

STEGE SANITARY DISTRICT BOARD OF DIRECTORS
MEETING OF OCTOBER 13, 2016
TIME OF MEETING: 7:00 P.M.

*******MINUTES*******

- I. Call To Order:** President Miller called the meeting to order at 7:00 P.M.
- II. Roll Call:** Present: Gilbert-Snyder, James, Merrill, O’Keefe, Miller
Absent: None
Others Present: Rex Delizo, District Manager

Agenda Items: Directors and Officers of the Board did not announce any conflicts of interest posed by items on the meeting agenda.

- III. Public Comment:** There was no public comment.

IV. Approval of Minutes

A. Approval of Minutes September 22, 2016 Board Meeting

MOTION: By Merrill, seconded by Gilbert-Snyder, to approve the minutes of the September 22, 2016 Board Meeting, as amended

VOTE: AYES: Gilbert-Snyder, James, Merrill, O’Keefe, Miller
NOES: None
ABSTAIN: None
ABSENT: None

V. Communications

A. Oral Communications

1. Brief reports from Directors on matters related to the District, including attendance at city or community meetings

a. City & Community Meetings

Miller gave a report on an El Cerrito Design Review Board and Planning Commission meeting regarding a proposed development at 1711 Eastshore Blvd. (former Orchard Supply Hardware site).

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b. CSDA Conference Attendee Reports

In accordance with AB 1234, James and Miller each gave a report on their attendance at the CSDA conference.

B. Written Communications

There were no written communications to report.

VI. Business

A. Comparable Agencies Review

The Board reviewed and considered changes to the agencies comparable to the District for salary and benefit comparison purposes. The Board asked staff to gather similar information on private industry that do sewer maintenance work such as Veolia. The Board also asked for information on comparable administrative staff positions from special districts such as community services, mosquito and vector and fire districts.

B. Strategic Planning

The Board continued their strategic planning process and further discussed the proposed goal/objectives. The Board decided to combine 3 of the goals/objectives into 1 leaving 5 total and then asked staff to prepare a work plan based on the information provided for the Board's review at a future board meeting.

VII. Approval of Checks

A. Checks for October 13, 2016 - Fund No. 3418 & 3423

MOTION: By Gilbert-Snyder, seconded by O'Keefe, to pay the bills, Check Nos. 24596 through 24622 in the amount of \$37,839.93.

VOTE: AYES: Gilbert-Snyder, James, Merrill, O'Keefe, Miller
NOES: None
ABSTAIN: None
ABSENT: None

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VIII. Future Agenda Items

October 27, 2016

CLOSED SESSION – Quarterly Claims Report

Quarterly Financial Statements

Flexible Benefits Plan Review

November 10, 2016

Proposed Meeting Calendar

Board Officer Succession Plan

CASA Conference

San Pablo Ave., Future Capacity Update

Strategic Planning

IX. Adjournment

The meeting was adjourned at 8:43 P.M. The next meeting of the District Board of Directors will be held on Thursday, October 27, 2016 at 7:00 P.M. at the District office, 7500 Schmidt Lane, El Cerrito, California

Rex Delizo
STEGE SANITARY DISTRICT
Secretary