
	Sewer Service Charges	\$3,819,000	\$4,187,500	9.6%
	Contracted Services	\$33,000	\$30,000	-9.1%
	Subtotal	<b>\$4,320,000</b>	<b>\$4,673,500</b>	8.2%
II.	<b>CAPITAL FUND (3423)</b>			
	Non-Operating Income:			
	Interest	\$53,000	\$53,000	0.0%
	Operating Income:			
	Property Tax	\$673,000	\$675,000	0.3%
	Capital Service Charges	\$3,819,000	\$4,187,500	9.6%
	Connection Fees	\$100,000	\$20,000	-80.0%
	San Pablo Ave. Impact Fee	\$250,000	\$20,000	-92.0%
	Subtotal	<b>\$4,895,000</b>	<b>\$4,955,500</b>	1.2%
	<b>TOTAL REVENUE</b>	<b>\$9,215,000</b>	<b>\$9,629,000</b>	4.5%

**STEGE SANITARY DISTRICT  
EXPENSE SUMMARY**

**EXHIBIT B  
FY 2026-2027**

ITEM		Fiscal Year 2025-2026 Budget	Fiscal Year 2026-2027 Budget	% Change
<b>EXPENSES</b>				
I.	<b>OPERATING EXPENSES:</b>			
	Dept 41 - Maintenance/Engineering	\$3,075,300	\$2,876,900	-6%
	Dept 41 - Pump Stations	\$40,100	\$41,400	3%
	Dept 41 - Contracted Repairs	\$74,000	\$74,000	0%
	Dept 45 - General & Administration	\$1,258,700	\$2,798,800	122%
	<b>SUBTOTAL OPERATING EXPENSES</b>	<b>\$4,448,100</b>	<b>\$5,791,100</b>	<b>30%</b>
II.	<b>CAPITAL EXPENSES:</b>			
	Dept 41 - Capital Equipment	\$94,000	\$126,125	34%
	Dept 41 - Debt Repayment (SRF)	\$43,900	\$43,900	0%
	Dept 41 - Construction Costs	\$7,300,000	\$4,400,000	-40%
	<b>SUBTOTAL CAPITAL EXPENSES</b>	<b>\$7,437,900</b>	<b>\$4,570,025</b>	<b>-39%</b>
	<b>TOTAL EXPENSES</b>	<b>\$11,886,000</b>	<b>\$10,361,125</b>	<b>-13%</b>

