

STEGE SANITARY DISTRICT BOARD OF DIRECTORS  
MEETING OF JANUARY 16, 2020  
TIME OF MEETING: 7:00 P.M.  
DISTRICT BOARD ROOM, 7500 SCHMIDT LANE, EL CERRITO, CA

\*\*\*\*\* **AGENDA** \*\*\*\*\*

Items on the agenda may be taken out of order.

Public comment is limited to three (3) minutes for each individual speaker.

In accordance with California Government Code Section 54957.5, any writing that is a public record and relates to an open session agenda item which is distributed less than 72 hours prior to the meeting shall be available for public inspection at the District Office, 7500 Schmidt Lane, El Cerrito, during regular business hours. Copies of the agenda are posted on the District website at [www.stegesand.org](http://www.stegesand.org). Those disabled persons requiring auxiliary aids or services in attending or participating in this meeting should notify the District at least 48 hours prior to the meeting at 510/524-4668.

**I. Call To Order**

**II. Roll Call**

**Agenda Items:** Directors and Officers of the Board will consider and announce if they have any conflicts of interest posed by items on the meeting agenda.

**III. Public Comment**

(Members of the public are invited to address the Board concerning topics that are **not** on the agenda)

**IV. Approval of Minutes**

Motion:

- A. Approval of December 12, 2019 Board Meeting Minutes  
(The Board will review and consider approving the minutes of December 12, 2019 Board Meeting)

**V. Communications**

Info:

- A. Oral Communications
1. Brief reports from Directors on matters related to the District, including attendance at city or community meetings
    - a. City & Community Meetings

Info:

- B. Written communications
1. CalPERS OPEB and Pension Contribution Prefunding Workshops

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- Info: **VI. Reports of Staff and Officers**
- A. Manager's Report
1. Director's Contact Info
  2. Board of Director's Training Summary
  3. California Association of Sanitation Agencies (CASA)
    - January 21-23, 2020 – Winter Conference, Indian Wells, CA
    - February 24-26, 2020 – Washington D.C. Policy Forum
    - August 12-14, 2020 – 65<sup>th</sup> Annual Conference, Lake Tahoe, CA

**VII. Business**

- Info/Motion A. Board Governance Policy Manual Review  
(The Board will review the Manual)
- Info: B. Draft Long Range Planning Agenda  
(The Board will consider the draft agenda)

**VIII. Approval of Checks**

- Info/Motion: A. Checks for January 16, 2020 - Fund No. 3418 & 3423  
(The Board will consider approving the checks)

Info: **X. Future Agenda Items**

**January 30, 2020**

CLOSED SESSION – Quarterly Claims Reports  
CLOSED SESSION – Manager Performance Evaluation  
Board Governance Manual Approval  
Resolution for Disposal of Surplus Property  
Quarterly Financial Statements  
Long Range Planning Workshop Agenda  
CASA Conference – Attendee Reports  
SPASPA Status Report

**February 13, 2020**

Actuarial Analysis of Retiree Health Benefits Report (even years)

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Long Range Planning Workshop Agenda

Board Training Summary

CASA Conference

Form 700

**XI. Adjournment**

(The next meeting of the Stege Sanitary District Board of Directors is scheduled to be held on January 30, 2020 at 7:00 P.M. at the District Board Room, 7500 Schmidt Lane, El Cerrito, CA.)