**STEGE SANITARY DISTRICT  
BUDGET - COMPOSITE**

**EXHIBIT C  
FY 2026-2027**

ITEM	FISCAL YEAR	FISCAL YEAR	% Change	OPERATIONS	GENERAL & ADMIN.
	25-26 BUDGET	26-27 BUDGET			
<b>OPERATING EXPENSES:</b>					
010 Salaries & Wages	\$1,863,300	\$1,880,800	1%	\$1,176,550	\$704,250
020 Employee Benefits	\$853,100	\$887,200	4%	\$674,400	\$212,800
030 Directors' Expenses	\$36,700	\$37,000	1%	\$0	\$37,000
040 Election Expense	\$0	\$110,000	0%	\$0	\$110,000
060 Gasoline, Oil, Fuel	\$40,000	\$41,000	3%	\$41,000	\$0
070 Insurance	\$487,000	\$515,500	6%	\$15,500	\$500,000
080 Memberships	\$19,150	\$24,250	27%	\$4,100	\$20,150
090 Office Expense	\$20,250	\$18,600	-8%	\$0	\$18,600
100 Operating Supplies	\$43,500	\$131,000	201%	\$131,000	\$0
110 Contractual Services	\$114,200	\$115,050	1%	\$115,050	\$0
120 Professional Services	\$509,600	\$1,419,000	178%	\$439,000	\$980,000
130 Printing & Publications	\$23,500	\$32,500	38%	\$0	\$32,500
140 Rents & Leases	\$1,800	\$1,800	0%	\$1,000	\$800
150 Repairs & Maintenance	\$151,600	\$160,300	6%	\$134,300	\$26,000
160 Revenue Collection Expenses	\$14,600	\$15,000	3%	\$0	\$15,000
170 Travel & Meetings	\$22,000	\$40,700	85%	\$20,700	\$20,000
190 Utilities	\$49,800	\$67,500	36%	\$15,000	\$52,500
200 Other Expenses	\$65,100	\$69,200	6%	\$0	\$69,200
203 First Aid Supplies	\$500	\$500	0%	\$500	\$0
204 Safety Equipment and Gloves	\$4,500	\$4,500	0%	\$4,500	\$0
205 Uniforms and Boots	\$12,500	\$13,000	4%	\$13,000	\$0
206 Safety Incentive Program	\$1,300	\$1,300	0%	\$1,300	\$0
207 Contracted Repairs	\$74,000	\$74,000	0%	\$74,000	\$0
208 CSRMA CalOSHA Training	\$0	\$90,000	0%	\$90,000	\$0
410 Pump Stations	\$40,100	\$41,400	3%	\$41,400	\$0
<b>TOTAL OPERATING EXPENSES</b>	<b>\$4,448,100</b>	<b>\$5,791,100</b>	<b>30%</b>	<b>\$2,992,300</b>	<b>\$2,798,800</b>
<b>CAPITAL EXPENSES:</b>					
650 DEBT REPAYMENT	\$43,900	\$43,900	0%	\$43,900	\$0
300 CAPITAL EQUIPMENT	\$94,000	\$126,125	34%	\$126,125	\$0
400 CONSTRUCTION	\$7,300,000	\$4,400,000	-40%	\$4,400,000	\$0
<b>TOTAL CAPITAL EXPENSES</b>	<b>\$7,437,900</b>	<b>\$4,570,025</b>	<b>-39%</b>	<b>\$4,570,025</b>	<b>\$0</b>
<b>TOTAL BUDGET</b>	<b>\$11,886,000</b>	<b>\$10,361,125</b>	<b>-13%</b>	<b>\$7,562,325</b>	<b>\$2,798,800</b>

**STEGE SANITARY DISTRICT**  
**ACCOUNT NO. 41 - OPERATIONS**

**DETAIL SHEET**  
**FY 2026-2027**

ITEM	REMAINING BUDGET 2025-2026	Fiscal Year 2025-2026 Budget	Fiscal Year 2026-2027 Budget	% Change
<b>010 SALARIES AND WAGES</b>				
011 Engineering Salaries	66%	\$816,000	\$353,625	-56.7%
011.6 Cell Phone (3)	59%	\$2,200	\$2,200	0.0%
012 Collection System Salaries	61%	\$660,000	\$722,625	9.5%
012.6 Cell Phone (5)	58%	\$3,600	\$3,600	0.0%
013 Overtime - Service Calls	74%	\$12,000	\$12,500	4.2%
014 Overtime - Engineering/Inspection	100%	\$500	\$500	
015 Standby	51%	\$67,000	\$69,000	3.0%
017 Performance Incentive	100%	\$12,000	\$12,500	4.2%
<b>TOTAL SALARIES AND WAGES</b>	<b>64%</b>	<b>\$1,573,300</b>	<b>\$1,176,550</b>	<b>-25.2%</b>
<b>020 EMPLOYEE BENEFITS</b>				
021 Retirement	46%	\$354,000	\$363,000	2.5%
021a Deferred Comp Match	70%	\$48,500	\$50,000	3.1%
022 Health Care Premiums & Admin Fees	27%	\$176,000	\$160,000	-9.1%
023 Life Insurance/Dental/LTD	38%	\$15,000	\$15,500	3.3%
024 Workers' Compensation Insurance	39%	\$29,000	\$30,000	3.4%
025 Unemployment Insurance	97%	\$6,600	\$7,000	6.1%
026 Medicare	77%	\$23,200	\$24,000	3.4%
027 Cash in Lieu (Dependent Care & Medical)	74%	\$9,600	\$9,800	2.1%
Retiree Medical & ARC + Health & Wellness				
'028 Retiree Medical (AnnReq'dContrib ARC)	-	\$0	\$0	0.0%
'029 Retiree Health Care Premium	-6%	\$11,900	\$12,000	0.8%
030 Social Security (On Call Maintenance)	55%	\$3,100	\$3,100	0.0%
<b>TOTAL EMPLOYEE BENEFITS</b>	<b>44%</b>	<b>\$676,900</b>	<b>\$674,400</b>	<b>-0.4%</b>
<b>MAINTENANCE</b>				
<b>060 GAS, OIL AND FUEL</b>	38%	\$40,000	\$41,000	2.5%
<b>070 CLAIMS</b>	99%	\$15,000	\$15,500	3.3%
<b>080 MEMBERSHIPS</b>	56%	\$4,000	\$4,100	2.5%
<b>100 OPERATING SUPPLIES</b>				
101 Rods and Augers	100%	\$5,000	\$3,000	-40.0%
102 Chemicals	100%	\$1,000	\$500	-50.0%
104 Hose and Nozzles	73%	\$25,000	\$25,000	0.0%
105 Emergency Readiness	100%	\$500	\$500	0.0%
107 Engineering and Inspection Supplies	92%	\$2,000	\$2,000	0.0%
108 Computer/Supplies	31%	\$10,000	\$100,000	900.0%
<i>Forward MAINTENANCE subtotals to next page</i>	<b>60%</b>	<b>\$102,500</b>	<b>\$191,600</b>	<b>86.9%</b>

**STEGE SANITARY DISTRICT**  
**ACCOUNT NO. 41 - OPERATIONS**

**DETAIL SHEET**  
**FY 2026-2027**

<b>ITEM</b>	<b>Fiscal Year 2025-2026 Budget</b>	<b>Fiscal Year 2026-2027 Budget</b>	<b>% Change</b>
<i>MAINTENANCE subtotals from previous page</i>	<b>\$102,500</b>	<b>\$191,600</b>	<b>86.9%</b>
<b>110 CONTRACTUAL SERVICES</b>			
111 Phone Service (Answering Service/Website)	\$6,900	\$7,000	1.4%
112 Manhole Level Monitors	\$4,000	\$4,100	2.5%
115 Sewer Root Foaming	\$75,000	\$75,000	0.0%
116 Radio and Test Equipment Maintenance	\$500	\$500	0.0%
117 Utility Marking Service	\$10,000	\$10,250	
118 DOT Regulatory Compliance	\$900	\$900	0.0%
119 Collection System JPA (CSTAC)	\$16,900	\$17,300	2.4%
<b>120 PROFESSIONAL SERVICES</b>			
121 Waste Discharge Permit	\$0	\$10,000	0.0%
121a. Technical Support	\$62,000	\$63,500	
122 Training Consultant	\$9,500	\$9,500	0.0%
123 Flow Monitoring/Modeling	\$350,000	\$350,000	0.0%
124 Enforcement	\$6,000	\$6,000	0.0%
<b>140 RENTS AND LEASES</b>	\$1,000	\$1,000	0.0%
<b>150 REPAIRS AND MAINTENANCE</b>			
151 Vehicle Maintenance	\$55,000	\$56,500	2.7%
152 Equipment and Shop Maintenance	\$12,000	\$12,000	0.0%
153 Sewer Materials		\$0	
a. Pipe and Fittings	\$4,000	\$4,100	2.5%
b. Manholes	\$9,000	\$9,000	0.0%
c. Castings	\$1,000	\$1,000	0.0%
d. Sand, Gravel, Cement			
154 Emergency Sewer Replacement	\$12,500	\$13,000	4.0%
155 Engineering Equipment	\$0	\$0	
156 Building Maintenance	\$1,800	\$0	-100.0%
157 Janitorial Services	\$7,700	\$8,000	3.9%
158 Yard Maintenance	\$3,500	\$3,500	0.0%
159 Refuse Service	\$5,700	\$5,800	1.8%
159a Refuse Service-Vactor	\$6,400	\$6,400	0.0%
160 Video Inspection Equipment Repair	\$15,000	\$15,000	0.0%
<b>170 TRAVEL AND MEETINGS</b>			
171 Training and Testing	\$3,000	\$5,900	96.7%
173 Travel Reimbursement	\$8,000	\$8,200	2.5%
174 Meetings and Conference	\$6,500	\$6,600	1.5%
<i>Forward MAINTENANCE subtotals to next page</i>	<b>\$796,300</b>	<b>\$901,650</b>	<b>13.2%</b>

**STEGE SANITARY DISTRICT**  
**ACCOUNT NO. 41 - OPERATIONS**

**DETAIL SHEET**  
**FY 2026-2027**

ITEM	Fiscal Year	Fiscal Year	% Change
	2025-2026 Budget	2026-2027 Budget	
<b>MAINTENANCE subtotals from previous page</b>	<b>\$796,300</b>	<b>\$901,650</b>	<b>13.2%</b>
193 WATER - HYDRO FLUSHER	\$10,000	\$15,000	50.0%
203 FIRST AID SUPPLIES	\$500	\$500	0.0%
204 SAFETY EQUIPMENT AND GLOVES	\$4,500	\$4,500	0.0%
205 UNIFORMS AND BOOTS	\$12,500	\$13,000	4.0%
206 SAFETY INCENTIVE PROGRAM	\$1,300	\$1,300	0.0%
208 CSRMA CalOSHA Training		\$90,000	
<b>TOTAL MAINTENANCE</b>	<b>\$825,100</b>	<b>\$1,025,950</b>	<b>24.3%</b>
<b>41.2 BURLINGAME PUMP STATION</b>			
150 Repairs (Contracted)	\$20,000	\$20,500	2.5%
150a Annual Inspection	\$2,500	\$2,500	0.0%
151 Electricity	\$1,800	\$2,000	11.1%
152 Telemetry	\$350	\$350	0.0%
153 Maintenance and Landscaping	\$1,000	\$1,000	0.0%
<b>41.4 CANON PUMP STATION</b>			
150 Repairs (Contracted)	\$10,000	\$10,500	5.0%
150a Annual Inspection	\$2,500	\$2,500	0.0%
151 Electricity	\$1,600	\$1,700	6.3%
152 Telephone/Telemetry	\$350	\$350	0.0%
153 Water	\$0	\$0	0.0%
<b>TOTAL PUMP STATIONS</b>	<b>\$40,100</b>	<b>\$41,400</b>	<b>3.2%</b>
<b>207 CONTRACTED REPAIRS</b>	<b>\$74,000</b>	<b>\$74,000</b>	<b>0.0%</b>
<b>TOTAL OPERATIONS</b>	<b>\$3,189,400</b>	<b>\$2,992,300</b>	<b>-6.2%</b>

**STEGE SANITARY DISTRICT**

**DETAIL SHEET**

**ACCOUNT NO. 45 - ADMINISTRATIVE AND GENERAL**

**FY 2026-2027**

<b>ITEM</b>	<b>Fiscal Year 2025-2026 Budget</b>	<b>Fiscal Year 2026-2027 Budget</b>	<b>% Change</b>
<b>010 SALARIES AND WAGES</b>			
011 Administration Salaries	\$285,000	\$699,050	145.3%
012 Cell Phone	\$1,500	\$1,600	6.7%
017 Performance Incentive	\$3,500	\$3,600	2.9%
<b>TOTAL - SALARIES &amp; WAGES</b>	<b>\$290,000</b>	<b>\$704,250</b>	<b>142.8%</b>
<b>020 EMPLOYEE BENEFITS</b>			
021 Retirement	\$107,000	\$132,000	23.4%
021a Deferred Comp Match	\$9,000	\$9,300	3.3%
022 Health Care Premiums & Admin Fees	\$28,000	\$34,000	21.4%
023 Life Insurance/Dental/LTD	\$2,200	\$2,200	0.0%
024 Workers' Compensation Insurance	\$5,000	\$5,000	0.0%
025 Unemployment Insurance	\$500	\$500	0.0%
026 Medicare	\$10,800	\$16,000	48.1%
027 Cash in Lieu (Dependent Care & Medical) Retiree Medical	\$0	\$0	0.0%
'028 Retiree Medical (AnnReq'dContrib(ARC))	\$0	\$0	0.0%
'029 Retiree Health Care Premiums	\$11,900	\$12,000	0.8%
029a Social Security	\$1,800	\$1,800	0.0%
<b>TOTAL - EMPLOYEE BENEFITS</b>	<b>\$176,200</b>	<b>\$212,800</b>	<b>20.8%</b>
<b>GENERAL EXPENSES</b>			
<b>030 DIRECTORS' EXPENSES</b>			
031 Board Meeting Compensation	\$24,700	\$25,000	1.2%
032 Travel Reimbursement	\$6,000	\$6,000	0.0%
033 Meetings & Conference	\$5,000	\$5,000	0.0%
034 Training	\$1,000	\$1,000	0.0%
<b>040 ELECTION EXPENSES</b>	\$0	\$110,000	100.0%
<b>070 INSURANCE</b>			
071 Liability and Property Insurance	\$472,000	\$500,000	5.9%
072 Dividends (CREDIT)	\$0		0.0%
<b>080 MEMBERSHIPS</b>			
081 Memberships	\$15,000	\$20,000	33.3%
082 Memberships - Board	\$150	\$150	0.0%
<b>Forward GENERAL EXPENSES totals to next page</b>	<b>\$523,850</b>	<b>\$667,150</b>	<b>27.4%</b>

**STEGE SANITARY DISTRICT**

**DETAIL SHEET**

**ACCOUNT NO. 45 - ADMINISTRATIVE AND GENERAL**

**FY 2026-2027**

ITEM	Fiscal Year	Fiscal Year	% Change
	2025-2026 Budget	2026-2027 Budget	
<b>GENERAL EXPENSES Totals from previous page</b>	<b>\$523,850</b>	<b>\$667,150</b>	<b>27.4%</b>
<b>090 OFFICE EXPENSES</b>			
091 Stationery, Postage, Supplies	\$4,000	\$5,000	25.0%
092 Subscriptions	\$15,000	\$10,000	-33.3%
094 Public Notice Postage	\$550	\$600	9.1%
096 Bank Charges	\$700	\$3,000	328.6%
<b>120 PROFESSIONAL SERVICES</b>			
121 Legal Services	\$45,000	\$250,000	455.6%
122 Engineering Services	\$0	\$0	0.0%
123 Audit and Special Reports	\$20,000	\$95,000	375.0%
124 Resources Consultant	\$5,000	\$370,000	7300.0%
125 Administrative Support	\$1,000	\$50,000	4900.0%
126 Labor Relations/HR Training	\$100	\$10,000	9900.0%
127 Litigation Expenses	\$5,000	\$5,000	0.0%
129 ADP Payroll Expenses	\$6,000	\$200,000	3233.3%
<b>130 PRINTING AND PUBLICATIONS</b>			
131 Meetings and Hearings Notices	\$1,000	\$500	-50.0%
132 Newsletters	\$20,000	\$30,000	50.0%
133 Publications (Ordinances & Notices)	\$2,000	\$1,500	-25.0%
134 Job Advertising	\$500	\$500	0.0%
<b>140 RENTS AND LEASES</b>	\$800	\$800	0.0%
<b>150 BUILDING REPAIRS AND MAINTENANCE</b>			
151 Administration Offices	\$12,000	\$20,000	66.7%
155 Office Equipment	\$6,000	\$6,000	0.0%
<b>Forward GENERAL EXPENSES totals to next page</b>	<b>\$668,500</b>	<b>\$1,725,050</b>	<b>158.0%</b>

**STEGE SANITARY DISTRICT**

**DETAIL SHEET**

**ACCOUNT NO. 45 - ADMINISTRATIVE AND GENERAL FY 2026-2027**

ITEM	Fiscal Year	Fiscal Year	% Change
	2025-2026 Budget	2026-2027 Budget	
<b>GENERAL EXPENSES Totals from previous page</b>	<b>\$668,500</b>	<b>\$1,725,050</b>	<b>158.0%</b>
<b>160 REVENUE COLLECTION EXPENSES</b>			
161 EBMUD	\$600	\$500	-16.7%
162 CCC Assessment Collection Fees	\$14,000	\$14,500	3.6%
<b>170 TRAVEL AND MEETINGS</b>			
173 Travel Reimbursement	\$1,500	\$10,000	566.7%
174 Meetings and Conferences	\$3,000	\$10,000	233.3%
<b>190 UTILITIES</b>			0.0%
191 Gas and Electricity	\$16,000	\$25,000	56.3%
192 Telephone & Computer Internet	\$14,000	\$17,000	21.4%
193 Water	\$5,300	\$6,000	13.2%
194 Security System	\$4,500	\$4,500	0.0%
<b>200 OTHER EXPENSES</b>			
201 Miscellaneous	\$8,000	\$10,000	25.0%
202 Property Taxes	\$100	\$100	0.0%
203 LAFCO Net Cost Apportionment	\$4,000	\$4,100	2.5%
204 Public Outreach	\$18,000	\$19,000	5.6%
205 Penalties & Fines	\$35,000	\$36,000	2.9%
<b>TOTAL - GENERAL EXPENSES</b>	<b>\$792,500</b>	<b>\$1,881,750</b>	<b>137.4%</b>
<b>TOTAL - ADMINISTRATION &amp; GENERAL</b>	<b>\$1,258,700</b>	<b>\$2,798,800</b>	<b>122.4%</b>

**STEGE SANITARY DISTRICT****DETAIL SHEET****ACCOUNT NO. 41 - CAPITAL EQUIPMENT EXPENSES****FY 2026-2027**

<b>ITEM</b>	<b>Fiscal Year</b>	<b>Fiscal Year</b>	<b>% Change</b>
	<b>2025-2026 Budget</b>	<b>2026-2027 Budget</b>	
<b>CAPITAL EQUIPMENT EXPENSES</b>			
<b>300 CAPITAL OPERATIONS (3421)</b>			
315 Flow Meters	\$45,000	\$46,125	2%
324 Vehicle Replacement	\$49,000	\$80,000	63%
<b>Sub-Total Capital Operations</b>	<b>\$94,000</b>	<b>\$126,125</b>	<b>34%</b>
<b>TOTAL - CAPITAL EQUIPMENT EXPENSES (3421)</b>	<b>\$94,000</b>	<b>\$126,125</b>	<b>34%</b>

**STEGE SANITARY DISTRICT  
ACCOUNT NO. 41 - CAPITAL EXPENSES**

**DETAIL SHEET  
FY 2026-2027**

ITEM	Fiscal Year	Fiscal Year	% Change
	2025-2026 Budget	2026-2027 Budget	
<b>411 MANHOLES</b>			
Manhole Adjustments	\$50,000	\$50,000	0%
<b>428 RENEWAL &amp; REPLACEMENT</b>			
a. Interceptor Cleaning	\$100,000	\$100,000	0%
b. Pump Station Rehab	\$500,000	\$0	-100%
c. Admin Building	\$50,000	\$50,000	0%
<b>SUB TOTAL (428)</b>	<b>\$650,000</b>	<b>\$150,000</b>	<b>-77%</b>
<b>434 STANDARD SEWER REHABILITATION (3423)</b>			
a. Construction Costs	\$6,500,000	\$4,000,000	-38%
f. Private Sewer Lateral Replacement Loan Pr	\$100,000	\$200,000	100%
<b>SUB-TOTAL (434)</b>	<b>\$6,600,000</b>	<b>\$4,200,000</b>	<b>-36%</b>
<b>TOTAL CONSTRUCTION COSTS (400s)</b>	<b>\$7,300,000</b>	<b>\$4,400,000</b>	<b>-40%</b>
<b>650 DEBT REPAYMENT (SRF LOANS)</b>			
b. Repayment Project 02203	\$43,900	\$43,900	0%
<b>TOTAL DEBT REPAYMENT (650)</b>	<b>\$43,900</b>	<b>\$43,900</b>	<b>0%</b>
<b>TOTAL CAPITAL EXPENSES (400-650)</b>	<b>\$7,437,900</b>	<b>\$4,570,025</b>	<b>-39%</b>

\* Funding limited to property tax revenue.